

evidence in the curricular proposal that

- a. University standards are followed in setting course-loads per instructor or academic unit,
- b. The program, department, or school possesses or has access to the equipment and technical expertise required to deliver distance education courses and programs,
- c. The long-range planning, budgeting, and policy development reflect the facilities, staffing, equipment, and other resources essential to the viability and effectiveness of the distance education course or program, and
- d. The distance education program has received resource approval before operation.

Examinations and Projects

1.0 Final Examinations and Projects

- 1.1 Because of many valid methods of instruction, not all courses may require the standard, comprehensive final examination. When, however, an instructor does conclude a course with a major, comprehensive final examination, that examination shall be given at the place and time scheduled during the final examination week. Other tests such as an hour exam or quiz may be given during the final week of classes. No examinations shall be given on "study and consultation" days.
- 1.2 Although university policy does not demand the administration of a final, comprehensive examination on the day, time, and place specified in the Class Schedule, the days designated for Final Examinations shall be counted among the academic work days constituting the legally defined semester or session. Every instructor, therefore, shall conduct some class business with students on the day and at the time officially scheduled for the final examination for each course. The instructor may use the scheduled final examination period to review examinations or projects with the class.
- 1.3 Should an instructor determine that final course assignments can be called neither "major, comprehensive final examinations" nor "hour exams" nor even "projects," the instructor shall exercise professional expertise and responsibility, common sense, and good will to translate the letter and spirit of this policy.

2.0 Examinations for Disabled Students: Instructors shall give students with certified disabilities time and opportunity to complete examinations without undue disadvantage.

3.0 Group Examinations

- 3.1 No department or school shall be assured of more than a single examination period in which to hold common examinations for multiple section courses.
- 3.2 Group examination periods shall be allotted in available spaces according to number of students.
- 3.3 Requests for special time periods shall be granted only if received in the Office of the Provost in time for announcement in the Class Schedule.
- 3.4 Group midterm examinations requiring the use of hours outside the regular class schedule shall be permitted for multiple section courses that require a common midterm examination. Specific regulations are as follows:
 - 3.41 The dates and times of group midterm examinations shall be announced in the Class Schedule.
 - 3.42 Regularly scheduled class meetings should be reduced to compensate for the time used to test in-group midterm examinations.
 - 3.43 Midterm examinations outside of regularly scheduled class meeting times shall be prohibited for single-section courses (i.e., courses taught in one section during a term).
 - 3.44 Sections not participating in a group examination for a multiple

section course may hold any midterm examinations during regularly scheduled class periods.

3.45 Group midterm examinations shall be scheduled after 4:00 p.m. on Mondays through Fridays. All midterm examinations for a given course shall be scheduled for the same day of the week.

3.46 Rooms for group midterm examinations shall be assigned according to available spaces at the times requested and according to the number of students served. Priority in room assignments shall be given to regularly scheduled classes.

Expression of Ideas on Campus

- 1.0 Whereas the essence of higher education is to provide an opportunity for students to be exposed to the widest possible range of ideas, no idea shall be repressed merely because it is considered unpopular or unwise.
- 2.0 Regulations affecting the expression of ideas at San Diego State University shall be designed and interpreted so as to attain as fully as possible the aims expressed in sec. 1.0.
- 3.0 Printed material may be distributed on campus, except that the following may be banned: (a) material, the distribution of which would be illegal, and (b) material that is wholly advertising.
- 4.0 Administration regulations implementing the policy of the Senate on the expression of ideas at the university shall be published for the information of all interested parties.
- 5.0 The provisions of the California Education Code, sec. 66301, regarding freedom of speech shall apply to faculty and staff as well as to students.

Extended Studies

1.0 Degree Programs through Special Sessions

- 1.1 Degree programs providing residence credit may be offered through the College of Extended Studies. Students enrolling in these programs shall meet all San Diego State University and California State University entrance requirements. Existing degree programs may be offered through the College of Extended Studies if not enough General Funds are available to meet student demand or to serve the needs of those not served by the university.
- 1.2 These degrees shall be offered with the approval of an academic department or school and college and of the Provost in consultation with either the Dean of Graduate Studies or the Dean of Undergraduate Studies. With the approval of the academic units, the university administration, the Chancellor's office, and the Postsecondary Education Commission, a degree not already being offered by San Diego State University may be developed and run for self-support through the College of Extended Studies.

2.0 Concurrent Enrollment of Extended Studies Students

- 2.1 Non-matriculated students may take regular university courses through concurrent enrollment (Open University) in the College of Extended Studies.
- 2.2 Departments or schools and colleges shall have complete autonomy in designating the undergraduate courses in the regular program in which concurrent enrollment students are permitted to register.
- 2.3 Concurrent enrollment in a course shall require the approval of the course instructor.
- 2.4 Concurrent enrollment shall not take place before registration.
- 2.5 Concurrent enrollment shall be permitted in classes that have reached maximum size with regular enrollments only at the request of the instructor of the class.
- 2.6 Concurrent enrollment shall not be the basis for the addition of a new section or the continuation of an under-enrolled section. When enough students enroll to form a separate concurrent enrollment class and if a qualified instructor and adequate facilities are available, a concurrent enrollment section may be established.
- 2.7 Concurrent enrollment students shall meet the same course