

SAMPLE CONSTITUTION

Constitution of the _____ of
West Virginia University

ARTICLE I. NAME *

The name of this organization shall be _____ of West Virginia University

ARTICLE II. PURPOSE *

The purpose of this organization shall be _____.
(Please state a clearly defined purpose and objective)

ARTICLE III. MEMBERSHIP *

Section 1. The voting membership of this organization shall be limited to organization members who are WVU students.

Section 2. This organization will not deny membership on the basis of race, sex, age, disability, veteran status, religion, sexual orientation, color, or national origin.

ARTICLE IV. OFFICERS *

(Election, Term, Qualification, etc.)

Section 1. The offices of this organization shall be (List all offices).

Section 2. The duties of the (Office) shall be (List all duties).

Section 3. To hold an elected, or appointed office in this organization, a member must have at least a C (2.0) average at the time of election or appointment, and must be a full-time student. Furthermore, the member may not be on academic or disciplinary probation.

ARTICLE V. SPECIAL WVU REQUIREMENTS *

This organization will adhere to the West Virginia University Code of Student Rights and Responsibilities.

ARTICLE VI. MEETINGS

(Regular, Special, Quorum)

Section 1. Regular meetings of the organization shall be (List days/times)

Section 2. Special meetings may be called by (List office(s))

Section 3. Quorum shall be constituted by _____.

ARTICLE VII. COMMITTEES

ARTICLE VIII. PARLIAMENTARY AUTHORITY

ARTICLE IX. AMENDMENTS (Methods)

*Required in the constitution. Recognition will not be granted without these items.
Taken from Roberts Rules of Order (Revised)