



## Regulations

Students share in the responsibility for maintaining an environment in which the rights of each member of the academic community are respected. When asked to report to any university office, a student is expected to appear at the time specified or make prior arrangements for another appointment.

*All students shall be responsible for conducting themselves in a manner that helps to enhance an environment of learning in which the rights, dignity, worth and freedom of each member of the academic community are respected.*

ALCOHOL	BIKES	BUILDING ACCESS	CLOTHESLINES	DRUGS
ELECTRICAL CONCERNS	ELECTRICAL OUTLETS	FIRE SAFETY	FURNISHINGS	HALL SPORTS
HAZARDOUS MATERIALS	ID CARDS	KEYS/ COMBINATIONS	LOFTS	NOISE
PERSONAL PROPERTY	PETS	POSTING POLICY	RESIDENCE HALL HOURS	ROOM DECORATIONS
SMOKING	VISITATION	WEAPONS		

### ALCOHOL

The University of North Carolina Wilmington abides by North Carolina State laws and statutes. Students 21 years of age and older may possess and consume beverages within the privacy of their bedroom or private living area. Underage students are subject to an alcohol fine, through the Campus Judicial System, of at least \$35.00 on the first offense and at least \$50.00 thereafter.

In accordance with University Policy, alcoholic beverages may not be consumed in public areas, including hallways, lounges, apartment balconies/porches or outside the buildings. The sale of any alcoholic beverage on the UNCW campus is prohibited. Students are not permitted to possess kegs, or any other common source container of alcohol including beer bongs in the Residence Life area. Students are not allowed to construct or own a table used for the purpose of beer pong.

Residents who are under 21 years of age are not allowed to host people with alcohol regardless of the guest's age. No guest of a resident will be allowed to bring in alcohol when visiting student residences. The Office of Housing and Residence Life staff reserves the right to stop people from bringing alcohol into the building(s).

A student and his/her guest may be asked to open all backpacks, bags, coolers and other containers when entering a residence hall. This procedure is a safety and security measure, which prevents most unwanted or unauthorized materials from being brought into the halls. All students' cooperation with staff requests is expected and appreciated. A resident and his/her guests may be denied entrance if they choose not to cooperate with this request.

[back to top](#)

### BIKES

It is important for students to understand that the university does not permit bicycles to be stored inside of the traditional residence halls on a regular basis. Students living in the University Apartments and the University Suites may store their bikes in their ROOMS only. Bicycle racks are provided in close proximity to each living area. It is essential students provide an adequate lock to secure their bicycles when parked outside. The University suggests a U-bolt style lock. The proper use of this lock would include locking your bicycle to a bicycle rack. Bicycles parked improperly are subject to fines and/or removal by University Police. The University Police Department offers Bicycle Registration to aid in locating bikes, should they become stolen.

[back to top](#)

### BUILDING ACCESS

All residents and their guests should enter and exit the residence hall through the main door. Only in case of an emergency should the emergency doors be used. Individuals should never enter or exit the building through the window unless there is an emergency.

[back to top](#)

#### CLOTHESLINES

In accordance with the university regulations, clotheslines may not be hung outdoors or within any residence hall.

[back to top](#)

#### DRUGS

The illegal use, possession, sale, delivery and/or manufacture of drugs will not be tolerated and may be grounds for immediate suspension or dismissal of students, faculty members, administrators and other university employees. UNCW has an illegal drug use fine of at least \$50.00. Possession of drug-related paraphernalia is also not permitted. This action is subject to fines and student conduct action.

[back to top](#)

#### ELECTRICAL CONCERNS

The electrical systems in the residence halls are not designed to carry heavy loads of electrical equipment. The maximum capacity for each room is 1,000 watts. No single appliance should exceed 700 watts. Appliances that are permitted: microwaves, coffee pots, air popcorn poppers, hair dryers, electric shavers, radios, TVs and stereos. Microwaves are permitted in student rooms and must be .7 cu. ft. or smaller. Items which are not allowed: electric heaters, oil popcorn poppers, toaster ovens, lava lamps, George Foreman grills and other open-coiled or open-flame appliances. **MICROWAVES ARE THE ONLY COOKING APPLIANCES ALLOWED TO BE USED IN THE STUDENT ROOMS.** Students living in the University Apartments and the University Suites may use toasters, but not toaster ovens. **NO HOMEMADE ELECTRICAL APPLIANCE WILL BE PERMITTED.**

A student may bring or rent a refrigerator for his/her room. A privately owned refrigerator 2.0 cu. ft. or less requires one \$10.00 refrigerator decal; any privately-owned refrigerator over 2.0 cu. ft. (maximum 4 cu. ft.) requires two \$10.00 decals. These decals may be purchased during Check-In or at the Office of Housing and Residence Life.

[back to top](#)

#### ELECTRICAL OUTLETS

Use of extension cords is permitted when only one item is plugged into it; however, you may use more than one appliance on a circuit if you use breaker-protected, multi-plug power strips. These may be purchased for under \$15.00 at most hardware and department stores. We also encourage you to use surge protectors on all electronic equipment: TVs, DVD players, VCRs, stereo equipment, CD players, etc.

[back to top](#)

#### FIRE SAFETY

Candles, incense, oil lamps, tiki torches, etc. are not permitted in the residence halls or the areas surrounding the residence halls, the University Suites and the University Apartments. These items produce an open flame or hotspot that produces smoke. They may inadvertently set off the smoke alarm system causing a false alarm. They may start a fire. Students are encouraged to bring irons and curling irons that have an automatic turn-off feature. Live Christmas trees are not permitted in student rooms. No fireworks or gas grills are allowed in or around any Residence Life area. Charcoal grills are not allowed on porches or balconies, but may be used outside and at a safe distance from the building. Motorized vehicles may not be parked at any location in or around the student residences other than authorized parking lots/spaces.

Walls of any Residence Life area may not be covered by cardboard and no wall may have more than 50% of its total area covered by any material including paper, fabric, metal, etc.

Students are not allowed to bring halogen lamps to their room, apartment or suite. Halogen lamps burn up to 10 times hotter than an ordinary light bulb, causing a potential fire hazard.

Keeping with university policy, residents in the University Apartments and the University Suites should store nothing, including bicycles, under any stairwell.

Fire fighting, detection and alarm equipment is provided for the protection of all residents. Misuse of, or tampering with, this equipment is a violation of university regulations and state criminal statutes, and may result in any one or combination of the following: immediate termination of this license contract, university disciplinary action and criminal fines and/or imprisonment. Students are required by state law to evacuate a residence hall when a fire alarm is activated or during other emergencies.

[back to top](#)

## FURNISHINGS

A bed, dresser, study desk, chair and closet are provided for each resident. All windows have window treatments. Each room has an active telephone jack. In the University Apartments, the cable TV jack is located in the living room. All on-campus students are provided personal voicemail service. Please note that telephone instruments are not provided. All rooms are wired for cable TV and Ethernet access to the campus wide data network.

The University Apartments and the University Suites have a common living area, dining room and kitchenette. The living area is furnished with a sofa, and some areas also include a chair and end table. The kitchenette has large appliances (stove/oven and refrigerator). These areas are fully carpeted and have window treatments.

Students are responsible for the furniture in their rooms; therefore, students should keep the furniture assigned to their rooms in their rooms. Using furniture from the floor lounges, laundry rooms or other common areas for a student room is not permitted and may result in a fine of at least \$25.00. In addition, university-owned furniture is not allowed outside of the residence hall, apartment or suite. Residents who move their furniture outside or onto the porches in the University Apartments and the University Suites will be charged for repairing/replacing the furniture, in addition to being assessed a fine of at least \$25.00.

[back to top](#)

## HALL SPORTS

Hall sports of any kind are not permitted within any residence hall. Hall sports include, but are not limited to: indoor basketball, indoor football, indoor Frisbee, ping-pong or any variation of ping-pong, beer pong, foosball, *tag, chase*, wrestling, skateboarding, etc. Rollerblades should be removed prior to entering any university building. Residents are not allowed to sit on any roof or railing.

[back to top](#)

## HAZARDOUS MATERIALS

Hazardous materials including, but not limited to: gas, propane, chemicals and gas grills are not permitted in on-campus housing under any circumstances.

[back to top](#)

## IDENTIFICATION CARDS

Identity of residence hall students is easily established by means of an UNCW ID card (UNSea Card) with an appropriate residence hall sticker attached. For security reasons, the Desk Receptionist (DR), Resident Assistant (RA), or other Residence Life staff member will routinely ask residents entering the building to show their ID card. UNSea Cards are not transferable. A student may not lend their ID to another student for any purpose including, but not limited to: entry to a building, misrepresentation of age, the purchase of meals, vending items or other goods which may be charged to a UNSea Card. False ID cards may be confiscated and turned over to the University Police.

[back to top](#)

## KEYS/COMBINATIONS

Residents are given a key at Check-In and are responsible for keeping it with them at all times. Should a student lose his/her key, that student should contact his/her RA immediately. THERE WILL BE A FEE OF AT LEAST \$25.00 ASSESSED AS A KEY REPLACEMENT CHARGE. If a student is locked out of his/her room, the student should contact the front desk, which serves his/her residence hall area or a RA. Students will be required to show their student ID to receive a loaner key. When a student checks out a courtesy loaner key at any time during the year, there will be a charge of \$5.00 assessed to his/her account every time he/she needs a loaner key. All loaner keys must be returned within 24 hours or the student's room will be re-keyed and he/she will be assessed a charge of \$25.00.

A card reader system provides access to the traditional halls. If a student loses his/her UNSea Card, he/she should notify Auxiliary Services or University Police. A student's card can provide access to his/her building and to the balance on his/her ID by whoever finds it. By contacting the appropriate people, access to the student's card can be taken out of the computer until a new one is issued.

[back to top](#)

## LOFTS AND BUNK BEDS

(please refer to the list of [Wooden Structure Policies](#))

Lofts and the bunking of beds are allowed in the residence halls provided these guidelines are followed:

1. A loft permit, which is available in the Office of Housing and Residence Life (also available online through this link: [Wooden Construction Permit](#)), must be completed and turned in prior to loft construction. This process must be followed for each year the loft is used.
2. The structure cannot be more than 42" wide so that it does not create a false ceiling.
3. Materials to be used: 4" x 4"'s for posts, 2" x 6"'s as frames and 2" x 4"'s for ladders and support bracing. All hardware to be used is listed with the loft specs.
4. All lofts and bunk beds must meet university specifications or they will not be allowed. Requests for specifications can be made by contacting the Office of Housing and Residence Life or by visiting the web site at: <http://www.uncw.edu/stuaff/housing/webpages/lofts.htm>.
5. All university furniture must remain in your room.
6. Lofts must be taken down a week prior to final examinations. All materials from the lofts must be maintained within the bedroom.
7. Cement blocks are not permitted.
8. Beds can only be bunked on each other; dressers or other furniture not intended for stacking, cannot be used to bunk/raise beds.
9. Lofts are not permitted in the on-campus apartments, Cornerstone Hall, Honors House, International House and Galloway Hall.

For more information, contact the Office of Housing and Residence Life or visit our web site, <http://www.uncw.edu/stuaff/housing>.

[back to top](#)

#### NOISE

Residents are expected to use discretion where and when noise is concerned both in and around the student residences. Therefore, excessive noise is prohibited at all times. Courtesy hours are always in effect, and students are asked to be considerate of others' rights to study and sleep. During these hours, the environment is to be one that is conducive to studying. Loud stereos, gatherings in hallways and other disturbances will not be allowed. If stereos are played out of windows, or are a problem in any area around the residence halls and apartments, owners risk removal of the stereo from the residence hall or apartment and may be held accountable for the expense of having their equipment boxed and shipped off-campus. Due to the nature of these instruments, DRUMS AND AMPLIFIED SOUND EQUIPMENT are not permitted in any on-campus housing.

Quiet Hours are 8:00 p.m. to 10:00 a.m., Sunday through Thursday. On Both Friday and Saturday nights, quiet hours begin at 12:00 midnight and go until 10:00 a.m. the following morning. Noise, including talking, music and other miscellaneous sounds must be kept at a minimum level so that they cannot be heard in others' rooms.

If a resident has a problem with noise, the first step is to talk to the resident(s) who are creating the noise. If the noise continues after a resident has confronted the situation, the floor RA should be contacted. If that RA is not available, contact the RA On Duty for that building/area. During final examinations each semester, 24-Hour Quiet Hours will be enforced. Look for posted signs that provide more details about Quiet Hours during final exams.

[back to top](#)

#### PERSONAL PROPERTY

UNCW assumes no liability for damage or loss of personal property. You are encouraged to purchase property insurance. In addition, the University Police sponsors Operation Identification. Through this program, engravers are available to mark your personal valuables with your driver's license number or social security number. Remember, the easiest way to avoid loss of your belongings is to keep your room locked when you are not there and when you are asleep!

[back to top](#)

#### PETS

Because of public health regulations, pets are NOT permitted in the residence halls, the University Apartments or the University Suites under any circumstances including brief visits or temporary stays. This applies to, but is not limited to: dogs, cats, birds, hamsters, snakes, mice and other rodents. Fish in aquariums are permitted as long as the tank does not exceed 20 gallons and is kept in sanitary condition. A Health and Safety fine of at least \$25.00 is assessed to each student who possesses a pet in the student residences. In addition to the \$25.00 fine, residents will be assessed for the cost of extermination in any rooms requiring pesticide for fleas caused by pets. Any pets found in violation of this policy may be removed immediately and turned over to the Wilmington Animal Control Center or the Humane Society.

[back to top](#)

## POSTING POLICY

All publicity must be approved by a Director-level staff member in the HRL office prior to posting:

### Guidelines

1) Item should be delivered to the HRL office a minimum of a week before the event.

The Office of Housing and Residence Life asks that you provide 100 copies of your flyer for maximum distribution.

2) If approved, publicity will be stamped for a maximum of:

- 8.5 x 11 and 11 x 17 --2 weeks or the day after the event
- Banners--1 week
- This does not include semester-long event calendars produced by offices/departments on the university campus.

3) HRL will not guarantee placement of items.

4) HRL has limited posting space and reserves the right to decide on the number of posted materials. Please call and ask for a recommended number.

5) Unapproved items that are found posted will be removed and may result in the office/group being denied posting privileges in the future.

6) No items will be approved which advocate alcohol/drug use or inappropriate behavior.

### Priority

1. Housing and Residence Life (RA and Hall Government events, HRL and RC Announcements)

2. Academic events and Student Affairs events/activities

3. Other UNCW Departments

4. SGA - sponsored clubs and organizations

5. Off-Campus events co-sponsored by UNCW Offices or Departments

All questions about posting material should be directed to the **Associate Director for Residence Life**.

[back to top](#)

## RESIDENCE HALL HOURS

Residents are able to come and go without restriction 24 hours a day and are not required to leave notice of their whereabouts. For reasons of safety and notification in case of emergency, residents are encouraged to inform their RA whenever leaving the hall for any extended period of time, especially during the night or for weekends. Students are also encouraged to let their roommate(s) know of their whereabouts if they plan to be away from campus for any period of time.

An atmosphere conducive to harmonious living and studying must be maintained 24 hours a day in the residence halls. Because of the many lifestyles that must be accommodated in any group living situation, it is difficult to prescribe exact hours for study and sleep. Experience has demonstrated that most students tend to study or sleep in their rooms between 9:00 p.m. and 10:00 a.m.

[back to top](#)

## ROOM DECORATIONS

A student's room will be his/her home for the next ten months. Decorations can add immensely to the comfort of a room and make it more attractive and homelike. Keep in mind, when decorating, that students are responsible for maintaining the condition of their rooms. (Which includes not adding nail holes or hooks to the walls, no contact paper, no spray painting and no paneling.) When decorating, please note that no more than 50% of any wall may be covered with any kind of wall covering including fabric, paper, cardboard, metal, etc. When decorating rooms, do not use halogen lamps. Most of the room furnishings are moveable to allow arrangement of the room for personal satisfaction. Furniture should not be taken apart or stacked. The Office of Housing and Residence Life has no capacity to store any items, so everything a student brings, must fit into his/her room. To build a loft,

a student must first obtain approval from the Office of Housing and Residence Life.

As alcohol is the number one inhibitor of students' academic success on all college campuses, the University of North Carolina Wilmington does not permit bottle or can collections, or other monuments to alcohol consumption in student residences. If a bottle or can collection is found in a student residence, the student will be asked to remove the collection from campus or face fines and/or conduct referrals.

[back to top](#)

## SMOKING

The University of North Carolina Wilmington is a smoke-free campus as it applies to all academic, student support and residential buildings. This means that smoking is not permitted in buildings at any time. Further, there will be a 50 ft. no-smoke zone at all residence hall entrances. Violators of the smoke-free guidelines will be held accountable for their actions in the student conduct system.

All private (residential rooms, suites, apartments, bathrooms and computer labs) and public areas (main lobbies, common lounges, study rooms, hallways, laundry facilities and stairwells) in all residential facilities are considered smoke-free. Resident students and their guests must smoke outside of university-owned residential facilities. It is strongly recommended that smokers smoke far enough away from main entrances to respect the rights of non-smokers.

Students found in violation of this policy will be fined at least \$25.00 for their first instance and at least \$50.00 for each subsequent violation.

[back to top](#)

## VISITATION

The visitation program in the UNCW student residences creates a structure for residents to bring guests into their rooms. In full support of the educational mission of the university, students living on-campus are expected to view academic responsibilities as their primary goal. Studying, therefore, takes preference over socializing in the student residences on weekday nights. On weekends, when fewer classes are scheduled, there is a greater amount of leisure time and social or non-academic activities are usually more prominent. The guidelines for visitation are grounded in this academic schedule and are designed to balance a student's responsibilities with individual and group needs.

All students have the opportunity to accept or reject participation in the visitation program at a building-wide vote that takes place during the first week of classes in the fall. If sufficient interest in a non-visitation area exists, specific arrangements will be made to accommodate that request. In the event that there are not enough requests to satisfy various options, no person will be forced to participate in a more liberal visitation policy than he or she wants.

The visitation program is to function within the parameters and according to the procedures which follow. The existing programs have been developed through deliberate study by staff and student groups during the recent past. Certain underlying assumptions are reflected in the visitation program at UNCW:

1. There is a legitimate need for, and benefit from, providing greater opportunity for contact between students.
2. The nature of the physical facilities, particularly in the traditional residence halls, places certain limitations on the visitation program.
3. The hours of the program accommodate, as best they can, the divergent lifestyles of students and variety of housing styles available on campus.
4. The purpose of a student's room is primarily for study and sleep, which take precedence over social privileges.
5. Respect for the wishes and well being of one's roommate(s) is more important than someone's desire to have guests.
6. Cohabitation is not permitted in any university housing facility.

## REGISTRATION OF GUESTS

It is the responsibility of each resident to attend to the registration of a guest. Furthermore, it is the responsibility of each resident to escort the guest at all times while the guest remains in the building. Guests must provide and surrender a valid picture ID to the Desk Receptionist when checked in. This identification will be returned when the guest leaves the building. False identification will be turned over to the University Police for appropriate action.

Hosts are responsible for their guests' behavior, for any damages incurred and for the adherence to all university policies and procedures.

## LOSS OF PRIVILEGES

Like most opportunities at the university, visitation is not a right, but rather a privilege that may be suspended at any time for violations of policies stated in this book. Visitation privileges may be suspended administratively by the Office of Housing and Residence Life or by a judicial hearing

officer as a result of disciplinary action.

## **DAYS AND HOURS**

There is a distinction in the guest policy at UNCW that separates residences into two groups, each having its own visitation hours and group process to decide these hours.

At the beginning of the semester, all residential facilities (except the University Apartments, the University Suites and International House) begin with visitation hours that are set at 11:00 a.m. to 11:00 p.m. on Sunday through Thursday and 11:00 a.m. to 2:00 a.m. on Friday and Saturday. Within the first two weeks of the fall semester, residence hall students will vote on the visitation option that they prefer for the full academic year. They will have two options to select from. The first option would allow for visitation from 11:00 a.m. to 11:00 p.m. on Sunday through Thursday and 11:00 a.m. to 2:00 a.m. on Friday and Saturday. Additionally, students can vote to extend these hours to a maximum of 10:00 a.m. to midnight on Sunday through Thursday and 10:00 a.m. to 3:00 a.m. on Friday and Saturday. The second option would have the same stipulations for the weekdays, Sunday through Thursday nights (including extending the hours). On Friday and Saturday nights, option II would allow for open visitation. Students are expected to recognize roommate rights and follow the state's co-habitation law. Each option has percentage requirements (based upon total residence hall occupancy) that must be met.

Each building may also choose to accept extended in-hall visitation privileges during the vote, which takes place in the fall semester. Extended in-hall visitation allows residents of a building free access to visit other residents within the residence hall. This is in addition to the normal visitation hours, which apply to outside guests. These hours may be extended to include up to 24 hours per day, seven days per week.

## **OVERNIGHT GUESTS**

An individual of the same sex as the host may be a non-resident or resident overnight guest in the residence hall for a maximum of three nights in any given two-week period. A person may not be an overnight guest of more than one resident per two-week period. Guests are identified and registered through the Front Desk of each residence hall. Overnight guests of either sex are permissible under the general guidelines stated previously in the University Suites and the University Apartments.

## **ESCORT POLICY**

Resident students are responsible for escorting their guests within the building at all times. The resident is responsible for informing their guest(s) of all university policies and regulations.

[back to top](#)

## **WEAPONS**

The University of North Carolina at Wilmington enforces the State law on firearms or other weapons on University Property.

### **NORTH CAROLINA GENERAL STATUTE 14-269-2**

The following bill was enacted by the North Carolina General Assembly in 1993.

It shall be unlawful for a person to possess, on public or private educational property, any gun, rifle, pistol, or other firearm, dynamite cartridge, bomb, grenade, mine or powerful explosive as defined in G.S. 14-284.1. Violations of this section shall be punished as a Class 1 Felony. (This felony does not apply to BB gun, air rifle, or air pistol).

If, however, a person possesses a gun, rifle, pistol, or other firearm and (1) is not a student (student is defined to include a person who had been suspended or expelled within the last five years) attending school there, (2) the firearm is not concealed, (3) the firearm is not loaded and is locked in a container, locked vehicle, or locked firearm rack that is on a motor vehicle, and (4) the person does not brandish, exhibit, or display the firearm in a careless, angry or threatening manner, the violation shall be punished as a misdemeanor (punishable by two years imprisonment and a fine.)

It shall be unlawful to possess on public or private educational property a BB gun, air rifle, air pistol, bowie knife, dirk, dagger, slingshot, leaded cane, switchblade knife, blackjack, metallic knuckles, razor and razor blades (except solely for personal shaving) and any sharp pointed or edged instrument except instructional supplies, unaltered nail files and clips and tools used solely for preparing food, instruction and maintenance. Violation of this section shall be punished as a misdemeanor (punishable by two years imprisonment and a fine.)

This statute does not apply to military and law enforcement personnel, home schools as defined in G.S. 115C-563(a), and weapons used solely for educational or school sanctioned ceremonial purposes or used in school-approved, adult-supervised programs.

[back to top](#)



UNCW/Sean Ahlum