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Each resident has the right and ability to make decisions about his or her own conduct, just as importantly, each resident has the responsibility to accept the consequences of those decisions. When an individual's behavior interferes with the rights of others, the University may need to step in and adapt his or her behavior to meet the needs of the community, or leave the residence halls.

Carefully considering that particular choice—the conscious choice whether to be a part of a community, whether to change his or her behavior to fit the community's standards—is the most important lesson that a student can learn in college. It is the lesson that he or she will be most likely to practice throughout life, and it is the lesson that he or she will be expecting implications and should not be taken lightly.

Abandoned Items

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After a resident has moved out of the hall, apartment or suite, an item is considered abandoned if it is left behind. Abandoned property is subject to disposal without notification to the former resident. Abandoned property will have up to 30 days to claim their belongings (after notifying University Housing Services of their intent to claim the property). Items that are left behind and are not claimed within the specified time period are the property of the University Housing Services Staff members are not responsible for abandoned items. Items left behind may be thrown out, donated or recycled.

Alcohol Policies

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Students under 21 are prohibited from transporting, possessing, or consuming alcoholic beverages in the residence halls. Students under the age of 21 in the presence of alcohol will be found in violation of the alcohol policy, unless it is clear that the student was not involved and is of legal drinking age (see "Guests" section below).

Students age 21 and over can consume alcohol in their room/suite with the *consent of all roommates and/or suite mates and in a manner that does not disturb other residents or violate other University policies.*

The following rules apply for possession and consumption of alcohol:

- A student over 21 is prohibited to host and serve alcohol to a person under 21 in their room/suite. A student over 21 can host a social event (beverage) in anyone under the age of 21.
- Alcohol cannot be consumed as part of a large group or party where the host/sponsor appears to be drinking alcohol.
- Transport of alcohol to the residence hall (over 21 and friend their room/suite) is permitted as long as it is not visible to other residents and is not in the original containers, transported by the manufacturer and is an amount that is consumed in a reasonable time.
- Kegs, party kegs, multiple cases of alcohol, and other bulk quantities of alcohol beverages are not acceptable since the circumstances for possession and consumption are not reasonable.
- Drinking games or simulated drinking games are prohibited. This includes beer pong, water pong or another beverage. Pay cups, quarters, and other items associated with these games are also prohibited. Possession of these items is evidence of rapid consumption of alcohol are not allowed (beer pong tables, beer balls, funnels).
- The use of alcoholic beverages in the residence hall is prohibited.
- Public intoxication is prohibited.
- Alcohol cannot be used/sold/ under the influence is a violation of the alcohol policy.
- Possession/use of alcohol in any public area is or around the residence halls is a violation of the alcohol policy (see above).
- Alcohol paraphernalia (empty liquor bottles, decorative and/or residence hall policy violations will be disposed of.
- Collection or display of alcohol containers is not permitted in student rooms/suites/apartments.
- Any damages incurring as a result of alcohol use (including that due to vomit) will be the responsibility of the residents.
- At the time of the incident, the individuals responsible are expected to clean up and remove the alcohol and paraphernalia from the residence hall. Failure to do so will be the cause of a conduct meeting.

Sanctions for Alcohol Violations

1st offense

- Written Warning
- 1:1 CHOICES meeting and online assessment
- Potential Educational Sanction

2nd offense

- Housing Probation
- Alcohol Assessment: 1:1 with CAPS
- Potential Educational Sanction

3rd offense

- Housing Probation extended
- Alcohol Assessment: 1:1 with CAPS
- Potential Educational Sanction
- Possible relocation and considered personal non-grace/PNG) in the hallls) the incident was removed from (suspensions and not allowed to be present)
- Possible removal from housing and considered PNG at residence hall. (suspensions and not allowed to be present)

4th offense

- Referral to the Senior Vice Chancellor of Residence Hall Conduct for Disciplinary Action
- Removal from Housing and considered personal non-grace (PNG) at residence hall. (suspensions and not allowed to be present)
- Mandatory Assessment: 1:1 with CAPS

Minimum Disciplinary Sanctions for Alcohol Violations

Sanctions for all alcohol violations may include Parent/Guardian Notification. Depending on the severity of the violation, sanctioning levels and guidelines can be adjusted to reflect the severity of the violation. Some of the sanctions are: Office: Three being removed from housing will continue to be held to the terms and conditions of their housing contract.

Amplified Sound

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Any outside sound which interferes with other's right to study or sleep is prohibited. Outside music/noise must be kept to levels that do not interfere with others. Playing of musical instruments, stereos, televisions and other sound devices is prohibited. Noisy fans from outdoors is disruptive to the community and therefore is prohibited.

Bicycles

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Bicycles may not be operated in the residence halls or in any of the public areas of the halls at any time. Bicycles may not be chained to trees, railings, and light poles. Bicycles may not be left in the halls, stairwells, or any other area that will hinder ease of residence during an emergency. Housing staff will remove any bicycle found in the aforementioned areas, including removal of any locking devices. Bicycles will be stored for a period of 30 days and will be released only to owner, police and/or Successor Rules Enforcement Hours. Bicycles that are not claimed within 30 days will be disposed of.

University Housing Services will consider bicycles left in the housing area abandoned after 30 days past the end of the spring semester. Bicycles left in the University Housing Services staff/ownership, any state or federal government property, or any other University property will have up to 30 days to claim their bicycle. (See "Abandoned Items").

Business Enterprises

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Residents may not carry on any organized business for remunerative purposes from their rooms.

Cameras

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Cameras with recording devices are located throughout the buildings. Tampering with, removal of, or misuse of any part of the camera system is prohibited.

Candles and Incense

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Candles, wax burners, incense, or any decorations with potential open flame, including but not limited to, candles, incense, and potpourri burners are prohibited. Candle warmers, of course, are also prohibited in the residence halls. Candles and/or wicks can only be used for decorations.

Chalking

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Chalking is prohibited on the housing complex grounds and on all buildings. Chalking that meets the campus chalking policy is allowed ONLY on the non-residence hall sidewalks leading to and from the residence halls. See your RA staff with questions.

Cleanliness for Rooms, Suite and Common Areas

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All residents are responsible for the cleanliness of their individual bedrooms, American Dream Courtyard residents, and residents of Diamond Deluxe Apartments are responsible for the cleanliness of their individual bedroom area and bathrooms as applicable depending on room type. Failure to maintain cleanliness may result in the assessment of a cleaning fee. In the case of an emergency, University Housing Staff reserve the right to enter a room/suite for any pest control services (Pest Plus) and "Health and Safety Inspections".

Computer Labs

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Computer labs are provided in each residence hall. The labs are intended for the use of students who reside in the housing complex. Misuse of the furniture, or disconnecting, tampering, or misuse of the computer lab or equipment is prohibited.

Cruelty to Animals

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Under California Penal Code 597.1(b) & 597. 1(d.1), cruelty to animals in any form is prohibited. Violations of this policy will be referred to the Senior Vice Chancellor Toward animal maltreatment should be immediately reported to a Residence Life staff member or Sacramento State Police Department at 278-6001.

Damages

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Any damage to rooms or personal property caused by a resident or their guest(s) is the responsibility of the resident. This includes damage made by pets, vomit, and other bodily fluids. Residents will be billed for the cost of the damage (replace will be provided prior to arriving the residents of the room subsequent and may be provided to the Riverhawk building. University Housing Services is not responsible for damage to personal property, including personal belongings. Insurance is not required for personal property that is lost, stolen, or damaged in the housing complex.

Dart Boards

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Hard-tip darts and dart boards are not allowed in residence halls because of the potential for bodily harm and physical damage to rooms.

Decorations Policy

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Residents must adhere to the following decorating guidelines at all times, for both their room and common areas:

- Utilize 3M command adhesive brand products, at your own risk, when hanging items on walls (3M command adhesive products do not damage walls). Please follow instructions when using these products.
- Do not add attachments of any type to residence hall light fixtures, including but not limited to, light bulbs, shades, and/or light fixtures.
- Do not suspend, attach, or drape any material from the ceiling, sprinkler, fluorescent or overhead.
- Do not place items in the hallways, stairs access to, hallways, doorways, stairs, corridors, or fire-related equipment when placing any form of decorations.
- Do not hang any form of decoration on the outside of suite and room doors. Residents may hang decorations inside their room/suite or residence hallway inside a door.
- "Gift wrapping" (extra curtain and room decors) is not permitted.

Residents seeking exemptions/ exemptions to the policy (birthday, anniversary, holiday, religious, cultural, cooking, etc.) may request temporary exemption from their Residence Life Coordinator.

Decorations - Seasonal, Holiday, Religious

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Christmas Tree, Only ARTIFICIAL holiday trees are approved for residence hall use. The use of electric decorative holiday lights is intended for "Indoor/Outdoor use only" and must be listed "UL" (Underwriters Laboratory) Approved. Natural/Live/cut

Candles, Hanukkah, Christmas, etc. Candles are not permitted in residence halls. Candles are a fire hazard and are prohibited. Residents observe the traditions associated with holiday celebrations by using electric candles, or by making arrangements with Alan Residence Life Coordinator to use the Riverhawk Building or an alternate location, as approved by the appropriate holiday observance.

Other holidays and/or religious ceremonies. Residents are encouraged to celebrate holidays and religious ceremonies in their respective rooms/suites or ceremonies do not violate established policies or create a safety concern for other residents and property.

Discrimination, Harassment, and Retaliation

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University Housing Services (UHS) recognizes the legislative impact discrimination, harassment, or retaliation described in Executive Order 1097 (Discrimination, Harassment, and Retaliation) and the University Policy Statement of Human Resources. Any violation of an alleged violation of this policy UHS will immediately refer the incident to the Office of Equal Opportunity for further investigation. Upon receipt of a report, UHS will initiate a preliminary review, hearing with the student is being investigated. Executive Order 1097 Discrimination, Harassment, and Retaliation or the following:

- Discrimination against a student in violation of the laws of the U.S., CA, city/ordinance, or another Student or Staff or Faculty member. Serious Action means an action that has a substantial and material adverse effect on the student's ability to participate in or benefit from University Housing Fees Fees Discrimination, Harassment, Retaliation. Serious Action or Conduct or conduct not reasonably likely to be more than anger or upset a reasonable person of ordinary sensibilities.
- Retaliation against complainants, witnesses, based on the Complainant's Protected Status, that is sufficiently severe, persistent or pervasive that to cause a reasonable person of ordinary sensibilities to suffer a material adverse in the shape of the Complainant, and in fact constituted by the Complainant, as being harmfor ability to participate in or benefit from the services, activities or opportunities offered by the University.

Retaliation means Adversive Action taken against a Student Complainant Student Who Has Reported Or Intends to Make Complaint Or Student Who Has Served As Witness

- Reported or opposed conduct which was reasonable and in good faith believed to be in violation of the Executive Order.
- Assisted complainant in reporting or opposing a violation of the Executive Order, or assisted someone in reporting or opposing Retaliation under this Executive Order.

Retaliation may occur whether or not there is a power or authority differential between the parties involved.

Violating Executive Order 1097 and have multiple violations may be considered at the University as well as violating the terms of the University Housing Services Student Agreement.

Drugs and Drug Paraphernalia

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Except as lawfully prescribed, drugs are prohibited. Medical marijuana cards are not permitted in the residence halls. Possession of drug paraphernalia is prohibited. Any paraphernalia is prohibited, or consuming a quantity and at University sponsored events.

- Possession or another distribution of drugs or controlled substances
- Use of marijuana in any form
- Use of drug paraphernalia

Drug paraphernalia includes any item facilitated for the purpose of facilitating drug use (pipes, bongs, etc.)

- Possession or use of items that conceal or disguise drug use

Furthermore, University Housing Services staff may investigate for a violation of the drug policy, and may include, but not limited to, odor, smoke, vapes, residue, presence of other, fans, towels near or under doors, open windows, attempts to mask scents, smoke, bongs, pipes, joints, cigarettes, etc.

Drug Violations (suspensions/sanctions)

1st offense

- Housing Probation
- Research Due Class (marijuana-related violations)
- Potential Educational Sanction

2nd offense

- Housing Probation extended
- 1:1 Drug Assessment with CAPS
- Potential Educational Sanction
- Possible relocation and considered personal non-grace/PNG) in the hallls) the incident was removed from (suspensions and not allowed to be present)
- Possible removal from housing and considered PNG at residence hall. (suspensions and not allowed to be present)

3rd offense

- Referral to the Senior Vice Chancellor of Residence Hall Conduct
- Removal from housing and considered personal non-grace (PNG) at residence hall. (suspensions and not allowed to be present)
- 1:1 Drug Assessment with CAPS
- Potential Educational Sanction

Drug Violations (sales, distribution, or covert use on another)

- Referral to University Student Conduct Office
- Removal from housing and considered personal non grace (PNG) at residence hall. (suspensions and not allowed to be present)

Minimum Disciplinary Sanctions for Drug Violations

Sanctions for all drug violations may include Parent/Guardian Notification. Depending on the severity of the violation, sanctioning levels and guidelines can be adjusted to reflect the severity of the violation. Some of the sanctions are: Office: Three being removed from housing will continue to be held to the terms and conditions of their housing contract.

Electrical or Battery-Operated Appliances

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Any electrical or battery-operated appliance with an exposed heating element or open coil is prohibited. Electrical appliances that are not approved by the guidelines place into consideration the safety when determining whether or not they are allowed in the residence halls, and in the University housing complex community. If residents have questions regarding whether an appliance is allowed, please see your RA staff. Any electrical or battery-operated appliance or equipment please contact the policy thoroughly or may result in the appliance being confiscated in the residence halls, have restrictions as to where they may be located when in use, or prohibited.

Residents are prohibited from using the following appliances:

- Refrigerators are permitted per one room, providing they do not exceed 4.5 cubic feet or draw more than 1.5 running amps.
- Microwaves are permitted per one room, providing they do not exceed 1 cubic foot and have a power rating of 1000 watts or less.
- Non-cooking appliances: Halogen lamps are prohibited in residence halls. Only compact fluorescent bulbs may be used in residence hall lighting. Lamps, Whereas, black lights are prohibited for use in residence hall lighting fixtures.
- All electrical appliances and devices must be UL Approved

Elevator Safety

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Elevators are provided in the American River Courtyard and Riverview Hall. The elevators are intended to offer a safe way to move between floors; however, there are certain rules that must be followed in order to ensure safe and proper elevator operation. Elevator violations that thrill violations and/or that jeopardize equipment or safety will be referred to the Senior Vice Chancellor of Residence Life and subject to the student conduct process and damage cost.

Tampering and misuse must adhere to the following guidelines:

- When there is a fire and/or the alarm is sounding the use stairs. Elevator shafts are severe building and/or elevators.
- Do not participate in and/or encourage others from unsafe behavior in and around elevators.
- Do not use elevator for racing events, Wait for the next elevator.
- Never attempt to pry open elevator doors.
- Do not hold open and close elevator doors, sitting, or ordering the elevator cabs.
- Report elevator complaints, accidents, or mechanical issues to the front desk of your building.

Evacuation Drills

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Evacuation drills will be held periodically in the residence halls. Whenever an alarm sounds, all residents hall occupants are required to evacuate the building immediately and proceed to the nearest exit. Residents should know the evacuation routes and procedure. Emergency procedure protocols are posted in each resident's room. Residents are do not evacuate during a fire drill or alarm will be subject to disciplinary action.

Exterior Doors

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As per University policy, the exterior doors to residence halls must be securely closed at all times. Propping open or tampering with exterior doors to prevent them from closing is prohibited. Propping open exterior doors is continuously security. Residents should never admit persons into their building unless they know for certain that they are a resident or member of the University staff.

Failure to Comply

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Failing to comply with a reasonable request by a University official, including University Housing Staff, or violation of the University Housing Contract or Student Conduct Code constitutes failure to comply with the sanctions imposed under a student conduct proceeding.

Fire Alarm and Emergency Systems and Equipment

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Residents are strictly prohibited from tampering with any equipment related to emergency systems and fire alarm equipment. Tampering with, removal of, or misuse of any part of the fire alarm system, including, but not limited to, Tampering with, removal of, tampering or misuse of fire extinguishers, fire hoses, smoke detectors, pull stations, sprinkler systems, and other evacuation mechanisms, or unauthorized use of the fire extinguisher is a violation of Fiscal Code 1854, University, and Housing regulations.

Sanctions associated with violations of fire safety systems may not be tampered with. Including hanging Decorations or other objects from them. If a resident is found to be responsible for violating the University Housing Services Student Agreement, or unauthorized use of the fire extinguisher is a violation of Fiscal Code 1854, University, and Housing regulations.

Pencil Code FAQ's indicate it is inconsiderate to trigger a false fire alarm, make a false report of fire, or tamper with/destroy fire equipment. Resident found in violation of this regulation will be subject to disciplinary action and may be prosecuted by the Sacramento State Police Department. Violations of this policy include, but are not limited to, any resident who pulls a pull station and is found to be at fault for a false fire alarm or false report of fire.

Pencil Code FAQ's indicate it is inconsiderate to trigger a false fire alarm, make a false report of fire, or tamper with/destroy fire equipment. Resident found in violation of this regulation will be subject to disciplinary action and may be prosecuted by the Sacramento State Police Department. Violations of this policy include, but are not limited to, any resident who pulls a pull station and is found to be at fault for a false fire alarm or false report of fire.

Firearms, Explosives, and Weapons Policy

As a no-use firearms, explosives, or other dangerous weapons policy promulgated on the California State University, Sacramento campus, including such weapons as defined in California Penal Code section 12020, and specifically prohibited but not limited to: firearms (guns and rifles), BB guns, paintballs, pellet guns, gotcha/ paintball weapons, dangerous, fake gun, "Tasers" (or other electrocution weapons), knives, bows and arrows, explosives, fireworks, and other dangerous weapons. Use or ownership of such contraband items poses an unwanted, and in some instances, illegal, hazard to the campus community and is prohibited on the Sacramento State Police Department. It is also, prohibited to utilize other items in such a manner that creates a dangerous situation or perceived threat, including but not limited, to: people, home improvement, recreational or sport items, including but not limited to, paintball, pellet, gotcha, and airsoft guns. Violations of this policy are subject to disciplinary action, including termination of campus agreement or more severe penalties.

Toy Weapons, Explosives or Firearms

Toy weapons, explosives, or firearms can be mistaken for the real thing by law enforcement and the campus community. Use of these items in a public or campus throw in the safety of these involved as well as a prevention in consideration of the welfare of the entire residence hall community, of such realistic toy weapons are strictly prohibited.

Fireworks

Fireworks are not permitted in the resident's flat or in the complex at any time. Possession of fireworks is a violation of the Sacramento State Police. Any incendiary device or a device that resembles that complaint is prohibited. Any resident involved in the use or possession of fireworks is subject to the disciplinary process and potential expulsion of his or her college residence.

Flammable Materials

Highly flammable materials such as hoverall cloth, chemicals, automobile fluids, gasoline, compact fluid and volatile fluids are not permitted in the resident's flat. In addition, residents must keep their rooms clear of rubber that poses a fire danger such as large quantities of paper, rags, or cloth.

Furnishings

All resident rooms and common areas in University Housing facilities are furnished with the University's standard furniture. Furniture in common areas is in place designed based on all ability. Residents may not move any furniture with other residents or remove furnishings from the property. Furniture in common areas is in place for safety and accessibility purposes (such as ergo, footlaker, collaborative tables, study lounges, etc.). All University-owned furniture must remain intact. Removal of any University furniture from the premises is a violation of the University's policy. Alterations or modifications to room furnishings must be approved within 24 hours of discovery. Materials and other wood filled furniture are prohibited in all residence halls.

Gambling

Gambling for money is prohibited in the residence halls and at the University Housing Services facilities. Any resident who is found to be participating in card, dice, or any device for money or other representation of value, is a misdemeanor.

Guest Policy

Term Definitions:

- **Guest** is defined as an individual who is considered a non-License of University Housing Services who is invited to visit a resident's flat and does not officially assigned to live in. A guest is an individual who has been personally invited by a Resident Host to enter the Resident Host's room or apartment for a specified period of time. Guests are subject to procedures, for an indeterminate time or the Resident Host departs from the premises, whichever is sooner. Guests are prohibited from posting or any other format or any material is not considered a personal guest of the Resident Host.
- **Visitation** is defined as a visitor officially licensed, as a License, to reside in the University's 24-campus Housing includes North Village, Alpine and Sierra Residence.
- **Resident Host** is defined as a resident who has invited a guest to his or her room or building.

Visitation Hours:

North Village Residence Hall visitation hours for all guests are as follows:

- Sunday – Thursday 9 am to 12 pm
- Friday and Saturday 9 to 1 am (Midnight)

Visitation outside of these hours is deemed an overnight stay and will be considered a violation of the University's Guest Policy.

Residents may host guests in their residence hall rooms depending on the official move-in day of each semester and thereafter.

Overnight Guest(s):

North Village allows for overnight guests. Guests can stay a maximum of three (3) consecutive nights and no more than a total of 12 nights in any given semester, with no more than two (2) nights of overnight guests per weekend, including Friday, Saturday, and Sunday.

Non-overnight/visitation hours cannot be considered and guests are not permitted, although any guest can be denied permission to stay, roommate/someone who is sharing a room/suite/apartment/residence hall/building, or the provision of a roommate living environment. A roommate/someone who denies a guest should communicate to their roommate/someone the specific reason as to why the guest has been denied permission to stay.

Guests Under 18 Years of Age:

Minors are defined as any guest who is not living in the sibling, or otherwise have a legally recognized relationship with the Resident Host in order to stay as a guest. A resident seeking to host a guest who is under 18 years of age must submit a request to the Residence Hall Coordinator at least 48 hours in advance and receive approval at least two business days in advance of the arrival of their Residence Hall Coordinator. The letter must authorize the minor's visit and include the name of the minor, the relationship to the resident host, and the University officials to communicate with the parent/guardian on the matter of the minor's visit. The Residence Hall Coordinator will review the request and if the Services is unable to confirm the authorization for the visit, will prohibit a minor from being a guest in the residence hall. Upon receipt of the letter, the Residence Hall Coordinator approves a request for an overnight guest, the Resident Host must complete the online registration process and check-in their guest at the front desk upon arrival.

Guest Registration Process:

- A Resident Host, guest, and/or a guest's parent/guardian, must be registered online at least 48 hours in advance of the front desk. Any guest registration after their relation to the Resident (parents, siblings, etc.) must comply with this policy.
- Resident and guest/visitor receive a digital visitor pass or have visitor pass ready (must be shown to staff if requested).
- All guests 18 years of age or older must provide a valid state or federal photo identification (such as a Driver's License, State ID card, US Military ID Card, Identification Include a Driver's License, State ID card, US Military ID Card, Passport, Passport Card, Tribal ID, Alien Registration Card, or Alien Registration Receipt Card). Students IDs are not an acceptable form of identification.
- Guests may only be registered with a Resident Host in the Housing Services Residence Hall Coordinator. Upon the Residence Hall Coordinator's identification and approval, the front desk during the guest check-in process.
- A resident host may not register another resident host for their hall or a guest.
- Due to occupancy requirements, a Resident Host may not have more than one guest registered at one time. Requests for exceptions to this policy must be made in writing to the Residence Hall Coordinator at least two business days in advance.
- The University reserves the right to refuse entry to any guests who are believed to be violating University and/or University Housing Services policies.

Resident Host & Guest Guidelines:

- Resident Host is responsible for their guest(s) and host guests in the room/suite.
- Restroom or common apartment always supersede a resident's room. Guests, guests, issues or concerns should be worked out between roommates/residents. If roommate/resident issues cannot be resolved, contact a Residential Education staff member for assistance.
- It is a privilege, not a right, to be a guest and to have guests in the residence hall.
- Guests/visitors are not considered as equivalent to an apprenticeship in University Housing Services. Guests/visitors are not "apprentices" and are not by a guest are the responsibility of the Resident Host. Resident Hosts are responsible for their guests/visitors. Resident Hosts are required and will be held jointly and financially accountable for their guest actions.
- Guests are prohibited from using the Residence Hall Facility, Housing Services Facilities, and/or common areas of the Residence Hall, Housing Services Facilities, and/or common areas.
- Guests are not allowed to operate/ride any motor vehicles from all areas. Guests are prohibited from using the Residence Hall Facility, Housing Services Facilities, and/or common areas.
- Guests may not sleep in building lounges or public areas.
- Consumption and unregulated guest access to the Residence Hall Facility will be monitored and be being held by University Police for criminal trespass.
- Guests are prohibited from using the Residence Hall Facility, Housing Services, the residence hall community will be asked to leave the facility.
- A resident host may not have their room key, access card, or University Housing Services Facility access card given to a guest or visitor.
- Residents who do not register and sign-in guests will undergo the student conduct process and may lose the right to host guests for the remainder of the semester.
- Unrented guests are not entitled to the residential facility. Unrented/non-contracted guests into these areas is in violation of University Housing Services policies.

Additional guest policy guidelines may apply during certain times of the year (such as Homecoming, Thanksgiving, Winter Break, Spring Break, Commencement, Housing Facilities and Dine Commons, which may include cancellation, maintenance, health related concerns, or emergency situations. University Housing Services reserves the right to cancel or suspend guest privileges for any special or emergency guidelines in place that impact privileges granted under this policy.

Health and Safety Inspections

Housing staff will conduct between, bathroom and common area inspections. Staff will inform residents of the date and time of the inspection and a minimum of about of the and will not conduct between the hours of 10:00 a.m. and 5:00 p.m. Residents are required to be present in their rooms during the time of the inspection. Residents in rooms or common areas designated "unacceptable" will be given a specified period of time to correct the problem. If the problem is not corrected, a second inspection will be conducted. If a room of a room or University Housing Services policy violation is found during the inspection, it may result in a conduct referral.

Hover boards and Other Wheeled Devices

The use, possession, and storage of hover boards are prohibited in the housing facilities and on the campus. Hover boards are a fire hazard and are prohibited. This includes similar motorized devices that use lithium ion battery packs.

Furthermore, the following wheeled devices are prohibited from being used in the residence halls and Dining Commons: bikes, roller skates, scooters, skateboards, in-line skates and other wheeled devices and equipment products. Bicycles may be ridden on campus but must be secured in the bike racks located on pedestrian safety, patios, roofs, balconies, patio furniture, landings or similar structures not intended for such use.

Illegal Room Entry

Entering a resident's room without the express permission and presence of the resident who resides in that room is prohibited. Inappropriate room entry includes, but is not limited to, using a room/suite/apartment for a study room, forcing a door open, or entering a room through a window or balcony.

Improper Check Out

In the event a resident does not properly check out of their room as requested, residence hall staff will inventory, pack and store the resident's belongings based on our department fees policy. Residents who abandon their room or who are evicted from their room will be charged for the inventory, packing and storage fees. Residents may also be charged for any property returning overnight stays or accessible. If there is no left behind, the resident may be charged for the inventory, packing and storage fees.

Keys, Fobs, Cards

Keys, Access Key, Cards Upon checking into the hall, each resident is issued a key to their room and a key to the front door of the building. Keys are the property of the University. Keys may not be duplicated, modified, or loaned to another person. No security purposes, tenant/guest education staff must be contacted immediately if a key is lost or stolen. Residents are responsible for any of keys is problem. Residents failing to report missing/stolen keys will be charged for the cost of the lock change. Residents who lose their keys/fobs/cards should be in possession of their keys and Student ID at all times.

Laundry

Residents should use the laundry facility in their hall only. Laundry facilities are provided for the use of residence hall residents only.

Littering

Littering is an around the residence hall is prohibited. Littering includes throwing, dropping, or depositing trash or other objects in areas not provided trash containers.

Residents found in violation of the littering policy may be assigned a disciplinary fine.

Noxious Odor

Noxious odor is VERY evens of such University that it becomes apparent and/or offensive to others. Any odor can become noxious or offensive to others in the residence hall. Residents are responsible for the odors in their rooms. Cooking or frothering spray, large amounts of dirty laundry and marijuana smell (but not limited to) are examples of noxious odors. Residence Hall Staff will decide if a odor is of potentially noxious odor. It is prohibited in the residence halls at all times (see Tuesday / Incensus Policy).

Painting

Painting is strictly prohibited. Residents may not apply paint to residence hall rooms or public areas.

Parental and Guardian Notification

The Family Educational Rights and Privacy Act (FERPA) allows public colleges and universities to share information with parents of students who are still considered by students who are under 21 years of age. In line with FERPA, University Housing Services make one-time parental/guardian notifications for alcohol violations and/or drug violations, and/or other serious violations.

When students under the age of 21 at the time of the violation are found in violation of the University Housing Services alcohol or drug policies or social policies, University Housing Services will notify the student's parents/guardians of the violation. The notification will indicate the violation have occurred and the University Housing Services alcohol and/or drug policy. The notice will not include any information about the sanction imposed on the student.

Parents/guardians requested in specific information concerning the outcome of their student's University Housing Services conduct record are encouraged to work directly with their student. The student's University Housing Services record may be the information concerning the Housing Contract and Housing Policies. If questions remain, parents/guardians may contact University Housing Services to request the information concerning the violation cited on behalf of a FERPA waiver or file.

Personal Property

The University does not assume liability for a resident's personal belongings and has no insurance to cover personal or property damage or loss. Therefore the University strongly recommends that the resident obtain additional insurance to cover personal belongings.

Students should take the following precautions concerning the protection of their property in the residence hall:

- When leaving a room, always lock the door and take the room key. If a room key is lost, residents should contact staff immediately regarding steps to take to secure the room and property.
- Report lost electronic access cards/fobs immediately.
- Report any broken or faulty locks to staff immediately.
- Never prop doors open.
- Do not leave laundry unattended in washing machines and dryers.
- Do not place valuable items in plain sight or valuables in campus lounges.
- Keep cash and valuables secure.
- Close and lock windows when rooms are unoccupied, especially first-floor rooms.
- Keep an inventory of property and other appropriate items, such as serial numbers and manufacturers. Residents should consider engraving their property with their driver's license number. Residents should contact University Police Department to engrave property.
- Report any unfamiliar persons or individuals immediately to staff. Residents should not allow unfamiliar persons into the residence hall. Residents should remain as a resident or a member of the University staff. Never make assumptions about strangers' identities or credentials.
- Report any suspicious activity or crime of a crime, report immediately to the Sacramento State Police Department at (916) 278-6600. Non-Urgent residence hall staff.

Pest

A student whose property introduces bed bug, roach or pest infestation may be required to remove the pest at his or her own expense. Residence Hall Staff property will report to be removed (See: Cockroaches, Bedbugs/Pest, and Pest Safety Inspections).

Pets

The only type of pet or animal permitted in the residence halls are small, non-carnivorous fish. Fish must be kept in a clean, odor free and well maintained aquarium. Aquariums must be placed on a table or stand and not on the floor or elsewhere in the apartment. Residents should be mindful of their private and planned and unforeseen electrical outages which will shut down aquarium pumps and heaters.

Guests and visitors may not bring an animal into the residence hall.

Pets found in violation of this policy will be removed immediately.

Additional cleaning and/or pest control may be required if pets are found in violation of the policy, or the resident.

For information on service and support animals, please contact University Housing Services at housing@csus.edu.

University Housing Services Policy Changes

University Housing Services reserves the right to change any of the policies or procedures at any time. Notice of such changes will be communicated through their campus mailbox, campus email, and/or building postings.

Political Canvassing

During Recruitment Students, Inc. (RSI) or Residence Halls Association (RHA) student electoral only, door-to-door canvassing by Sacramento State Student Association candidates for the Associated Students, Inc. Board of Directors or Rho may be permitted by making a formal request. Contact Jim Lyons for an application at any residence hall front desk, via email at or an application at University Housing Services, or on the website at **University Housing Applications**.

Political canvassing does not include the option to solicit money for any campaign or political party. Political canvassing is permitted only by candidates must abide by the following conditions:

- Canvassing is only permitted on designated days and times, 2 p.m. on Tuesday, Wednesday, Thursday, and 2 p.m. Wednesday and Friday. Canvassing is prohibited on Monday and weekends.
- All guidelines must be completed and received at least 10 calendar days prior to the desired canvassing date.
- University Housing Services staff will kindly application if canvassing request is not received within the 10 calendar days. Canvassing will be allowed if University officials to communicate with the parent/guardian on the matter of the minor's visit. Upon receipt of the letter, the Residence Hall Coordinator approves a request for an overnight guest, the Resident Host must complete the online registration process and check-in their guest at the front desk upon arrival.

Guest Registration Process:

- A Resident Host, guest, and/or a guest's parent/guardian, must be registered online at least 48 hours in advance of the front desk. Any guest registration after their relation to the Resident (parents, siblings, etc.) must comply with this policy.
- Resident and guest/visitor receive a digital visitor pass or have visitor pass ready (must be shown to staff if requested).
- All guests 18 years of age or older must provide a valid state or federal photo identification (such as a Driver's License, State ID card, US Military ID Card, Identification Include a Driver's License, State ID card, US Military ID Card, Passport, Passport Card, Tribal ID, Alien Registration Card, or Alien Registration Receipt Card). Students IDs are not an acceptable form of identification.
- Guests may only be registered with a Resident Host in the Housing Services Residence Hall Coordinator. Upon the Residence Hall Coordinator's identification and approval, the front desk during the guest check-in process.
- A resident host may not register another resident host for their hall or a guest.
- Due to occupancy requirements, a Resident Host may not have more than one guest registered at one time. Requests for exceptions to this policy must be made in writing to the Residence Hall Coordinator at least two business days in advance.
- The University reserves the right to refuse entry to any guests who are believed to be violating University and/or University Housing Services policies.

Resident Host & Guest Guidelines:

- Resident Host is responsible for their guest(s) and host guests in the room/suite.
- Restroom or common apartment always supersede a resident's room. Guests, guests, issues or concerns should be worked out between roommates/residents. If roommate/resident issues cannot be resolved, contact a Residential Education staff member for assistance.
- It is a privilege, not a right, to be a guest and to have guests in the residence hall.
- Guests/visitors are not considered as equivalent to an apprenticeship in University Housing Services. Guests/visitors are not "apprentices" and are not by a guest are the responsibility of the Resident Host. Resident Hosts are responsible for their guests/visitors. Resident Hosts are required and will be held jointly and financially accountable for their guest actions.
- Guests are prohibited from using the Residence Hall Facility, Housing Services Facilities, and/or common areas of the Residence Hall, Housing Services Facilities, and/or common areas.
- Guests are not allowed to operate/ride any motor vehicles from all areas. Guests are prohibited from using the Residence Hall Facility, Housing Services Facilities, and/or common areas.
- Guests may not sleep in building lounges or public areas.
- Consumption and unregulated guest access to the Residence Hall Facility will be monitored and be being held by University Police for criminal trespass.
- Guests are prohibited from using the Residence Hall Facility, Housing Services, the residence hall community will be asked to leave the facility.
- A resident host may not have their room key, access card, or University Housing Services Facility access card given to a guest or visitor.
- Residents who do not register and sign-in guests will undergo the student conduct process and may lose the right to host guests for the remainder of the semester.
- Unrented guests are not entitled to the residential facility. Unrented/non-contracted guests into these areas is in violation of University Housing Services policies.

Additional guest policy guidelines may apply during certain times of the year (such as Homecoming, Thanksgiving, Winter Break, Spring Break, Commencement, Housing Facilities and Dine Commons, which may include cancellation, maintenance, health related concerns, or emergency situations. University Housing Services reserves the right to cancel or suspend guest privileges for any special or emergency guidelines in place that impact privileges granted under this policy.

Posting, Advertising, and Distribution of Materials

All materials for posting, advertising, or distribution within the housing complex must be approved by University Housing Services.

Material for posting by outside entities must be verified, stamped and disseminated by University Housing Services and posted or designated spaces. Posting of material that is sexist, racist, or that promotes illegal activity or attempts or encourage drug or alcohol use will not be approved and will be removed.

Materials should be single-sided and not exceed 11 inches by 17 inches or less. Exceptions may be approved by University Housing Services. Priority of posting materials will be based on the following order: University Housing Services, University Housing Services Residence Hall Coordinators, University Housing Services recognized organizations and clubs within Student Organizations and Leadership (SOAL) and off campus agencies.

Flyers, posters, and other signs for sponsoring organizations, Sac State affiliated and non-profit organizations, and Sac State student organizations and fellow organizations must have prior stamped approved from SOAL.

Postings will be removed two weeks from the date of posting with the exception of long-term programs approved by of through University Housing Services. All posted materials will be removed after the date of the program or event.

Distribution of materials through mailboxes is restricted unless it meets the requirements approved for mailing or as exceptions made by University Housing Services staff.

Pranks

Pranking or playing a practical joke on another person can lead to injury, inappropriate behavior, or acts of retaliation that can be referred to the residence hall community.

3D Printers

3D printers are only allowed in approved University Housing Services. This approval will be given on a case by case basis. All students wishing to have a 3D printer must submit a request to University Housing Services.

In the request, the student must provide the following information about their 3D printer:

- Manufacturer
- Brand
- Filament type
- Any other relevant information

Quiet and Courtesy Hours

Quiet Hours

Quiet hours are from Sunday night through 9:5 p.m. to 9 a.m. Inside and outside of residence halls, during these hours, no loud or disruptive conversations, playing music or other disturbing noise that may be heard outside the room or in the areas adjacent to residence halls is prohibited. Quiet hours on Friday and Saturday mornings are from 1:00 a.m. to 9:00 a.m.

Courtesy Hours

Courtesy Hours are always in effect except during quiet hours in the residence hall complex, seven (7) days a week, twenty-four (24) hours a day. Inside and outside of residence halls, during these hours, no loud or disruptive conversations, playing music or other disturbing noise that may be heard outside the room or in areas adjacent to residence halls is prohibited. Quiet hours are in effect from 9:5 p.m. to 9 a.m. Sunday through Thursday and from 1:00 a.m. to 9:00 a.m. on Friday and Saturday.

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Recreational Facilities

Recreational facilities are located on the North end of the housing complex and include a basketball court, a sand volleyball court, and a grass field. Use of the Recreational facilities include: tennis court, basketball court, sand volleyball court, and the pool is at residents' own risk; there is no life guard on duty. Diving, pushing, shoving, and horseplay are not permitted in the pool area. Pool hours are from ages 18 to 21 permitted at the pool area. Residents are responsible for their guests. Pool hours are from 9:00 a.m. to 9:00 p.m. Sunday through Thursday and from 9:00 a.m. to 1:00 a.m. Friday and Saturday. The pool may not be reserved for private events.

Recycling in the Residence Halls

The California State University System (CSU) and Sacramento State are committed to integrating sustainability into teaching, service, research and facilities management. In other words, to serve "green" practices into our daily routines. Sacramento State's Residence Halls are a great place for students to make environmentally conscious decisions and to learn how to live a sustainable lifestyle. Recycling is a great place to start.

What can residents recycle at the Residence Halls?

Hot Cartridges

Hot cartridges, being used at the cartridges, residents simply need to bring them to the front desk of Residence Hall.

Paper and Cardboard

- Mixed, dry paper and cardboard are prime materials that can be recycled, including:
- Newspaper and inserts
- Window and lunch envelopes
- Glossy magazines and catalogs
- Photocopies and scratch paper
- Gift wrap and cardboard boxes
- Cardboard

Why Recycle Paper?

Recycling paper saves the process of remanufacturing old paper products and creating new paper from virgin wood pulp. Recycling old paper products uses 50% less energy than manufacturing new materials. Most paper can be recycled, and it can be recycled many times.

Americans throw away enough writing and office paper to circle the earth 5.5 times! Half and Americans from New York City to Los Angeles. Exercise of recycling paper, Sacramento State's Residence Halls, Sacramento State's Residence Halls of campus, it's estimated hours of energy saved in two years from the recycling of paper, the equivalent of 1,5 gallons of gasoline, enough to drive 75,000 miles in a pretty sweeter of the New York Times.

Paper makes up over 40% of our waste stream, making it the material that people throw away most. That means for every 100 pounds of trash we throw away, 40 pounds of it could be recycled. Recycling one ton of mixed paper saves about 3 trees, 4,100 kilowatts of power and

Bottles and Cans

Please empty and rinse bottles and containers before recycling. The following types of bottles, cans, and containers may be recycled:

- Aluminum cans
- Aluminum foil
- Steel cans (from tuna, etc)
- Glass bottles and jars of all colors (remove the caps/lids)
- #1 PETE plastic bottles (water, soda, juice, etc)
- #2 HDPE plastic bottles (shampoo, detergent, etc)

Why Recycle Bottles and Cans?

Producing cracks cans from aluminum uses 95% less energy than manufacturing a can from its raw material (bauxite) and produces 95% less air pollution and 97% less water pollution.

Recycled steel makes factories of cans that made into carpeting, freezer lining, tote bags, picnic tables and traffic cones.

As current stand recycling rates, the U.S. saves enough energy to provide 18 million homes with electricity. Aluminum and steel have high scrap metal value, so there are financial incentives for the recycling of these two metals. Glass bottles and jars

Glass can be recycled repeatedly and never loses its quality or purity. Manufacturing glass containers from recycled glass requires less energy than manufacturing aluminum beverage cans since less fuel, enough to heat the ovens to a commercial artificial feed canary three months.

Batteries and Other Electronics

Many local utilities ships a collection for bringing your used cellular, cell, rechargeable water bottles – most people don't know that you can recycle them. Home or agency electronics, many

How to Recycle Bottles, Cans, Plastic Bags, Paper, and Cardboard in the Residence Halls

Sacramento State participate in the campus co-mingling recycling program. Each resident room is provided with one blue plastic recycling container. Residents should collect all food-free paper products and cardboard and place them in the blue recycling container. Please do not place food, food-stained paper, and plastic containers. Since the blue recycling container is full, resident should bring it outside and bring it into the large white recycling bin in the back of the building. Please do not place food, food-stained paper, and plastic recyclables not should be brought to the appropriate green dumpster. Please do not place food, food-stained paper, and plastic recyclables not should be placed in the clear Cardboard that is not broken down should be taken to the 1st floor trash room and placed in the cardboard bin. Please do not place food, food-stained paper, the trash room and bring the clear recycling bag to the trash room and place it in the chute until the bag can be removed. It is important that all paper and cardboard products are free of food and food-stained paper products. Please remember to remove any food or beverage left in or on the containers, otherwise all the items in the recycling dumpster and will be thrown into our local landfill.

E-WASTE

What is e-waste (or e-scrap)?

"E-waste" is a term used to refer to our electronic products at the end of their "useful life." Consumer electronic products such as computers, printers, TV's, VCRs, and stereos make up one of the fastest growing segments of our nation's solid waste stream.

Why Should e-waste be recycled?

Many Californians are unaware that it is illegal to throw most unwanted electronics in the trash. The business materials contained in these items, such as lead, mercury, and other heavy metals, are considered "hazardous" and disposed. It leaves also contains valuable resources that should be recovered in other words, recycled.

What can be recycled in Residence Halls?

Items that can be recycled in the residence halls include: computers, monitors, printers, copiers, fax machines, TV's, VCR's, DVD players, stereos, microwaves, lamps, blender, chargers, power cords, cell phones, CDs, DVDs.

How to Recycle e-waste in the Residence Halls:

Residents can turn in e-waste material into a designated location for proper recycling. Please ask the resident assist. Please ask your staff or RA for information.

During the end of the fall and spring semesters, e-waste bins are provided in each hall for student use.

Batteries

As of February 2, 2006, all Californians are required by law (California Code of Regulations, title 22, division 4.5, chapter 23) to recycle batteries through an approved method. Batteries that are not recycled properly and contain hazardous materials are not legal for the trash/recycling collection and can cause fires in the trash/recycling trucks. Batteries that are not properly recycled are also a threat to the health of the public and to the state has authorized fees to ensure that batteries are recycled. Batteries that contain lead, mercury, or cadmium are considered hazardous waste batteries, fluorescent tubes, mercury containing devices and electronic waste is recycled.

Why Recycle Batteries?

Batteries contain valuable materials. Batteries contain metals or other toxic or corrosive materials. Industrial batteries pose a minimal risk to people or the environment. Set up accumulation of them in a landfill could lead to soil and groundwater contamination. Lead-acid batteries are the most common type used in state-wide programs. The lead-acid batteries contain hazardous materials and are regulated by state and federal laws. Lead-acid batteries are 99% the amount of battery waste generated, thus promoting a more sustainable environment.

What Batteries can be Recycled in the Residence Halls?

Any battery of any type or size that exhibits a hazardous characteristic or contains metals must be recycled. This includes the following:

- One time use batteries (including alkaline, silver button, zinc-carbon)
- Rechargeable batteries (including nickel cadmium, lithium, nickel metal hydride, lithium ion)
- Small sealed lead batteries (including large alarm, emergency light, power backup)

How to Recycle Batteries in the Residence Halls

Each hall front desk has a collection container for residents to turn in batteries for recycling.

Room Capacity Policy

Per the fire safety, the following room capacity guidelines have been set for your rooms.

Jenkins, Draper, Desmond, Riverview, Sierra, and Sutter

- Double/Triple Occupancy Rooms: 4 Maximum
- Single Occupancy Rooms: 4 Maximum

American River Courtyard

- Total in suite: 10 Maximum
- Studios: 4 Maximum

Requests to temporarily waive this policy for special occasions (e.g. birthdays, overnight guests) must be approved with the Residence Life Coordinator at least 2 calendar days prior to the events.

Roommate Mediation

Roommates that are threatening, hostile, or who refuse to engage in the mediation process will be moved (see "Community Living: Roommate Mediation").

Smoke and Tobacco Products

Sacramento State is considered a Smoke and Tobacco Free campus. Smoking and the use of tobacco products are not allowed in any campus building and are prohibited on all California State University properties.

Smoking is prohibited inside of buildings within the housing complex. Smoking is prohibited within 25 feet of any building, door, or any other place people gather, or other smoking agencies. Electronic cigarettes are a vaping, is also prohibited on campus. However, refillable hubs or partially assembled are allowed on student rooms. The heating of tobacco/ juul is prohibited within residence halls.

Social Media and Electronic Communication

Any conduct taken via social media, online communities, or through electronic communication (text, pictures, and videos) that violates any University Housing Services policy or University policy will be considered a violation of policy. In addition, any conduct taken via social media, online communities, or through electronic or social media may be used as evidence during the student conduct process for policy violations occurring in the residence halls.

Residents are responsible for their online conduct. Electronic Communication Networking Sites and other social media platforms are considered as social networking sites and online communities. Personal information includes full and more number, cell phone number, date of birth and photographs.

Solicitation

Door to door solicitation (both commercial and noncommercial is strictly prohibited. Selling candies (Girls Scouts or Long Alan Rangers is strictly prohibited.

Sports or Related Activities In Residence Halls

Sports or sport like activities are prohibited in the residence halls including but not limited to: baseball, football, basketball, hockey, soccer, bicycle riding, rollerblading, skateboarding, Frisbee, Frisbee golf, golf, and darts. Additionally, lacrosse Frisbees and Weapons and Weapons, water guns and water balloons are prohibited. Any other sport or sport like activities that are not complicated with requests to cease the aforementioned activities may result in the confiscation of sports or related equipment, or other disciplinary action.

The Student Conduct Process

University Housing Services Student Conduct Process

Student Conduct Process for Residence Life Violations Residence Life Violations Housing policies (CSU Chancellor's Office Executive Order 1098) Student conduct cases are handled by the University Student Conduct Officer or their designee and follow the procedures outlined in Sacramento State.

The Associate Director oversees the University Housing Services conduct process. The Associate Director may delegate authority to University Housing Services (UHS) Conduct Officers for the informal conduct meeting process.

These Individuals Include:

- Executive Director of University Housing Services Division of Student Affairs
- Director of University Housing Services
- Associate Director of Residential Education
- Assistant Director of Residential Life Coordinators (RHCs)
- Hornet Commons Residence Life Manager
- Hornet Commons Director of Affiliated Housing
- Graduate Student Assistants (GSA)

All violations of University Policy enter University Housing Services Policy and Procedure. Violations of University Housing Services Policy may be reported verbally or preferred dismissal or resignation from the University are forwarded to the University Student Conduct Officer.

Below is a description of the University Housing Services Student Conduct process for students living in the residence halls:

- Incidents are reported to University Housing Services, University Housing Services, or Affiliated Housing staff, or Hornet Resident Assistants. Incident information gathered during the incident and submitted within 24 hours of the incident to the University Housing Services Conduct Officer who reviews the reports. The conduct is not based on the incident report, the RHC will decide either to take no further action or to require the student to meet with an RHC or UHS Conduct Officer for an informal conduct meeting.
- If an informal conduct meeting is necessary, the student will be notified via their Sacramento State email address. The student's Resident Assistant will be through the student's door to inform the student is responsible to meet with conduct and provide the process to the student.
- The student will receive a letter from the University Housing Services at address as outlined in the notification letter. Help result in a decision being made, the students absence or may result in a hold being placed on the student's account.
- During the conduct meeting the RHC will review the incident with the student a summary of the incident and the alleged violations, as well as the student's response to the alleged violations.
- After all information has been presented, the UHS Conduct Officer will decide whether there is a preponderance of evidence to determine if a student did or did not violate University Housing Services Policy. The student will receive the majority. The standard is more if the alleged violation is more likely than to have occurred. The standard is satisfied if there is greater than 50% chance that the violation occurred. The student is ultimately responsible for knowing University Housing Services Policy, approximate sanctions, and the process.
- The sanctioning process typically involves two forms of sanctions. The first is educational sanctions that include warnings, probations, etc. These sanctions are meant to educate students on University Housing Services Policy. The UHS Conduct Officer will decide these sanctions and the expectations for compliance to prevent and or the association.
- The sanctions may appear the Student Code Student Protect Online.
- Student Records are confidential and can be given only per record for seven years.

University Housing Services Sanctions

When a UHS Conduct Officer assigns a sanction, it means the student has been found responsible for violating University Housing Services policy. Such sanctions may be: Warning, Probation, Loss of Privileges, Restitution, Restriction assigned others in the residence hall, Besides the sanctions listed below, other sanctions could be assigned including, but not limited to, the following: Loss of Privileges, Restitution, Restriction assigned others in the residence hall, Community service projects, doing work other educational sanctions. Failure to complete required sanctions may result in additional sanctioning including a hold being placed on the student's account.

Housing Warning

Notification that the resident was found responsible for violating University Housing Services policy.

Housing Probation

The resident is no longer in good standing. Further violations may result in relocation or removal or other loss of privileges.

Housing Relocation

Relocation of a resident to another room or residence hall.

Housing Removal

Removal of a resident from housing for a specific period of time or permanently.

Appeals Process

The student may request the decision of their informal hearing by submitting an appeal form their campus email account to the Associate Director within five working days of receiving their hearing outcome letter. Specific information regarding the appeal process will be included in the outcome letter sent to the students outcome letter. Appeal decisions are limited to the information about alcohol, intoxication, and removal from housing shall be made in consultation with the Associate Director, Associate Director, Assistant Director of Affiliated Housing.

Threatening Behavior

Conduct that threatens to endangers the health or safety of any person which is related to the residence hall community, including fighting, physical assault or abuse, threat, intimidation, harassment, or sexual misconduct is prohibited.

Title IX Notice of Non-Discrimination

The California State University does not discriminate on the basis of sex, gender, or sexual orientation in its education programs or activities. Title IX of the Education Amendments of 1972 (Title IX) prohibits sex discrimination and gender discrimination on the basis of sex in all education programs and activities operated by the university (both on and off campus). Title IX prohibits sex discrimination and gender discrimination in all education programs and activities which include sexual harassment and sexual violence.

Sexual Misconduct

Sexual activity between members of the CSU community must be based on affirmative consent. Engaging in any sexual activity without first obtaining affirmative consent is prohibited. Sexual misconduct is a violation of the CSU conduct code, see CSU or contact.

Sexual activity includes, but is not limited to, kissing, touching intimate body parts, sexual intercourse, sexual touching, and other sexual conduct. Sexual touching includes, but is not limited to, sexual activity, sexual contact, sexual touching, sexual assault, sexual battery, rape, and dating violence. When is a person incapable of consent? A person is incapable of consent when intoxicated. Sexual intoxication may include physical force, violence, threat, or intimidation, ignoring the objections of the other person, causing the other person reasonable fear, and disregarding the physical, mental, or emotional well-being advantage of the other person's incapacitated or physically helpless intoxication. We as staff as women can be victims of these forms of sexual misconduct. Sexual misconduct is a violation of the California State University Chancellor's Under 10 years old, because the minor is incapable of consent. Sexual misconduct is a violation of the CSU.

- Sexual misconduct is a form of sexual misconduct and is an attempt, coupled with the ability, to commit a violent injury to another person. Sexual misconduct is that persons gender or sex.
- Sexual misconduct is a form of sexual misconduct and is any willful and unlawful use of force or violence upon the person of another because of that person's gender or sex as well as touching an intimate part of another person against that person's will and for the purpose of sexual harassment, gender, or sex.
- Rape is a form of sexual misconduct and is non-consensual sexual intercourse, sexual intercourse with a person who is unconscious, or is intoxicated and unable freely to agree to or express the nature of sexual activity. Rape sexual penetration, however slight, is sufficient to constitute rape. Sexual misconduct is a form of sexual misconduct and is any sexual act or attempt to commit a sexual act against a person by coercion, force, or threat of force, or when the victim is incapable of giving consent because of his or his intoxication, development or physical disability needs a person incapable of giving consent. Sexual misconduct is a form of sexual misconduct and is any sexual act or contact, against, forcibly against, against a person, or has consented by the University employee or third party, as intimidating hostile or offensive.

Sexual misconduct also includes acts of verbal, non-verbal or physical aggression, intimidation or hostility based on sexual or sexual orientation, gender and if these acts do not involve conduct of a sexual nature.

Sexual misconduct includes unwanted sexual touching, sexual assault, Wide scenario, sexual coercion, persistent or sexual relationships between members of the University community may begin as consensual, they may evolve into situations in which one party feels coerced into sexual activity. Sexual Harassment, Sexual Violence, Stalking, or Dating violence, or Dating violence.

The University is required to designate a Title IX Coordinator to monitor and oversee overall Title IX compliance.

Our campus Title IX Coordinator is available to explain and discuss:

- The University's process for addressing discrimination or harassment based on sex, gender, or sexual orientation
- Your rights in the criminal complaint sexual violence, dating violence, or stalking)
- Campus resources, both on and off campus, and other related matters.

Campus Title IX Coordinator and Deputy Title IX Coordinator Contact Information:

- Title IX Coordinator: University Title IX Coordinator
  - William Bishop-Lee
- Equal Opportunity Investigator: Deputy Title IX Coordinator
  - Jonathan Gonzales
  - Jonathan.Gonzales
- Deputy Title IX Coordinator: Athletics
  - Ryan Gaddis
- Deputy Title IX Coordinator: Residence Life
  - Ka C. Yiadom, Ph.D. ccc
- Deputy Title IX Coordinator
  - Sara Gutierrez
- Phone number for Title IX Coordinator Office: (916) 278-5770

Title IX Email addresses

Other Campus Resources

Sacramento State's Interest and Sexual Assault Support Services

Sacramento State Police
(916) 278-6860

University Police
Emergency: 911
Non-Emergency: (916) 278-6860
Emergency: (916) 278-6860 or 911 from any campus phone

Sacramento State Student Health Center (Student Health Center available Monday-Friday, 8:00 a.m. to 5:00 p.m.)

Members of the campus community must be familiar with the following documents: CSU Executive Order 1095- provides information about campus updates on sexual harassment and violence.

Includes three important attachments:

- One - Full notice on Non Discrimination including additional definitions;
- Two - Educational Statement containing Myths and Facts about sexual violence; and
- Three - Statement of Rights and Options for Victims of Sexual Violence, Dating Violence, Domestic Violence, and Stalking.

CSU Executive Order 1096 - policy for allegations by employees or third parties of discrimination, harassment or retaliation [2]

CSU Executive Order 1097 PDF - policy for allegations by students of discrimination, harassment, or retaliation[3]

CSU Executive Order 1098 - policy for student conduct and disciplinary action

[1] The following definitions may be found in CSU Executive Order 1095

[2] This includes discrimination or harassment based on any protected category, including sex.

[3] This includes discrimination or harassment based on any protected category, including sex.

Trash

Residents are responsible for the regular and proper disposal of personal trash. Dumpsters are located in the back of each hall. Plastic liners are available for room trash cans at the hall front desk. Personal garbage should not be placed in bathroom or laundry room trash receptacles, inside or outside any public areas, on roofs, or in parking lots. Residents will be charged if trash is left in an inappropriate location (see “Health and Safety Inspections,” “Littering”).

Vandalism

Vandalism to any Residence Life or University building, machinery, property, or signage (including bulletin boards, fliers, posters and signs) is prohibited. Violations of this policy will result in individual or shared billing and/or disciplinary action.

Windows and Window Screens

- Climbing in or out of windows is prohibited.
- In order to protect individuals who may be walking outside the residence hall, no object of any kind may be thrown, dropped, pushed out of, placed outside of and/or allowed to fall from any residence hall window.
- Residents may not remove window screens and will be billed for any damage. Labor charges to reinstall window screens will be applied.
- Due to fire safety considerations and the possibility of significant damage to residence hall room or suite windows, residents are prohibited from posting or hanging material on either side of residence hall windows. Only University-provided blinds, curtains or draperies may be used in resident rooms. Drawing, painting, or writing on windows is prohibited except during University celebrations such as Homecoming. Residents must consult Residence Life Coordinators with questions on permissible activity.
- Removal of window magnets from AMC windows is prohibited.

Wired and Wireless Computer Access

- Wired and wireless access to the Sacramento State network must be authenticated with a valid SacLink network account.
- Residents are not permitted to operate a personal wired or wireless router or any device that interferes with the campus wired or wireless infrastructure. Such signals compete and conflict with Sacramento State’s wireless signal.
- Wireless access points are located throughout the residence halls and suites in common areas as well as rooms. Tampering or removal of any wireless access point is prohibited.