

Temporary Injury Policy

Temporary medical conditions, such as injuries, surgeries, or acute illnesses, do not qualify as disabilities and are not covered under federal disability laws. The means of Accessibility Resources is limited to serving students with permanent disabilities; however, we do understand that accidents happen, and when they do, here are some helpful tips to get you through this challenging time:

Notify your professors as soon as possible. They are your most important allies. Keep them informed of difficulties you are facing and be proactive by suggesting possible solutions (use of a laptop if you have a hand injury, timeline for making up missed work, etc.). Decisions regarding accommodating your temporary needs are at the discretion of your professors.

If your injury impacts your ability to attend classes for more than two days in a row, notify and provide documentation to the [Dean of Students](#) at: DOS@longwood.edu; Phone: (434) 395-2492

Dean of Students staff will be in contact with your college's Academic Dean's Office:

[Cook-Cole College of Arts and Sciences](#)

[College of Business and Economics](#)

[College of Education, Health and Human Services](#)

[College of Graduate and Professional Studies](#)

[Cormier Honors College](#)

For mobility-related injuries, contact our office at 434-395-2391. We can work with Parking Services to assist you in obtaining a temporary accessible parking permit that is good for 7 days. This allows you time to get to the DMV to obtain a temporary pass, if needed.

If your injury is such that you need to utilize a wheelchair, individuals can rent wheelchairs that are prescribed by a physician. The Accessibility Resources Office maintains a list of local resources that you may contact directly. Please note, due to liability, Longwood does not provide wheelchairs or golf cart transportation.

If your injury is such that you need help from a personal care attendant, please contact Home Recovery-Home Aid, INC here in Farmville: 816 East Third Street, Farmville, VA, 23901
Phone: (855) 365-9178, Website: www.hr-ha.com

If you are a student who is pregnant or breastfeeding and in need of assistance or would like to discuss appropriate accommodations, please contact us at 434.395.2391 or accessibilityresources@longwood.edu or the Title IX Coordinator at 434.395.2751 or titleix@longwood.edu.

Please see the full policy available on the Accessibility Resources webpage at:
<http://www.longwood.edu/accessibility/policies--procedures/temporary-injury/>

Advertising and Posting Policy

This policy establishes requirements for the display and/or posting of items in the public area (e.g. the bulletin boards, entranceways, lawn signs, etc.) on campus. This includes, but is not limited to posters, brochures, circulars, community newspapers, fliers, handouts, notices or signs. The policy ensures all advertising and posting on campus is consistent with the mission of the university. The policy provides guidelines for posting and advertising events on campus, preserving the university's general appearance, reducing maintenance costs, and protecting the privacy of members of the university community.

Advertising Guidelines

1. The Office of the University Center and Student Activities oversees the approval and distribution of all posters, flyers, lawn signs, ground graphics and other materials on campus. Only Upchurch University

Center and Residential and Commuter Life staff are permitted to post materials in the Upchurch University Center, Dorrill Dining Hall, residence halls, and University Managed Properties.

2. Posters and flyers are only permitted on bulletin boards. No posting is allowed on other areas, such as walls, windows and doors. To use bulletin boards adjacent to academic, administrative, or faculty offices, individuals must receive permission from the faculty or staff members in that office after having the materials approved. All posted materials must be removed by the person, group, or organization sponsoring the event within one business day after the event.
3. Materials may not advertise alcohol, drugs, tobacco products, e-cigarettes and/or personal vaporizers unless the material directly supports, use and/or abuse prevention, and educational programming efforts.
4. Posting or advertising using chalk on sidewalks or buildings is not permitted.
5. All posters or flyers must clearly indicate the name and contact information of the sponsoring individual, group, or organization. All university related events must include a notation that states, *“For questions concerning accessor need of accommodations, please contact (insert name and any necessary contact information, including an e-mail).”*
6. Concerns about content of materials should be directed to the sponsor. Questions regarding the advertising policy and concerns about violations should be directed to the Office of the University Center and Student Activities.
7. Lawn signs used for advertising purposes may only be used for university sponsored events with support from a university office, department, or recognized student organization. Lawn signs will only be placed in mulch beds, not in grass, and are not permitted on High Street. A maximum of eight (8) signs may be used per event, size must not exceed 12”x18”, and language must include an event and/or removal date. Lawn signs will be put in place, and removed, by Upchurch University Center staff. Signage will be placed up to ten (10) business days before the event and will be removed one (1) business day after the event.
8. Ground graphics may only be used for university sponsored events with support from a university office, department, or recognized student organization. Graphics are allowed in front of the Health and Fitness Center, between Lankford and Dorrill Dining Hall, near the flower bed that intersects Brock Commons and Madison Street, and near Beale Plaza. A maximum of four (4) graphics may be used per event; size must not exceed 20”x24” and must include an event and/or removal date. The person, group, or organization sponsoring the event is responsible for placement and removal of the graphics. Ground graphics may be put in place up to ten (10) business days in advance of the event date and must be removed within one (1) business day after the event.

Posting Process

1. Submit via email the item to postings@longwood.edu, or one printed original of the materials to the Office of the University Center and Student Activities, at least five (5) business days prior to the event or prior to the date that the item should be distributed or posted. Once the item has been approved, it may be labeled with “Upchurch University Center Approved for Posting”. In most circumstances, items will be approved for posting immediately. If the materials or items are preprinted, the sponsor will be required to modify each preprinted item individually. Please make every effort to have your materials approved prior to printing.
2. After receiving the approval for the original item, the sponsor will then be responsible for making up to forty (40) copies of the approved version. Up to eight (8) copies may be delivered to the Office of the University Center and Student Activities for posting in the Upchurch University Center and Dorrill Dining Hall. Up to eleven (11) copies may be delivered to Residential and Commuter Life or submitted electronically to housing@longwood.edu for distribution among the residence halls and the University Managed Properties. Up to fourteen (14) may be posted on approved bulletin boards on campus.

Compliance

1. Posted materials which are not in compliance with this policy will be removed by university officials without regard to content.
 2. Individuals and organizations, including student organizations, failing to comply with this policy may jeopardize future posting privileges; be liable for damage and/or clean-up costs if any are incurred; or jeopardize funding or other privileges afforded to them.
 3. Space is limited and posting is done on a first come, first served basis. Posting is not guaranteed if the timeline is not followed.
 4. The university may decline to post materials that are not protected by law (e.g. true threats, obscenity, copyright or trademark violation, etc.).
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Alcohol and Other Drug Policies and Procedures

The Longwood Alcohol and Other Drug Policies information contained herein is distributed in partial compliance with the Federal Drug Free Schools and Communities Act. Areas covered include the following: federal, state and local laws and penalties; Longwood-specific policies; locations where alcohol use is permitted; and Longwood disciplinary sanctions. Information on health risks associated with alcohol and other drug use and resources for education and treatment are available from the [Office of Education & Prevention Programs](#), [Longwood Recovers](#), and the [University Health Center](#). Questions pertaining to any aspect of this policy should be directed to the [Office of Student Conduct and Integrity](#).

Federal, State and Local Laws

- a. **Virginia Minimum Drinking Age Law:** Individuals must be 21 years of age to purchase, possess, and/or consume alcohol. It is also illegal to give or sell alcoholic beverages to persons who are under 21 and/or intoxicated.
- b. **Open Container/Public Consumption Laws:** The Commonwealth of Virginia and Prince Edward County prohibit open containers of alcohol in public, including all public areas of the Longwood campus. At Longwood, open containers of alcohol are defined as any holders or receptacles on which the manufacturer's seal has been broken, and/or holders that allow unobstructed, unrestricted, or otherwise open access to the alcohol. This includes, but is not limited to, cans, cups, bottles, etc. Public area is defined as any space utilized or occupied by individuals that is not considered private or designated as a place in which alcohol consumption is permitted. Examples of public areas include, but are not limited to, building entrances, lobbies, elevators, hallways, lounges, residence hall rooms/suites/apartments with open doors, designated balconies, meeting rooms, indoor/outdoor recreation areas, campus mall areas, academic/study areas, etc. State law also prohibits the consumption of alcohol in unlicensed public places.
- c. **Driving Under the Influence:** The legal limit set by the Commonwealth of Virginia for the amount of alcohol that may be present in the blood of a person over the age of 21 while operating a vehicle is .08. The legal limit for the amount of alcohol that may be present in the blood of a person under the age of 21 while operating a vehicle is .02.
- d. **False Identification Laws:** The possession, use, sale, and/or manufacture of false identification cards are strictly prohibited under Virginia law.
- e. **Contributing to the Delinquency of a Minor:** In the Commonwealth of Virginia, it is illegal to purchase alcohol for those who are not of legal drinking age.
- f. **Public Intoxication and/or Disorderly Conduct:** In keeping with local and Commonwealth laws, Longwood will not allow public drunkenness or disorderly conduct of any kind.
- g. **Drug-Free School Zones:** Violations of federal laws for possession, use, or distribution of illegal drugs carry mandatory penalties for first time offenders including: imprisonment, fines, loss of property, loss of professional licensure, and loss of financial aid. Penalties for violations occurring within 1,000 feet of a school or campus may be doubled with no possibility of parole.