



RAM HANDBOOK

Live to the Truth

OUTDOOR EVENT POLICY

A. Introduction

As an integral part of student life at Framingham State University, daytime programs have been advocated by classes, clubs, student organizations, and academic classes in order to meet the co-curricular and leisure time needs of the University community. In particular, outdoor musical functions have a threefold purpose:

to provide daytime programs for the entire University community,
to give campus talent an opportunity to perform,
to create an environment for social interactions.

B. Recognized Annual Events

The following events are recognized as part of the tradition at Framingham State University and are subject to the guidelines below. They are to be given first preference in scheduling each semester:

Orientation Activities

Spring Sandbox

Senior Week Activities

C. Locations

Campus-wide events are subject to availability and approval by various campus departments. All locations must meet health and safety standards.

D. Scheduling

All club events must be approved by the Office of Student Involvement and Leadership Development, and scheduled through the Office of Campus Events. On academic days, the event can extend no later than 10 p.m., unless special permission is granted by the Dean of Students, or designee.

All outdoor functions scheduled on weekends or holidays will begin no earlier than noon and extend no later than 10 p.m., unless special permission is given by the Dean of Students or designee.

Outdoor music will not be played on Monday through Thursday after 5 p.m., unless special permission is granted by the Dean of Students, or designee, and notification is given to the Deans of

Graduate and Continuing Education two (2) weeks prior to the event.

The number of events scheduled on Friday nights, Saturdays, and Sundays is limited to five (5) per semester, including all recognized annual events.

All outdoor functions that are contrary to listed regulations must receive special permission from the Vice President, Academic Affairs, and the Dean of Students, or their respective designees. All functions must adhere to specified regulations.

E. Neighborhood Notification

Neighbors in the surrounding area (extent dependent upon the specified event) will be notified in writing by the sponsoring organization of the event, under the supervision of the Office of Student Involvement and Leadership Development, at least one (1) week in advance of the event.

F. Police Details

The number of University police officers required shall be determined by the Framingham State University Police Chief or his designee. In-depth information can be found by visiting the University Police web site.

G. Facilities Details

The requirement for a Facilities detail will be determined by the Facilities Operations Director and all overtime costs associated with such detail will be charged to the sponsoring department, organization, or club.

H. Beverages

Compliance with the Institution's Alcohol Policy is required.

I. Litter

The sponsoring organization will be responsible for all clean-up within 24 hours, subject to referral to the Office of Community Standards for a Student Code of Conduct violation.

J. Damage

Action will be levied against an individual, group, and/or organization in the event of damage once the responsible party has been determined.

K. Evaluation

The sponsoring organization will complete the Office of Student Involvement and Leadership Development program evaluation form after each outdoor function is held in order to identify problems and in order to solicit feedback from members of the University community.

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