

# RESIDENT POLICIES & RESPONSIBILITIES

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When applying to live on campus at the University of Utah, all students are required to agree to the Student Conduct Understanding Form as part of the Housing U application process, acknowledging their responsibility to not only be aware of, but also follow housing policies. Within the HRE community, it is our mission to encourage, facilitate, and support the learning and development of all residents while creating an inclusive and safe living environment. Our Housing and Residential Education Policies are in place to assist and allow for this to take place. As a member of our community held to these standards, it is therefore imperative for you to familiarize yourself with the following policies and information. These Behavior Expectations/Policies/Responsibilities are applicable to all HRE residents at all locations on and off the University of Utah campus.

Failure to follow these policies and/or act in accordance with University policy may result in subsequent conduct hearings, disciplinary sanctions, and potential eviction. For more information about the Student Conduct Process and behavioral repercussions please see below.

## COVID-19 & COMMUNITY RESPONSIBILITY

It is our shared responsibility to keep each other safe through following the campus safety precautions outlined at <https://housing.utah.edu/coronavirus/> and <https://coronavirus.utah.edu/>.

Continued updates for the 2021-2022 academic year will be posted and shared on our Fall 2021 Impacts webpage.

FALL 2021 IMPACTS

## 2020-2021 RESIDENT AGREEMENT

### RESIDENT CONDUCT PROCESS

#### ADVERTISING/POSTING

HRE allows university departments and student organizations to post information within the residential spaces pending approval. All postings must note the sponsoring department or organization as well as contact information. All postings are distributed from the HRE office and posted in designated areas by HRE staff. Postings should be brought to the HRE office in Benchmark Plaza 822 for approval. Any unauthorized postings found in HRE facilities will be removed. Please allow for seven days from delivery for postings to be hung. Please note that while HRE makes every effort to hang postings within seven days of delivery, this time frame is not guaranteed. Please plan in advance to assist in having your posting distributed in a timely manner.

#### ALCOHOL

The University of Utah is a dry campus. Use, possession, and distribution of alcoholic beverages of any type, including beer, on university premises, including all HRE facilities and properties on and off campus, is prohibited except as expressly permitted by law and university regulations. Empty alcohol containers and alcohol paraphernalia are not permitted in any HRE facility or property on or off campus. This includes but is not limited to empty bottles or cans that have once contained alcohol, bong, drinking game paraphernalia, and kegs and other multi-serving containers. Being in the presence of an alcohol violation of any of the above policy expectations is also considered a violation.

Intoxication – Being intoxicated in an HRE facility or property, regardless of the location of consumption, is a policy violation if the person is under the influence of alcohol to a degree that the person may endanger themselves or another person in a public place or in a private place where the person unreasonably disturbs other persons. This can include but is not limited to the need for medical transport based on excessive alcohol consumption. (This policy is based on Utah Criminal Code, 76-9-601)

## ASSAULT

Threatening & Endangering Behavior (formerly Assault) Conduct that threatens or endangers the health or safety of any member of the University of Utah community (including one's self) or another person while on university premises, at university activities, or on-premises which the university has supervisory responsibility is prohibited. This conduct includes but is not limited to bullying, physical or verbal assault, sexual harassment, hazing, threats, intimidation, coercion, and retaliation.

## BICYCLES

Bicycles must be stored on outdoor bicycle racks or in a bicycle storage room within designated buildings. Bicycles must not be adhered, chained, or otherwise attached to trees, benches, or other university property. Bicycles are not to be stored inside public areas at any time. A resident may, with their roommate's approval, store their bicycle in their room, provided the resident takes extra care when transporting the bicycle in and out of the building. Please note this is highly discouraged in Officers Circle buildings due to space constraints and the historical properties of the buildings.

## COMPUTER USE POLICY

Network and Computer Use – HRE residents are expected to follow all University of Utah IT policies and procedures . Violation of any of the IT policies and procedures may result in HRE conduct charges.

## DISCRIMINATION & HARASSMENT

Students have the right to be free from illegal discrimination and sexual harassment. University policy prohibits discrimination, harassment, or prejudicial treatment of a student because of their race, color, religion, national origin, sex, sexual orientation, gender identity or expression, age, or status as an individual with a disability, as a disabled veteran, or as a veteran of the Vietnam era. Sexual harassment includes verbal or physical conduct of a sexual nature that has the purpose or effect of unreasonably interfering with an individual's employment or educational performance or creating an intimidating, hostile, or offensive environment for that individual's employment, education, living environment, or participation in a university activity. If you or someone you know has been harassed or assaulted, you are encouraged to

report it. Within Housing and Residential Education, there are staff available 24-hours a day to support residents. The on-call staff can be accessed by calling the Pearson Heritage Center front desk at 801-587-2000. Residents are also able to make direct reports to their Resident Advisor, Graduate Assistant, Resident Director, or Area Coordinator. The Assistant Director for Conduct Management and the Deputy Title IX Coordinator in HRE, Kolay Carver, may also be contacted at 801-587-9718. On campus, reports can be made to the Title IX Coordinator in the Office of Equal Opportunity and Affirmative Action (135 Park Building) at 801-581-8365 or the Office of the Dean of Students (270 Union Building) at 801-581-7066. For support and confidential consultation, contact the Center for Student Wellness at 801-581-7776. To report to the police, contact the Department of Public Safety at 801-585-COPS (2677).

## DISHONESTY

Misuse of Property – Unauthorized or improper use, possession, duplication, forgery, or alteration of university property, equipment, facilities or resources or other personal or public property, including but not limited to documents, records, electronic files, funds, telecommunications systems, forms of identification, and keys is prohibited.

Uncooperative & Disrespectful Behavior – Uncooperative and disrespectful behavior is against HRE policy. This includes but is not limited to: uncooperative behavior and/or failure to comply with directions of, providing false information to, and/or failure to identify oneself to university officials or law enforcement officers acting in accordance with their duties. All HRE staff are considered to be university officials, including your Resident Advisor.

## DRUGS

Use, possession, or distribution of any narcotic or other controlled substance on university premises or on premises over which the university has supervisory responsibility, including all HRE facilities and properties on and off campus, is prohibited except as permitted by law and university regulations. The University of Utah adheres to federal policy and Utah State Law on marijuana which declares it to be a controlled substance that must be prohibited. Regardless of your home state law or the possession of a medical use license from another state, marijuana is not legal on campus. Being in a room or apartment where any narcotic or other control substance is being used is a policy violation. Association with the smell and/or evidence of drugs, including drug paraphernalia, is also a policy violation. Items in possession or use in HRE facilities on and off campus which are deemed to have been used in the consumption of any narcotic or dangerous or unlawful drug (as defined by laws of the

United States, the State of Utah, or housing policy) may be confiscated by UUPD and returned to the student upon completion of any resulting investigation.

## ELIGIBILITY

In order to live on campus, there is a minimum credit hour requirement for both undergraduate and graduate students. If exceptional or extenuating circumstances might keep a student from meeting the minimum credit hours requirement during their time on campus, an appeal can be submitted. Please visit the eligibility and the appeal process.

## GUESTS AND HOST - UPDATED FOR FALL 2021

### **UPDATED FOR 2021-2022**

**Guests** - A “guest” is defined as any individuals who have not been granted contractual access to a space. This includes but is not limited to HRE residents, non-resident students, and family members. Your Resident Director (RD) and Graduate Assistant (GA) are available to assist residents who may require support or guidance in working with a roommate about the presence of guests in their shared accommodations, and especially in cases where a roommate displays lack of consideration for others or abuses the privilege of hosting guests.

**Hosting Guests** - For the 2021-2022 academic year, residents may host a guest at a time in their academic year room. Guests in HRE facilities should always be escorted by a host resident. Any guest in HRE facilities who is not escorted by their host resident will be asked to leave the facility. Residents hosting a guest are expected to meet them at the entrance of their building when they arrive and walk them to an exit when they leave. Guests must not be left unattended or alone in the residence halls. The host resident is responsible for the actions and behaviors of their guest and must be present at all times when the guest is in an HRE facility. Keys (for unit entry) and/or keyless entry devices (for building/floor/unit entry) may not be given to a guest for any reason. HRE staff may require a guest to leave if their behavior is not in accordance with University of Utah and HRE policies. HRE reserves the right to determine if the number of guests hosted by a resident is disruptive and may ask all or some guests to vacate. If the guest has a contract with HRE they will be accountable for their actions, otherwise the host will be held accountable for the actions or behaviors of their guests.

**Roommate Approval of Guests** — Students may have guests at any time, providing that all other residence hall policies and regulations are observed, however all guests

must be approved by all roommates in advance of a visit. Right to sleep, study, and feel comfortable in one's own environment take precedence over social desires of a roommate. Roommates should establish norms ahead of any guest's visit. Established guest norms between roommates may include, but are not limited to, standards for advanced roommate notification, preferred communication methods, and defining block-out dates for guests. These norms should be agreed upon and may be reflected in the roommate agreement.

**Overnight Guests** - For the 2021-2022 academic year, residents may host an overnight guest at a time in their academic year room. Hosted guests staying in a space after midnight on weeknights and after 2 a.m. on weekends are defined as overnight guests. An overnight guest must reside in the hosting resident's contracted space for sleep and may not reside in common spaces.

**Length and Frequency of Stay for Overnight Guests** - A resident may not host an overnight guest for more than three (3) consecutive nights. In total and including all approved guests, a resident may not host an overnight guest more than ten (10) nights a semester. Hosting overnight guests in excess of the Length and Frequency standards will be considered a violation of contract to the space.

**Overnight Guest Pre-Registration** - All overnight guests must be pre-registered with Housing & Residential Education by 9 p.m. on the evening their visit begins, though an agreement with roommates may require earlier confirmation. Roommate approval of any overnight guest is required prior to pre-registration. Hosts can complete overnight guest pre-registration online by filling out the "Register your Guest" form on their housing portal. Hosts will be asked to provide and verify the name and date of birth of the overnight guest as well as upload a close-up photo of the overnight guest. For the safety of our community, registered sex offenders are not eligible as overnight guests. Overnight guest information will be checked against the States Department of Justice National Sex Offender Public Website.

**Pre-Registration for Overnight Guests under the age of 18** – For overnight guests under the age of 18 years old, parental/guardian notification is included as part of the pre-registration process. A copy of the "Pre-Registration for Overnight Guests under the age of 18" form can be accessed through the housing portal. Hosts will receive additional information and steps through the online pre-registration system.

## EXPLOSIVES, FIREARMS, WEAPONS & DANGEROUS CHEMICALS

Explosives, Firearms, & Weapons – Explosives (including but not limited to firecrackers, fireworks, home-made explosives, pyrotechnics, and gunpowder ), firearms, and other weapons are not permitted on campus, including all HRE facilities and properties on and off campus , except as expressly permitted by law.

Weapons as Decoration – Weapons, simulated weapons, and disabled weapons of any type are not permitted to be used for decoration in any HRE facility on or off campus. This includes but is not limited to the list of weapons not permitted above.

Note regarding concealed weapon permit holders: If you become aware your roommate is a concealed weapon permit holder and you do not want to live with a concealed weapon permit holder, please alert the HRE office and we will accommodate a room change. HRE does not keep records on concealed weapon permit holders. Students interested in renting a safe from HRE should request this optional service in Housing U or by contacting HRE. Students wishing to store their firearm in a locker should contact UPD at [801-585-2677](tel:801-585-2677).

## FIRE SAFETY

### Appliances /Electronics

Neglecting appliances while in use is extremely dangerous and therefore prohibited. Overloading electrical cords and power strips can cause fires and is not permitted. Items Not Allowed – Items that contain/use an open heating element or immersion coil are not permitted in residence halls, and individual bedrooms within apartments. These items include but are not limited to hot plates, toasters, toaster ovens, and “George Foreman” type indoor grills. Halogen lamps and water furnishings such as waterbeds are prohibited.

Arson – Intentionally setting a fire for any purpose within HRE facilities or property is illegal and prohibited.

Open Flame/Candles – Candles, incense, and any other item that produces or utilizes an open flame are prohibited. Any item that shows evidence of being burned will be considered a violation. Candles that show no evidence of a burnt wick or with no wick are permitted.

Combustibles and flammable liquids such as but not limited to fuel, kerosene, propane, oil, paint thinners, and lighter fluid are prohibited and not permitted inside any HRE facility or property on or off campus for any purpose. Materials used by students taking art classes are permitted within reason in small quantities to complete work and must be closed when not in use and stored safely.

Decorations and decorative items, such as but not limited to holiday decorations and light strings, must be flame retardant. Decorations, decorative items, and any hanging item, such as a hook or hanger of any kind, may not be hung from or interfere with fire safety equipment (i.e. sprinklers, smoke detectors, etc.).

Failure to Evacuate – Immediate evacuation when an alarm sounds is mandatory and re-entry into a building before an alarm is silenced or staff authorization is given is prohibited.

Fire Safety Equipment – It is against the HRE policy and University Student Code to

intentionally set off a fire alarm, falsely report a fire, or tamper with or misuse fire safety equipment, which includes but is not limited to automatic door closures, smoke detectors, sprinkler heads, fire-alarm systems, fire-fighting equipment, or building security systems. It is unlawful to interfere with any fire equipment apparatus or to use a fire extinguisher or other fire protection equipment for anything other than its intended purpose. Covering or removal of smoke detectors is prohibited.

Hallways must remain clear at all times. Storing personal items in the hallway, including bicycles and trash and/or recycling items, is prohibited.

Hoverboards and any personal electronic scooters/skateboards can be charged and stored inside housing buildings. By order of the University Fire Marshal, personal e-transportation shall be of the approved type and shall be UL 2272 or UL 2849 listed. These devices cannot be operated or ridden inside any HRE facility or property on or off-campus unless as part of an ADA accommodation. If these items are stored and charged inside an HRE building, they must be stored and charged inside the residents' personal bedroom and cannot be part of a commercial e-transportation business.

## GAMBLING

Gambling in any form is prohibited in HRE facilities. Gambling shall be defined as the playing of games of skill or chance during which money is publicly visible and/or changes hands.

## INVESTIGATIONS, CHARGES & CONVICTIONS OF CRIMINAL CONDUCT

Residents must report to HRE if they are investigated for, charged with, or convicted of serious criminal conduct, including but not limited to aggravated assault, arson, child abuse, domestic abuse, and sexual misconduct, which could potentially put the HRE community as a whole, or any individual who is a part of the HRE community, in harm. The University of Utah, in its sole discretion, may terminate the housing contract or deny a student housing if a resident fails to inform HRE of such information and/or if such information leads HRE to the conclusion that the resident may present a serious risk to the HRE community.

## **SEX OFFENDER POLICY**

The University of Utah requires all applicants seeking to live in student housing to self-identify any investigations, charges or criminal convictions that may require the resident to register in a sex offender database. The University of Utah also compares each applicant for student housing against the Utah Sex Offender Registry. Known



convicted sex offenders are not permitted to live in student housing. The University of Utah, in its sole discretion, may terminate a housing contract or deny an application based upon receiving information regarding investigations or charges of sexual misconduct which could potentially put the HRE community in harm.

## KEYS, ACCESS & IDENTIFICATION

### Keys, Access, & Identification

Identification – Residents are not permitted to give their UID out to other individuals for any purpose. Doing so is a violation of University of Utah and HRE policy. It is an expectation of HRE that all residents carry their UID with them at all times

Keys – Residents are not permitted to give their keys out to other individuals for any purpose. Keys cannot be duplicated. If you find lost keys, they should be turned in to the main HRE office in Benchmark 822.

Locking Rooms – Room, suite, and apartment doors should remain locked at all times.

Loaner Keys & Temp Access Cards – Students may be issued a loaner key or temporary access card from the front desks of the PHC, MHC, and Lassonde. Loaner keys and temporary access cards are given out for a maximum of 7 days and are due back by 9 am on the seventh day or else a lock change will be submitted or the card access will be turned off. Both loaner keys and temporary cards are \$10 unless returned within 30 minutes. A lock change for a lost key is \$60 per lock and will be charged to your student account. If you lose a key to Officer's Circle, you will be charged \$125 and every resident of the house will be issued a new key.

## LAW

Violation of federal, state, and/or local civil or criminal laws is prohibited while on university premises, including any HRE facility and property on and off campus, while participating in university activities, or while on premises over which the university has supervisory responsibility over pursuant to state statute or local ordinance. The police may become involved in addressing these violations. Any process engaged by HRE or the university is separate from any action or inaction taken by the city, state, or federal authorities.

## LOST & FOUND

It is the student's responsibility to leave their rooms clean of all items when they leave. Everything must be removed. Student must take all unwanted clothing, bedding, etc., to Big Brothers and Big Sisters at the Peterson Heritage Center. Food items will need to be thrown away (with one exception – canned foods should be given to University Food Pantry). All other items such as bathroom and kitchen items (all items), the student should also throw away. Items such as driver's license, passport, keys, birth certificates that are accidentally left will be brought to Housing & Residential Education office, by HRE staff, and attempts will be made to contact the student. Any items such as electronics, sports equipment, small furniture (not broke) that are left in the room will be kept at HRE for 30 days. After the 30 day wait period, these items will be removed to University Surplus and Salvage as is the University policy. If you are looking for any of these items, after 30 days, you will need to go to Surplus and Salvage to see if your item is still there.

## PARKING

**Parking & Driving:** All residents who wish to park an automobile on campus are required to buy a University parking permit at the current rate. As of fall 2014, permits will be issued virtually and can be purchased online at [www.commuterservices.utah.edu](http://www.commuterservices.utah.edu).

Bonafide visitors will be allowed to park in HRE surrounding lots during the appropriate hours if they purchase a day pass from the HRE office in Benchmark. Vehicles without a permit or an improper permit will be ticketed. There is limited short-term visitors' parking in designated areas. Parking in walkways, fire lanes or other non-designated parking spots is prohibited. Removal of bollards blocking access to sidewalks will result in student conduct action and possible ticketing violations. Additional information may be obtained by contacting Commuter Services by phone [801-581-6415](tel:801-581-6415) or by visiting <http://www.parking.utah.edu>. The hours of operation are Monday–Thursday: 7:30 a.m. to 6 p.m. and Friday: 7:30 a.m. to 5 p.m.

## PERSONAL PROPERTY

Students are solely responsible for the safekeeping of their personal property in their room and building. HRE assumes no responsibility or liability whatsoever for any loss, destruction, or damage to personal property unless such loss is due to the sole negligence of HRE. Students are advised to purchase renters insurance or other property insurance to cover personal property.

Removing Personal Belongings -- Students shall remove all personal property from HRE premises on or before the last day of the agreement. Any personal property belonging to the student remaining on HRE premises after the last date of the agreement shall be deemed abandoned by the student and may be disposed of by HRE at the student's expense. HRE may enter a space at any time to remove personal property of the student if it creates a nuisance, is hazardous, or is otherwise prohibited by this agreement or university or HRE policy.

Preparation for Vacancy – When a vacancy or empty bed exists in your room or apartment, it is expected that space remains free of your personal belongings and ready to receive a new assigned resident at all times. This includes removing any personal items so the space can be cleaned before occupancy by a new resident. In spaces with individually assigned bedroom spaces, personal items should only be in your assigned space and never in another space, even when empty or unoccupied. This can be considered trespassing if found violated.

Personal Belongings in Common Areas – Residents in Benchmark Plaza, Shoreline Ridge, Downtown Commons, Block 44, Marriott Honors, and Officers Circle should remove personal items from common areas during scheduled custodial cleaning. Repeated failure to do so inhibits HRE staff's ability to maintain the cleanliness of the facility.

#### Block 44 Residents

In addition to the above responsibilities of all University of Utah HRE residents, Block 44 residents are expected to abide by the following additional responsibilities:

#### Trash & Recycling

Containers are located at various places throughout the community. Residents shall secure trash and place it in a designated container. Residents shall not place trash on the ground if dumpster is full and should proceed to the next closest container to dispose of the trash.

Residents shall not place large articles, such as furniture, for trash removal and residents shall make arrangements with a private disposal service to pick up such an item at residents' expense.

Boxes should be broken down before disposal.

Resident shall not dispose of hazardous materials in any container or other location at the community.

#### PETS

Residents are prohibited from having animals or pets of any type in HRE facilities or properties on or off campus , with the exception of fish in aquariums of less than 10

gallons and authorized animals assisting residents with disabilities or offering emotional support. For more information about service and emotional support animals, and instructions on the registration process, please visit <https://disability.utah.edu/services/housing.php>.

If you are the roommate/suitemate of a student with an approved emotional support animal (ESA), please note the following expectations regarding the animal in your space: 1) All ESA animals are to be cared for by the approved resident 2) Approved ESAs are to reside in the assigned bedroom of the approved resident 3) ESAs must not interfere with sleep and study schedules due to excessive noise 4) ESAs and their care area must be kept clean and free of undue odors. Should you wish to change rooms due to an approved ESA, please contact the HRE Office and we will prioritize this request.

## PHYSICAL DISTANCING & HEALTH GUIDELINES - UPDATED FOR FALL 2021

### **UPDATED FOR 2021-2022**

Face coverings over the nose and mouth are strongly encouraged in all common areas in buildings, hallways, lounges, lobbies, dining halls, as well as any space where physical distancing is not possible. Guidance from federal, state, and local health authorities indicates that wearing face coverings significantly reduces the spread of the COVID-19 virus.

### **Clean your hands often.**

- Wash your hands with soap and water for at least 20 seconds, especially after you have been in a public place, after touching surfaces frequently touched by others, after blowing your nose, coughing, or sneezing, and before touching your face or eating.
- If soap and water are not available, bring and use hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub your hands together until they feel dry.
- Avoid touching your eyes, nose, or mouth.
- Cover coughs and sneezes.

## PRESENCE DURING A VIOLATION

HRE depends on all community members to assist in ensuring the safety, security and well-being of our living environments. If you willingly and knowingly are in the presence

of a University or HRE policy violation, failure to report it to HRE staff, is considered a policy violation.

## QUIET HOURS

Quiet hours are predetermined periods when sound including stereos, televisions, and voices must be at a volume low enough to be inaudible in adjoining rooms or hallways (except in a 24-hour quiet community). Quiet hours are set as follows:

Weeknights (Sunday-Thursday): 10 p.m. to 8 a.m.

Weekend (Friday & Saturday): Midnight-8 a.m.

Quiet hours may be adjusted by a community, through working with the RA of the community, to begin earlier and end later, but cannot be adjusted to begin later and end earlier.

24-hour Courtesy Hours: At all hours of the day, courtesy hours are in effect. This means that even if quiet hours are not in place, all residents are expected to keep noise levels within reason so that students may sleep and study.

24-hour Quiet Hours During Finals: During finals week, all communities are required to adhere to 24-hour quiet hours. Violation of 24-hour quiet hours can lead to immediate dismissal from the hall for the remainder of finals week.

## ROOM ENTRY

### Student Room Entry by University Personnel

The right to privacy is of paramount importance and should not be violated by University staff. In order to respect this right, HRE will make every effort to provide 24-hour notice prior to entry into a living space. However, the entry into the living space of a student without 24-hour notice may be conducted by authorized university personnel for the purposes and under the procedures detailed below.

To conduct regularly scheduled inspections of safety equipment and health and safety standards.

To ensure that health, fire and safety regulations are maintained during break periods.

To make improvements and repairs and to provide routine maintenance services.

In emergency and/or extraordinary situations to protect the health and welfare of students or to make emergency repairs to prevent damages to the property of the student and the University.

When there is reasonable cause to believe a student's health or well-being is in jeopardy or there has been a suspected violation of housing and/or University policies, regulations or federal, state or local laws or ordinances.

When personnel have knocked and have been invited in.

When performing resident move-out verification.

When the door is open and a violation of Student Conduct Code, University policies, and/or Housing policies are in plain view.

Access will be granted to any law enforcement officer possessing a valid search or arrest warrant

### Trespassing/Unauthorized Entry

Access without host – Accessing the space of another resident without that resident present as your host, even with their permission, is prohibited.

Entering without permission – Entering the space of another resident without permission is prohibited and is considered trespassing.

Unauthorized entry in any university or HRE room, building, or premises is prohibited and is considered trespassing.

Violation of Eviction Terms – Being found within 500 ft. of HRE facilities or properties on or off campus in violation of terms of an eviction is considered trespassing.

### SALES & SOLICITATION

Public Space Distribution: Distribution of handbills outside of the PHC, MHC, and Lassonde Studios is permissible, but must not interfere with the entrances and normal flow of pedestrians, disrupt the functioning of the University or interfere or impact the rights of other members of the community. Handbills must clearly include the author and sponsor of the materials.

Commercial Business & Private Sales: Commercial Business and/or private endeavors may not advertise or sell in HRE facilities (e.g. Avon, Pampered Chef, Rodan & Fields, Young Living, etc.). Residents who are sales personnel for such commercial businesses may only sell an item to residents who approach the sales person on an individual basis. Display table reservations may be requested in the PHC, MHC, and Lassonde Studios and fees may apply.

Advertising: No individual resident may advertise or sell any item on a business level nor set up a business or private endeavor which markets the same item(s) consistently, which exploits the environment or its community members. University phone numbers may not be given out as contact information for business or private endeavors.

Business in Lassonde Studios: Lassonde Studios may have startup business operate out of the residential space with the following stipulations:

Approval for the business operations is given by both the designated Lassonde representative and HRE representative.

The business is logged with the Residential Director of the building.

The business does not market directly to or profit from Lassonde Studio residents.

Door-to-door solicitation: Door-to-door solicitation is not acceptable. Report solicitors directly to your RA or by calling the PHC (801-587-2002) MHC (801-587-8444), Lassonde Studios (801-213-8700) front desk immediately.

## SPORTS

Any sports related activity is strictly prohibited in all HRE facilities and properties on or off campus. This includes but is not limited to: using sports equipment (i.e. Frisbees, rackets, darts, etc.), ball playing, rollerblading/in-line skating, bicycling, skateboarding, and water/food fighting. Utilizing any outdoor modes of transportation such as bicycles, skateboards, scooters, hoverboards, etc. are not permitted inside any HRE facility or property on or off campus.

## THEFT

Attempted or actual theft of university or HRE property or items belonging to another person is a prohibited.

Theft of Food – Taking or attempting to take food without purchase or outside of takeout meal policy from the PHC Dining Room, Crimson Corner, or Honors Market is a policy violation and considered theft.

Removing furniture out of common spaces is also considered theft.

## TOBACCO & RELATED PRODUCTS

No Smoking – Smoking is not allowed inside any HRE facilities or properties on or off campus. This includes cigars, cigarettes, pipes, hookah, e-cigarettes/vape, or any other smoking device. Hookah pipes or bongs are prohibited inside of any HRE facility or property on or off campus. Any smoking paraphernalia known to be associated with or suspected of use with drugs may be confiscated by UPD and is a violation of the drug policy.

Tobacco Free Campus – As of July 1, 2018, the University of Utah is a Tobacco Free Campus. Smoking is prohibited in all campus buildings and outside in areas of the campus where non-smokers cannot avoid exposure to smoke. The scope of this guideline applies to the premises of the University of Utah, owned, operated, and leased and all persons on the premises. Smoking is prohibited up to 25 feet outside an enclosed area where smoking is prohibited to ensure that secondhand smoke does not enter the area through entrances, windows, ventilation systems, or any other means. To view the complete policy please visit [https://regulations.utah.edu/administration/guidelines\\_3/tobaccoFree.php](https://regulations.utah.edu/administration/guidelines_3/tobaccoFree.php).

## VANDALISM

Defacing property – Defacing university or HRE property (including bulletin boards, posters, and/or door tags) is considered vandalism and is prohibited.

Intentional damage to or improper use of university or HRE property is also prohibited and considered vandalism.

## WINDOWS & SCREENS

Removal of screens is prohibited. Submit a work order immediately if your screen is damaged, removed, or missing. If found to have been purposefully removed, the resident may be charged for the screen replacement and/or reinstallation.

Throwing objects from or at windows is strictly prohibited. Items should not be attached to the window in order to maintain the condition of the window.

Window not Entrance or Exit – Entering or exiting a room through a window is prohibited.

Window Decoration – Posters and/or decorations cannot cover the window and cannot be visible in/through room windows. These should only be seen by the residents of the room. HRE prohibits posting in room windows and will ask that they be removed.

## **BLOCK 44 RESIDENTS**

In addition to the above responsibilities of all University of Utah HRE residents, Block 44 residents are expected to abide by the following additional responsibilities:

- Patio & Balcony



- Patios and balconies are to be kept neat and orderly at all times.
- Do not hang bathing suits, brooms, mops, rugs, lights, etc. on the patio or balcony.
- The installation of sunshades, blinds, or hanging fabrics is not allowed.
- No storage of any personal property or trash containers is allowed.
- All plants must be free standing and have saucers underneath them. Hanging plants are not permitted.
- No bikes and/or motorcycles are allowed to be kept on any patios or balconies at any time. Unapproved bike hooks are not permitted and will be removed.
- Only furniture designed for outdoor use is permitted. All furniture with metal legs is expected to have rubber feet or other protective barrier.
- Resident will not make any alterations to the deck, including but not limited to puncturing the deck surface with any screw, nail, or sharp object.
- The use or storage of any charcoal burner, liquid petroleum, gas fueled, or any other open flame cooking devices are prohibited in the resident's unit or on their patio/balcony

- **WHAT ABOUT RENTER'S INSURANCE?** Renter's insurance is ***required at U of U at Block 44***, but Housing & Residential Education encourages all students to explore getting rental insurance regardless of whether you live on or off campus. Renters insurance typically insures your personal property for loss or damage while living on campus, and many times companies offer discounted student renters insurance plans. Renters insurance can also be available through some homeowners policies as a rider. If you choose a space in U of U at Block 44, here is what you will need to do:

- You will be required to provide proof of renters insurance before moving in. This may be an additional cost outside of HRE Billing for these spaces, renters insurance cannot be purchased through HRE.
- Renter's insurance should cover your personal property located at U of U at Block 44, and general liability. General liability coverage may be satisfied by a student providing proof of coverage under a parent's homeowner extension. Renter's insurance should name student and the University of Utah (Housing & Residential Education) as additional interested parties on their renter's insurance policies.
- Proof of renters insurance for U of U at Block 44 should be submitted through our website, here:

U of U at Block 44: Proof of Renter's Insurance Form

## U of U at Block 44: Proof of Renter's Insurance

Please enter your first and last name: \*

Please enter your university ID number: \*

Please upload proof of renter's insurance in PDF format here: \*



Drop a file here  
or click to  
upload

Maximum upload size:  
67.11MB

## STUDENT CONDUCT PROCESS

**Residence Hall Agreement** – The following is a partial list of expectations from the Residence Hall Agreement which you agreed to when completing your application for housing. These expectations are listed here for reference to those that may result in action via the conduct system if violated. The full Residence Hall Agreement can be found [HERE](#).

Housing and Residential Education seeks to address policy violations in a way which prevents harm, centers learning and encourages student accountability. All violations of HRE policy are addressed through our Student Conduct process which is guided by values of community, fairness, and responsibility. **Should you be involved in an incident where an alleged policy violation has taken place, you will receive a “Request to Meet” notice sent to your UMail email account from an HRE staff member.** Failure to respond to this request may result in a decision being rendered in your absence and further disciplinary sanctions.

Upon meeting with an HRE staff member, residents will receive notice of the decision rendered, along with any follow-up information or action required. It is important that residents read

these notices carefully.

For more information about HRE's conduct process, please contact an HRE staff member. For more information about the University of Utah's Student Code of Conduct and Student Bill of Rights, please reference the following website: <http://regulations.utah.edu/academics/6-400.php>.

**Failure to Complete Sanctions** – Failure to complete assigned sanctions from the HRE conduct process is a violation. It is an expectation that students will complete assigned sanctions from the conduct process. These sanctions are notified through a letter. HRE staff make every effort to support students in completion of sanctions. Failure to complete sanctions can result in a hold on a student's account, further charges for failure to complete the sanction, and up to eviction.

## **EVICTION**

As stated in your housing application, residents may be evicted from HRE facilities even after a first offense. Examples include:

- Repeated use or possession of alcohol, to include as few as two times—regardless if you are over the age of 21. The University of Utah is a dry campus.
- Possession, use or distribution of an illegal drug (including marijuana) or a controlled substance. If it is in your room, your pocket or anywhere else under your control, it is yours. Being in the presence of, or association with, is also a violation of policy.
- Possession of a weapon, with the exception of a concealed firearm held by a concealed firearm permit holder.
- Theft.
- Endangering self or others.
- Acts of violence: Physically hurting or causing injury to others, sexual assault/misconduct, fighting, pushing/shoving, etc.
- Tampering with fire safety equipment or devices. This includes, but is not limited to, creating false fire alarms and discharging fire extinguishers.
- Bomb threat.
- Failure to keep your financial account current.
  - **Payment** – Failure to pay and resolve any outstanding housing bills after notification is prohibited.
- Failure to complete educational sanctions assigned after being found responsible for a residence hall policy violation.

## **IMPLICATIONS OF EVICTION**

There are several implications of being evicted. Most obviously, is the requirement that you vacate your on-campus housing space. Other implications also include:

- Restricted access from visiting any on-campus HRE facility including the Peterson Heritage Center.
- Assuming full financial responsibility for all remaining housing costs.