

SECTION 4:

RESIDENTIAL COMMUNITY POLICIES AND PROCEDURES

STUDENT CODE OF CONDUCT

The Department of Residence Life adheres to the University of Alaska Student Code of Conduct found in [Board of Regents' Policy 09.02](#). The [Center for Student Rights and Responsibilities](#) manages conduct on UAF's campus, and has information on the student conduct process on their website. The Department of Residence Life processes most conduct that occurs in housing and has designated Resident Directors, Coordinators, the Associate Director, and Director as Student Conduct Administrators.

The policy section of our handbook has been developed to provide you with information that will be helpful to you during your stay at UAF. The policies that follow provide a general outline of the types of conduct that are prohibited in the residential communities. They reflect local, state, and federal laws as well as unique requirements of a university residential environment. These policies are not intended to define misconduct in exhaustive terms. We encourage you to familiarize yourself with policies at the beginning of your stay in the residence halls/apartments and EFG and to reference them throughout the year.

COMMUNITY POLICIES

Aerosol/Spray Paint Cans

These are prohibited and may not be used inside any residential facility. General hygiene and cleaning items are not considered a part of this policy.

Alcohol Policy

- Residents and guests are expected to follow state laws and University regulations related to alcohol use and possession. With the exception of legal dependents, residents and guests under 21 years of age may not be in the same room or apartment as an open container of alcohol. If a minor is present in an apartment, residents 21 and over can consume alcohol in their individual bedroom with the door closed.
- If alcohol is found in residential facilities, it is considered to be in the resident's possession. In all residential areas, any alcoholic beverages possessed in violation of UAF regulations will be confiscated and disposed of by Residence Life staff.
- Alcohol must be confined to individual rooms, suites, and apartments. The consumption of alcohol is not permitted in or on public and common areas, including hallways, lounges, lobbies, and porches.
- Displays of alcohol or alcohol containers are permitted for residents of legal age, as long as displays are not in public view (able to be viewed by someone outside the room or apartment or through a window). Underage residents or residents of substance-free halls may not display containers that once held alcohol.
- The sale of alcoholic beverages to a person by another individual on campus is prohibited.
- Use of common sources of alcohol, including but not limited to kegs, party balls, beer pong, trashcans, and punch bowls is prohibited.
- In order to transport alcohol into halls residents must live in that particular building, and not be perceptibly under the influence of alcohol.
- Neither alcohol possession nor intoxication are not allowed in Moore or Skarland Hall, regardless of resident age.

Appliances - Cooking - Electrical Safety

Your appliances must be UAF approved. Please practice safety when using appliances or electronic items and do not overload the circuits. Residents are not allowed to use any large personal appliances (oven, fridge larger than specified below, dishwasher, washer, dryer, etc.) without written consent of the university.

Due to fire and safety standards, the following items are prohibited from residence hall rooms and apartments:

- Halogen lamps
- Octopus lamps
- Kerosene lamps
- Space heaters
- Toaster ovens

The following items may not be used in individual rooms, but may be used under the range hood in the kitchen of each hall or apartment:

- Crock pots
- Deep fryer
- Air fryer
- Hot plate
- Electric griddle
- Rice cookers
- Toasters
- George Foreman-type grills

For convenience, residents may store the above items in their room, but if they use or are suspected of using these items in their room they may lose the privilege of storing them.

The following items are permitted in individual rooms/apartments:

- Automatic coffee makers
- Air popcorn poppers
- Refrigerators (which do not exceed 3 1/2 feet in height)
- Microwave ovens smaller than 1 cubic foot (1,000 watts)
- Electric tea kettles with an automatic shut off

In single student residence halls, each resident is allowed one microwave and one refrigerator unless a resident has bought a super-single room. Wickersham suites come with a micro-fridge in each room, and one additional refrigerator is allowed in each individual's room (cannot exceed two/room). Residents of the apartments and homes are provided fridges, and one additional refrigerator is allowed in each resident's room (cannot exceed two/room).

Animals

Animals, with the exception of service animals, approved assistance animals, and non-poisonous/non-venomous freshwater fish (in a tank not exceeding 10 gallons) are prohibited in non-EFG areas; residents of Employee, Family, and Graduate Housing units each have their own guidelines for animals. Unapproved animals are not permitted in the residence halls or apartments, including visiting animals. If an unapproved animal is found in a living unit the animal will be immediately removed from the premises. Stray cats and dogs will be taken to the Fairbanks Animal Control/Shelter. You may contact them directly at (907) 459-1451. Do not leave out any food for strays. When you feed stray animals, you are also

attracting rodents and bugs. Call campus safety at (907) 474-7721 if you find any strays. Residents are responsible for any damage caused by animals.

Attire

When outside of your residence hall room residents are expected to wear shirts and bottoms at all times. Individuals may not be nude in hallways, lounges, common areas, or community bathrooms.

Balconies, Decks, and Ledges

Residence Life furniture is not allowed on balconies or decks, and residents may not place anything (e.g., furniture, satellite dishes, boxes, signs) on the roofs or ledges of University buildings. Throwing or shooting objects from balconies, decks, or ledges is prohibited. Individuals may not climb in/out of or hang off of balconies, decks, or ledges.

Bicycles

Bicycles may be placed in the racks outside each residential facility, stored inside resident rooms, or kept in storage areas. For fire safety reasons, please do not park bicycles on sidewalks, entrances, or in stairwells. Bicycles found in hallways will be subject to impound. Bicycles may not be ridden or parked inside the lobbies and common areas of any residence halls or in the MBS complex, but may be walked through to a resident's room or apartment. Bicycles should be kept locked at all times. Unused bicycles locked in public areas over the summer may be removed.

Blocking Egress

Balconies, hallways, and stairwells must have a clear passage at all times. Hanging beads, tapestries, banners, flags, sheets, or other items in a manner that blocks egress from the inside of a residential community room is prohibited. Arrange your furniture and store belongings so that exits, heat vents, and/or water heaters are not blocked. Do not store bicycles, sports equipment, furniture, luggage, etc., in hallways, lounges, stairwells, entrances, or any area that is a means of escape during an emergency.

Residence Life staff may remove any object obstructing egress (emergency exit) and charge residents for that removal.

Bunk Beds/Lofts

Most residential facility twin beds on campus can be bunked with metal pegs available from your hall office. Beds can only be lofted in McIntosh Hall and Skarland Hall using the provided furniture. Lofts are not permitted in any other residence halls/apartments.

Business/Private Enterprise

The use of your address or residential facility for conducting private entrepreneurial ventures by you or your visitors is prohibited. You are not allowed to run a business on state property.

Civility & Involvement

You are responsible for respecting the rights of others in the residential community and acting with civility at all times. Social responsibility is the very foundation of everything we do and civility means demonstrating mutual respect for all individuals. This includes all interactions between residents, student staff, and University administrators. If you are not able to resolve the problem on your own, please bring these issues to the attention of your Resident Assistant, Resident Director, or any Residence Life staff member.

You are responsible for developing and maintaining an atmosphere that promotes social awareness and the social appreciation and support of those who may be different from you. It is an expectation that you actively participate in conflict resolution. You are responsible for attending meetings hosted by Residence Life staff.

Cohabitation/Subleasing/Squatting/Subletting

Renting out your space, or allowing unauthorized students, residents, or individuals to live in your space is prohibited. You are not allowed to sublet (rent out) your room/apartment or any part of it. Do not permit anyone other than your roommates, approved dependents, and/or approved adults to live in your room/apartment. Doing so is a violation of your agreement and may lead to your removal from the room/apartment and possible additional charges.

Cohabitation is defined as the regular and/or steady presence of a guest (typically more than three consecutive nights in single student housing or more than 2 weeks in EFG). Someone staying in your room/apartment beyond what is allowed by the guest policy constitutes squatting; if you allow squatting you may be assessed a bill and face removal from your particular residence hall or from housing.

Community Billing

The University may bill residents for costs, assess fines, and/or take other conduct action in order to carry out community billing. False fire alarms activated within buildings that are not chargeable to individuals may be billed to the members of the community. The University reserves the right to assess the entire community for cost or damage to equipment if the responsible party is not identified. Report any violations to the University Police Department or Residence Life staff. The reporting individual will remain anonymous. Examples of damage resulting in community billing include vandalism to a floor, clogging of toilets, and removal of showerheads (please note: this list is not exhaustive). You will be notified via email of any community billing on your floor or in your building.

Community Showers/Bathrooms

Individuals may use the restroom that corresponds to their gender identity.

- Shower/toilet stalls are reserved for one individual only.
- No photos shall be taken in any restroom/shower.
- Residents are not to wash dishes, clothing, or other items in the sinks or showers.

Dartboards

Dartboards are prohibited unless they are magnetic-tipped NERF dartboards.

Decorations & Installations

Without prior approval from Residence Life, installation of air conditioners, ceiling fans, wall shelves, hanging lamps, antennas, satellite dishes, televisions, or other non-approved items in and out of rooms/apartments is prohibited.

Residents in residence halls and Cutler apartments are not allowed to alter their space with nails or other damaging materials. Residents in Employee, Family, and Graduate housing may utilize small ($\frac{3}{4}$ " or less) finishing nails. Anything larger needs to be requested through Residence Life and will be accommodated as staff is available, and depending on the request. Residents are responsible for any damage caused to their room during their stay.

Electrical lights and appliances cannot total more than 850 watts in an individual room at any one time. Only three strands of lights can be linked together per electrical outlet and live holiday trees are not permitted. Only mini-lights approved by the Underwriters Laboratories (UL) are permitted for residential facility decorations. All lights must be unplugged when residents retire for the evening or leave their room. Exterior lighting (outside residential facility windows or doors) is not permitted.

Natural trees are not permitted in residence hall rooms/apartments. Flame retardant artificial trees are permitted, but must be no more than four feet tall.

Any organic materials used for holiday decorations (e.g. pumpkins/jack-o-lanterns) must be disposed of in a timely manner to avoid damage due to decay and may not be placed outside rooms, in hallways, or outside apartments, as they attract rodents and large wildlife like moose.

Doors and Room/Apartment Exterior

Space beyond the interior of one's assigned room/apartment (e.g. windows and door exteriors) is considered to be a public space and therefore is maintained under the jurisdiction of the Department of Residence Life.

Residents have the right to approach anyone who displays a decoration that they believe to be offensive or obscene in order to discuss their concerns and ask for its removal. For example, posters of nude individuals and harassing or intimidating visual materials are generally considered inappropriate. Check with residence life staff if you have questions about what may or may not be appropriate. Displays that raise a legitimate safety concern or violate university policies may not be hung on residential facility doors or in general view of the public. Residence Life staff will determine if items need to be removed.

Covering more than 20% of the total surface of the outside of room doors in the residential community is prohibited. If residents are interested in decorating their doors they have to obtain prior approval from their Resident Director and must have all materials removed by the predetermined date.

Drones

Drones or Unmanned Aircraft Systems (UAS) may be stored in your residential room/apartment, but may not be flown within the residential community. Please refer to FAA guidelines for flying in the Fairbanks community.

Drugs & Other Substances, Including Marijuana

The unauthorized use, manufacture, distribution, possession, or being under the influence of illegal drugs or other controlled substances in violation of local, state or federal law, Regents' Policy, University Regulation or MAU rules and procedures, is prohibited. Possession or use of marijuana or any other substance controlled pursuant to 21 U.S.C. 841 et seq. anywhere on university property is prohibited.

- It is a violation of the Student Code of Conduct and the Department of Residence Life policy to possess, distribute, or use any substance solely for the purpose of becoming intoxicated.
- Residents cannot store drugs, including marijuana, in personal vehicles while the vehicles are on campus.
- Paraphernalia is prohibited in Residence Life facilities.

Elevators

Tampering with or misuse of University elevators is prohibited. This includes but is not limited to overcrowding, overloading, jumping in, vandalizing, and tampering. Pulling the doors apart and/or causing the elevator to malfunction in any way may result in damages and charges. To sound any elevator alarm bell without due cause, or to interfere with the normal operation of elevators, is prohibited.

Extension Cords

Extension cords may not be connected to each other (daisy chained) in order to plug in items. This creates a tripping hazard and other electrical issues and is prohibited. Extension cords also may not be run from one room or apartment to another, or out windows or doors. Residents and their guests may not run extension cords from their apartments out to the road, across sidewalks and/or across parking lots to plug in a vehicle.

Extension cords shall not be used as permanent wiring.

Fire, Fire Codes, & Flammable Items

- Setting a fire within the buildings or in areas contiguous to the buildings is prohibited. Open flames are not allowed within residence life facilities.