



UNIVERSITY OF  
NOTRE DAME

STUDENT ACTIVITIES OFFICE

315 LaFortune Student Center, Notre Dame, Indiana 46556 USA  
tel (574) 631-7308 fax (574) 631-8139 email [sao@nd.edu](mailto:sao@nd.edu)

September 25, 2014

Tiernan Kane  
President  
Students for Child-Oriented Policy

Dear Tiernan:

I received notification from the Club Coordination Council (CCC) that your request for an additional review of your group's proposal by the CCC was completed on Monday evening, September 22, and the CCC now recommends recognition of Students for Child-Oriented Policy (SCOP) as an official University student club. Following a complete review of your group's proposal and considering the recommendation from the CCC, SCOP is officially recognized by the Student Activities Office (SAO) as a University student club, and pursuant to the new club probation terms, is on probationary status until the end of the 2015 Spring Semester. Please review the terms for probationary status as outlined on the SAO webpage for new clubs ([sao.nd.edu/groups/newcluborientation.html](http://sao.nd.edu/groups/newcluborientation.html)). I would encourage you to keep in close contact with your CCC division representatives, who will assist you.

As stated in *duLac*, a club's purpose "must be consistent with the University's mission, whether it be spiritual, moral, intellectual, cultural, social, athletic or recreational. No organization, or member of any organization on behalf of the organization, may encourage or participate in any activity which contravenes the mission of the University or the moral teachings of the Catholic Church." In evaluating a proposal, approval is based on the general purpose of a club, uniqueness to the campus, proposed activities, a clear constitution, projected membership, opportunity for membership, and having a full time faculty or administrator advisor.

As a recognized club, your group is entitled to use campus facilities and services, engage in merchandising, fundraising, solicitation, advertise events in Scholastic Magazine and The Observer, and participate in the Notre Dame Activities Night (Fall 2015), provided these activities fall within the parameters described in *duLac*.

Please note the following conditions for recognition of this club:

- Your club did not request a financial allocation from the CCC for the 2014-15 academic year; however, your club has the ability to appeal to the CCC Contingency Fund up to two times during the 2014-2015 academic year. Please contact the CCC for additional details about this process and any limitations.
- Student clubs are not permitted to maintain any financial accounts outside of the University of Notre Dame, and all monies intended for club use must be deposited into your club FOAPAL account.

Tiernan Kane  
September 25, 2014  
Page 2

- In order to request funding, the club must have a positive balance in its FOAPAL account and must be in good standing with the CCC and the Student Activities Office. This is done by adhering to policies, keeping current officer records on file with the SAO, and meeting all requirements set by the CCC and the SAO.
- At least two officers from the club must attend one of the mandatory Club Leadership Forums, which take place during the first month of each semester. Since these meetings have already taken place for the 2014 Fall Semester, please contact Paul Manrique, Program Coordinator in the SAO, within one week from today to schedule a meeting to review the necessary information. Paul can be reached via e-mail at: Manrique.4@nd.edu.
- Your club must remain in good standing with the CCC in order to retain your official University status as a recognized student organization.
- Constitution revisions, if made at any time, must be reported to the SAO immediately for review and approval.
- This club, like all recognized clubs, must work closely with the SAO on events and activities to ensure that the club is adhering to University and SAO policies.
- The club officers must meet with the CCC division representatives in Spring 2015 to review the club's progress at the end of the probationary term (Spring 2015). Based on this meeting, the CCC will make a recommendation regarding the status of the club for 2015-2016 academic year.

Each club is required to keep the Student Activities Office aware of any officer and advisor address changes, as soon as they occur. Please ensure that future officers are aware of this requirement.

Best wishes for your club. Please contact the Student Activities Office if we can be of help or provide further information.

Sincerely,



Margaret (Peggy) Hnatusko  
Director of Student Activities for Programming

cc:  
Prof. Gerard Bradley, Club Advisor  
Students for Child-Oriented Policy file