

in faculty advisors. A faculty member who agrees to the request of a student organization to serve as its faculty advisor accepts thereby responsibility for encouraging the organization in its purpose and activities, within the limits of the university policy.

Faculty and alumni advisors are responsible for:

- This policy and other university regulations pertaining to student organizations and speakers.
- The constitution and purposes of the student organization they are advising.
- The activities and projects of their organizations.
- Personal or designated attendance at all functions and meetings.

Policy or program decisions reached at meetings must be reviewed and approved by the advisors. Organization advisors should be called upon to express their views and make suggestions before decisions are reached.

Speakers and special programs sponsored by student organizations must have the formal approval of a faculty advisor, as being in accordance with the standards set forth by the university (See Visiting Speaker Policy.)

### **Meetings**

Recognized student organizations are encouraged to hold their meetings on campus, University facilities will be made available whenever possible.

### **Advertising, Distribution of Literature, Notices and other Printed Materials**

- Advertising consists of the use or distribution of any printed matter or the use of public address systems on the Troy University campuses.
- Request for reproduction of materials such as posters, flyers or notices must be approved by the organization advisor prior to its being reproduced.
- Posters, signs, notices, banners, placards or other forms of advertising are not permitted on trees, utility poles, sidewalks, building exteriors, windows, or put up in any place in a manner that defaces the surface used or makes the removal of the material difficult. Only one item may be placed on each authorized bulletin board.

With permission students may display signs and banners at residence halls and athletic facilities in support of athletic events.

- Posters, signs, notices, banners, placards, or other forms of advertising are not permitted inside university buildings except:
  - In designated areas of the Trojan Center or other campus location's designated areas.
  - On bulletin boards not restricted for use by respective schools.
  - First priority for bulletin board space is given to recognized campus organizations.
  - Commercial establishments are restricted to reserved bulletin boards for posting of materials.
- Organizations or individuals proposing to distribute printed materials on the campus must obtain permission from the Director of Student Involvement and Leadership (Troy) or the Student Services Office (other campuses). The purpose of this permission, with the requirements which may accompany it, is to protect the appearance and normal operation of the campus. Distribution must not interfere with classes, infringe residence hall regulations, or be done in a manner that adds to litter on the campus.
- All notices and printed materials must carry the name of the organization or individual responsible for distribution. Organizations are responsible for notices or printed materials bearing the names of individuals identified thereon as officers or members of the organization. Each organization or individual is responsible for removal of outdated

notices, within 24 hours after the event.

- The distribution of handbills, circulars, etc. among cars (behind windshield wipers) will not be permitted on the campus.
- The use of amplifying equipment, including sound tracks on university property requires the permission of the Director of Student Involvement and Leadership (Troy) or the Student Services Office (other campuses).
- Any student or organization violating the provisions of any of the above items is subject to the provision of the University “Standards of Conduct” and to action by the Student Service Committee.

### **Fund Raising Policy**

Student organizations desiring to promote any money-making enterprises should follow these procedures:

- Each money-making enterprise proposal should be submitted to the Director of Student Involvement and Leadership (Troy) or Student Services Office (other campuses) at least one week prior to the proposed activity.
- Organizations shall have no more than two money-making projects per semester. This will include the pledge class, or any other part of the organization.
- No individual student is allowed to engage in any commercial enterprise for personal gains.
- There will be no solicitations in the residence halls or in any other university facility except by permission of the Dean of Student Services on the particular campus.
- Violation of any of the above will result in appropriate action to include a possible \$25.00 fine and restriction of future events.

### **Social Probation**

Social probation means that a student organization is permitted to operate on a Troy University campus on a probationary status. Should future violation of standards of good conduct occur the organization’s status and recognition will be officially reviewed. Social probation is normally for a specified period of time and usually restricts the organization’s activities. Social probationary actions and conditions are reported to a student organization’s officers, advisors and the national organization with which it may be affiliated.

## **Policies Governing Social Events**

### **Responsibility**

It is expected that all social activities support standards of good taste and refinement. Any group sponsoring an event or function will be responsible for any misconduct by its members or guests.

Only Troy University students and invited guests will be admitted to events. Each organization shall do whatever is necessary to check student ID cards for admission to events. Those people who are not guests of students of Troy University should politely be refused admission.

Sponsoring organizations will make necessary arrangements through the Director of Student Involvement and Leadership (Troy) or the Student Services Office (other campuses) for security for off-campus social activities. For on-campus activities the campus police or security must be notified.

### **Registration**

Any university organizations planning a social event must register that event with the Director of Student Involvement and Leadership (Troy) or the Student Services Office (other campuses)