

If you wish to contest damage or cleaning charges, you will have 90 days to submit a written appeal to the Housing Office. If the damage charges were a result of you not properly documenting pre-existing damages on your room condition and charges are reversed, you may be charged a \$25 administrative fee.

Any exception to persons being held financially responsible for damages, be it between roommates or those acknowledged by housing staff, must be documented in writing and on file with the RLC prior to check-out. Verbal acknowledgments by roommates or staff will not be accepted as reason to cancel or redirect damage charges. If you have concerns about being assessed for damages that are the result of actions of known individuals, you are encouraged to speak with your RLC prior to check-out.

The residence halls close for the academic year on the Saturday of Finals Week at 10:00 AM. You must be completely moved out of the residence halls by this time. Please inform your family of this check-out date and time as extensions are only granted for graduating seniors for an additional 24 hours. Beginning at 10:00 AM, residents will be charged \$35 per hour until they have completely vacated their room and checked out.

License Agreement Appeals

Residents who wish to appeal must submit an appeal in writing to the Housing Office within 6 months of vacating. After 6 months, appeals will not be reviewed and penalties will not be reversed for any reason.

Appeals may be submitted to the Housing Office through [myHousing](#) under Forms. The Housing Appeals Committee will review all appeals. Grounds for an appeal include, but are not limited to a serious and unforeseen medical issue or recent financial circumstances that prohibit the licensee from fulfilling their license agreement obligations. An appeal for license agreement release will not be accepted for review without the appropriate supporting documentation. For more information, visit <https://housing.humboldt.edu/apply/cancellation-appeals>

Student Rights & Responsibilities

The residence halls at HSU strive to provide an atmosphere in which students are encouraged to achieve individual goals while assuming individual and community responsibilities. This section will help you understand what those expectations and responsibilities are as members of the community.

Student Rights

Students have the right to the following:

- Sleep and study in your room free from undue interference
- Have control over your personal belongings
- Enjoy a clean and safe environment
- Entertain guests when it does not infringe upon another resident's rights, or conflict with community guidelines
- Feel respected and valued
- Be free from all forms of intimidation and verbal, physical or emotional harm
- Have the ability to provide feedback concerning the development of the community
- Bring forward issues and grievances
- Seek the aid of staff in resolving conflicts

Additionally, it is your responsibility to assist in making your community a safe and comfortable place to live. If another resident is violating community guidelines or exhibits behavior that disturbs you or other residents,

you should approach that resident and reasonably request that the behavior cease. Your Resident Advisor, Residence Life Coordinator, and other Housing Professional Staff are available to give advice about ways to make confrontational situations more comfortable.

In accordance with the Family Educational Rights and Privacy Act (FERPA), the department does not permit access to or disclose information contained in a resident's student conduct records unless the resident signs a waiver allowing us to release this information.

Student Responsibilities

Living in a community is not always easy. Each of us comes from different backgrounds and has different expectations for living in a group environment. The established guidelines are intended to give you and your neighbors a general set of standards by which you can ensure that your rights and responsibilities are clearly defined and protected. Residents are expected to become familiar with and adhere to all guidelines and information contained in this handbook and the Housing & Residence Life and Dining License Agreement. Click [here](#) to access the agreement.

- Residents are responsible for demonstrating the ability and a willingness to establish and maintain a reasonable relationship with their roommate or suitemates.
- Residents are responsible for ensuring that their guests know and adhere to all University and Residence Life guidelines and policies. Residents can be held responsible, including financially, for the actions of their guests in and around the residence halls.
- **Residents have a responsibility to remove themselves from any situation during which a violation is occurring. All persons present during a violation may be held responsible for the violation. Residents can also be held responsible for any violation that occurs in their room (even if they are not present).**
- Residents are responsible for community common areas so that if damage occurs and billing follows, residents can and will be held financially accountable.
- In order to help create both a safe and secure environment, residents are responsible first to ensure that doors are closed and locked, second to know those residents who reside in their community, and third be able to identify persons who do not reside in their community.

These guidelines do not attempt to define every acceptable or unacceptable form of behavior. Failure to adhere to these expectations can result in removal from the residence halls. In situations not covered by specific guidelines, residents are expected to use common sense and conduct themselves in a mature and responsible manner.

Housing Guidelines

As per your Housing & Residence Life and Dining License Agreement, you are responsible for knowing and following the housing guidelines in this section. Failure to read these guidelines does not release you from this responsibility and will not be an acceptable excuse should you be found in violation of housing guidelines. We identify several ZERO TOLERANCE policies, which could result in removal from the residence halls on a first offense. Familiarize yourself with these guidelines and make informed decisions about your behavior as a member of the residential community. If you have questions regarding any of these guidelines, contact your Resident Advisor or Residence Life Coordinator.

You can review the Housing & Residence Life and Dining License Agreement at:

<https://housing.humboldt.edu/resident-resources/forms-and-documents>