

HRE Press/Media Policy

If an HRE staff member is contacted by the press, they are able to speak on behalf of themselves, but not on behalf of HRE policy, procedure, etc. or on behalf of the U of U.

If a staff member receives an inquiry from the media - or wishes to speak with the media of their own accord- they can identify yourself by name, but not by their work (IE: as an HRE employee or an employee of the U). University Marketing and Communications will be the primary spokesperson for the campus and for HRE. "Speaking on behalf of HRE" includes discussing policies, procedures, investigation details, or anything else that would associate the individual as an employee of the HRE department or campus.

If an HRE staff member receives an outreach from the media, they can tell them that they would prefer to not be interviewed and refer them to University Marketing and Communications.

If a staff member chooses to engage in a conversation with any media agency, journalist, or news anchor- it is requested that the individual please consider how to disassociate comments from work as an HRE and U of U employee.

Requests and inquiry from the press and media can be directed to University Marketing and Communications:

UNIVERSITY MARKETING & COMMUNICATIONS

Main Phone: 801-581-6773

On-call phone for media: 801-213-2562

Fax: 801-585-3350