

# Sample Speaker Request Letter



**Hello \_\_\_\_\_,**

My name is \_\_\_\_\_ and I am a member of the Civil Discourse Society at [school name]. Our organization works to promote civil discussion of controversial issues during a time of intense political polarization on college campuses. We aim to create an atmosphere of productive discussion for all students.

We would like to invite you to speak on our campus on [date or date options] in order to discuss your expertise in \_\_\_\_\_. If this date does not work for you, we would be happy to find a date that accommodates your schedule. Thank you for considering being a guest speaker for our organization.

**Respectfully,**

[Name]

[Organization name]