

- Post only on tackable, designated surfaces intended for this purpose.
- Not post on lampposts, glass doors or windows (inside or outside of windows), bannisters, wooden panels, walls, painted surfaces, etc.

Materials should:

- Include the identifying name/affiliation of the sponsor of the materials, and a contact for more information.
- Not exceed 11"x17".
- Be free from the misuse of copyrighted materials.
- Not promote the abuse of alcohol and/or illegal substances. A party can advertise "beer and wine available, w/21+ID" but should not advertise "buck-a-beer" or "kegs," etc.
- During campus elections, be compliant with the regulations of ACE [sites.google.com/mtholyoke.edu/allcampuselections/home](https://sites.google.com/mtholyoke.edu/allcampuselections/home).
- Never block fire equipment or be posted on fire doors.

Questions about posting options can be discussed with the Office of Student Involvement in Blanchard room 327 or by calling 413-538-2478.

## Chalking

Mount Holyoke College allows chalking on campus under the following guidelines. Individuals will be held responsible for any damage and/or cleanup if these guidelines are not followed.

- Only erasable chalk may be used — grease-based chalk is not permitted.
- Chalking may be done only on asphalt roads and walkways.
- Chalkings should be signed with the full name of the person or group responsible.
- Groups or individuals may be asked to remove chalking when necessary.
- Absolutely no chalking is permitted on any brick or building surface.
- No chalking is permitted in any area that is protected from rain.
- All chalking must be appropriate for the general public, including children and any campus guests.

Individuals and/or student groups will be held responsible for any damage and/or cleanup if these guidelines are not followed.

## Student Organizations Hosting Overnight Guests

*Please note: This policy is only valid when guests are allowed in the residence halls.*

This policy is for student organization conferences, performances or events hosting more than 15 guests on any given night.

Occasionally, a recognized student organization on campus will want to host a conference, performance or event that includes inviting similar organizations from other campuses to the Mount Holyoke campus. If the event will require an overnight stay and the organization would like to offer guests housing with current organization members, the Office of Residential Life has enacted a specific policy that must be followed.