



## Housing & Residence Life Policies & Disciplinary Procedures

2022 – 2023

Housing & Residence Life Policies & Community Standards have been updated to comply with University health and safety precautions designed to mitigate the risk of viral transmission. For the past three academic years, The University of Chicago has outlined these safety precautions here: <https://goforward.uchicago.edu/>

This guidance has been communicated to students, parents, and guardians, and additional education will take place to assist students in following University protocols designed to help keep themselves and others safe. Knowing and upholding these updated standards will be necessary for students to remain in University housing.

Housing & Residence Life seeks to serve the University's educational objectives by offering facilities that provide a setting in which individual education is supported. The rules and regulations of Housing & Residence Life aim to discourage conduct that would disturb or endanger others and promote an environment within which residents can work effectively and live amicably. These limits help to ensure that all residents are protected from behavior which creates excessive noise, endangers or disturbs other residents, or invites the intrusion of public authorities into the House System.

### COVID-19 Public Health-Informed University Policies

Students are required to comply with all of the COVID-19 and Public Health informed University policies and applicable state and local public health orders. Any violation of these policies constitutes a breach of University Policy as well as a violation of our community standards and students will be subject to disciplinary action by the University Dean of Students Office for Disciplinary Affairs, Housing & Residence Life and, possibly, the College.

Students are required to familiarize themselves with the expectations on the <https://goforward.uchicago.edu/> website, as each student is personally responsible for complying with all health and safety guideline policies including but not limited to:

- Vaccination requirement
- Testing, Contact Tracing, Isolation
- Masking Requirements
- Symptom Monitoring
- COVID-19 Exposure Protocol and Case Reporting to [C19healthreport@uchicago.edu](mailto:C19healthreport@uchicago.edu)

### Basic Rights and Responsibilities

The basic rights and responsibilities of residents of Houses include:

1. Each resident has the right to the use of their room, subject to the terms of their Residency Contract. Each resident has the right to host visitors who abide by Visitor and Overnight Guest Procedures and Housing &

Residence Life rules and regulations. Residents are responsible for the conduct of guests they bring into the residence halls. A resident may not entertain a guest in a room over the objections of a roommate. Visitors may not take up occupancy in a room.

2. **Room Occupancy:** Residents may gather in student rooms to study and socialize but should have *no more than double the capacity of the room/suite/apartment type plus one*. (For example, a room designated a double may have no more than 5 students present at any time; a 4-person student space (student apartment or suite in Max Palevsky) can have no more than 9 students present at any time, etc.). All *small gatherings* must abide by all other University and Housing & Residence Life policies (noise, alcohol, visitation, etc.).
3. No resident shall use their room, or any space within any residential commons, in connection with the operation of a private enterprise or for personal financial gain. Residents are not permitted to run a business, including those conducted online, from their residence hall room or building.
4. Each resident shall respect their fellow residents' interest in peace, quiet, and public order, and their need for adequate conditions for study and sleep. Each resident has a responsibility to respect the rights of their fellow residents. Additionally, residents are responsible for working to constructively address violations of this right.
5. Each resident has a right to representation, if not actual participation, in the creation of regulations by students in the House, subject to reasonable procedures for enactment and amendment. Implicit in this is the right to adequate enforcement of the House rules.

## **RULES AND REGULATIONS**

**Violations of the following Rules and Regulations may result in serious disciplinary action by Housing & Residence Life and may also be referred to other University disciplinary systems. Serious or repeated violations of these Rules and Regulations may result in removal from Housing.**

### **1. Civility**

We expect every person who lives in the Residence Halls to foster an environment of respect, openness and understanding so that we can explore and discuss different – and sometimes divergent -- views.

- a. In the Houses, civility extends beyond the community spaces and lounges to the registered House social media sites that effectively extend community interactions into cyberspace.
- b. Residents are expected to follow the direction of their Resident Heads and Resident Assistants when this policy is compromised, and of University officials like Assistant Directors of Residence Life, and College or University Deans, should they be summoned to discuss these matters and their consequences in more detail.

### **2. Noise**

It is impossible to set specific standards regarding levels of noise in a residence hall which will satisfy all residents. Individual levels of noise tolerance vary widely. The purpose of the Houses is to offer conditions which permit reasonable order for study and sleep. At no time may a resident create excessive noise that disturbs other residents.

*Quiet Hours:* After 11:00 pm on weeknights and 1:00 am on weekends, and lasting until 8:00 am, residents must contain noise in their rooms and in the public areas of the Houses at levels which will not prevent other residents from studying or sleeping. Exceptions to these limits may occasionally be made on weekends for formal Resident Dean events, or House events (*which have the prior approval of the House Council and the Resident Heads*).

- a. Residents may not practice or play musical instruments, electronic or acoustic, in student rooms but should use music practice rooms for those activities.
- b. Excessive noise is a problem not only for residents, but for people living in the buildings neighboring the residence halls. Residents must act to keep noise from unduly disturbing neighbors as well as other residents.
- c. During finals weeks, all residents are expected to comply with 24-hour quiet hours.

### **3. Threats and Harassment**

The Residence Halls are intended to be communities where the individuality of all residents and their rights to make personal choices are respected, so long as those choices do not interfere with the rights of others. Housing & Residence Life staff have the responsibility to ensure that this and all policies of Housing & Residence Life are observed. In the protection of these rights and responsibilities, residents may not engage in threatening or harassing conduct that is directed against other residents, guests, or members of the Housing & Residence Life staff. Any form of threatening or harassing conduct will be considered grounds for serious disciplinary action by Housing & Residence Life and may also be referred to other University disciplinary systems. Residents must also respect the personal property and assigned space of other members who live in the Houses.

### **4. Dangerous Acts**

Residents may not engage in activities which threaten the safety of themselves or others. A list of specific acts that come under the rubric of dangerous activities could *never* be exhaustive; however, the following is a *partial* list of prohibited activities:

- a. Possessing or using fireworks, tasers, firearms, other explosives, or weapons. For additional information regarding weapons, please see the University's [Policy on Firearms, Other Lethal Weapons, Fireworks and Dangerous Objects and Materials](#).
- b. Setting off false fire alarms, tampering with fire extinguishers, fire sprinklers, or other life safety equipment.
- c. Playing with fire or incendiary materials in any manner, regardless of whether any damage or injury occurs to person or property.
- d. Tampering with elevators.
- e. Physically attacking or threatening physical attack of any person including residents or visitors to the residence halls.
- f. Going out onto or accessing any roof or roofing structure of any residence hall, dining commons or fire escape (if an active fire alarm is not present).
- g. Going onto any window ledge, or staircase railing, of any portion of any residence hall or dining

commons.

- h. Climbing on scaffolding, construction equipment, or any other structures associated with a building improvement or construction project.
- i. Throwing objects from the windows or internal/external stairs of the residence halls. The size, weight, and shape of such objects – and their potential for harm – is not open for debate.
- j. Obstructing the use of any residence hall door by tampering with locks, blocking doorways (even temporarily) or otherwise preventing free access or egress.

Residents who engage in any of the acts listed above will be subject to serious disciplinary action, including the likelihood of being removed from a House or Housing altogether.

#### 5. Candles/Incense.

Candles, and incense are not permitted in any student room in the Houses. The only exception for any candle in a common space is for special use for religious purposes, and one (1) designated area in a common space has been chosen in each residence hall where candles may be displayed during religious observances only. Students or staff *must* remain until the candles have burned out to ensure the safety of property and the building. The following designated space in our residence halls are the *only* spaces that should be used for this religious observance purpose:

<u>Residence Hall</u>	<u>Common Space</u>	<u>Residence Hall</u>	<u>Common Space</u>
<b>Burton-Judson Courts</b>	Judson Library	<b>Campus North Residential Commons</b>	Recreation Room 233
<b>Renee Granville-Grossman Residential Commons</b>	Levine or Maclean Commons	<b>International House</b>	Home Room
<b>Max Palevsky Residential Commons</b>	Max Central Commons	<b>Snell-Hitchcock</b>	Green Room
<b>Woodlawn Commons</b>	East or West Deans Commons		

#### 6. Alcohol in the Residence Halls

The State of Illinois prohibits the consumption or possession of alcohol by persons under the age of 21, and the supplying of alcohol to any person under the age of 21. It is important that each resident living in Housing is aware of the state law with regard to the consumption, possession, and sale of alcoholic beverages.

The use or storage of alcoholic beverages is not permitted in the common areas of the Houses or residence hall. Common areas include lounges, corridors, stairwells, study rooms, recreation rooms, music practice rooms, community kitchens, courtyards, entry-ways, laundry rooms, and similar spaces, etc.

Kegs, and binge-drinking paraphernalia of any kind, are not allowed in the residence halls regardless of age. Displaying alcohol bottles in the windows of the residence halls is not permitted. Games of chance, drinking games, contests, and other activities that induce, encourage, or result in the rapid consumption of alcohol are prohibited.

The use of University funds to purchase alcohol for students under the age of 21 is prohibited. Members of the Housing & Residence Life staff (*except for Resident Deans*) may not purchase or serve alcohol to any student regardless of age.

Residents who violate this rule may face serious disciplinary consequences, including the likelihood of removal from Housing, and/or referral to the College for disciplinary action.

## 7. Illegal Drugs

The possession, use, or distribution of illegal drugs in any form is prohibited by federal law, and the distribution of prescription drugs to someone other than for whom it is prescribed is prohibited in Housing.

This includes marijuana because, although recreational marijuana use for adults ages 21 and over is legal in Illinois, federal criminal law prohibits its possession, distribution and use in any form on the University's campus, and as a federal contractor the University must comply with the Drug-Free Workplace Act and the Drug-Free Schools and Communities Act.

Residents who violate this rule may face serious disciplinary consequences, including the likelihood of removal from Housing, and/or referral to the College for disciplinary action.

For more detailed information about the University's drug and alcohol policies, federal and state statutes with respect to illicit drug trafficking and possession, and state statutes regarding marijuana use and alcohol use by minors, please consult the [University's Annual Security and Fire Safety Report](#)

## 8. Private Parties in the Residence Halls

No parties (registered or unregistered) are permitted in the Residence Halls.

## 9. Smoking

Illinois law prohibits smoking in University Housing. In addition, the City of Chicago Clean Indoor Air ordinance prohibits smoking within fifteen feet of the entrance to any building, including residence halls and dining commons. As such, smoking of any substance is forbidden in the residence halls, including student rooms, lounges, stairwells, lobbies, corridors and courtyards and dining commons. This includes the use of pipes, vapes, e-cigarettes and their variants. Housing residents are obligated to comply with the law. Residents who violate the law will be addressed by Housing & Residence Life staff and are subject to disciplinary action including verbal warnings, formal written warnings (Housing Probation) and/or removal from their House or Housing altogether.

## 10. Visitor & Overnight Guest Procedures

Outside guests (*other than parents/guardians/move-in helpers*) will be permitted to be signed into the residence halls **starting on Tuesday, September 27<sup>th</sup> at 5:00 pm** which coincides with the first day of class.

### Campus Visitors and Covid-19

The University expects every person who comes to a University facility to adopt precautions designed to mitigate the risk of viral transmission. The University has outlined these safety procedures on the [goforward.uchicago.edu](http://goforward.uchicago.edu) website. Outside guests who visit the residence halls are expected to review required safety precautions, conduct a personal health assessment on the day of their visit (prior to visiting), pack a face covering, pack proof of vaccination or negative test. Front desk staff will *not* be checking to ensure safety procedures are followed. This is the UChicago student hosts responsibility, as they are responsible for their guest.

All of the residence halls are served by front desks at which residents' visitors *must* register before gaining

access to the residence hall. A Host cannot sign more than 2 visitors in at a time. Hosts must be present in the building to acknowledge in person that they are willing to receive the visitor. Visitors will not be permitted to enter unless the host is present. Visitors are required to show their UChicago ID, or a physical government picture ID, and to be signed into the visitors log by the front desk clerk upon entry to the hall. UChicago students can only sign in or tap into a building with their own UChicago ID. Students are not permitted to give or loan their ID or room key to another student (or guest) at any time. The clerk will clearly note the visitor's first and last names and the time and date of entry. Failure to follow visitor procedures may be cause for disciplinary action. Visitation privileges can be revoked at any time. Failure to follow these procedures may be cause for disciplinary action.

Visitors *must* remain in the company of their hosts. Visitors do not have the privilege of using House or hall amenities such as game rooms, kitchens, or laundry equipment, unless engaged in a shared activity with a resident.

Housing guest policies are based on the premise that residents of the Houses are entitled to have occasional personal guests in the residence halls, when space is available, following all room occupancy requirements, under reasonable limitations that protect the rights of roommates and the interests of the University community. Anyone who is not a regularly assigned resident of a room is considered a guest.

Residents may not host guests overnight in their room without the consent of all assigned residents of the room. Guests may not remain for more than a maximum of three (3) nights in the student rooms except in rare situations, and only with prior approval of the Housing & Residence Life staff. Host students who violate this rule are subject to disciplinary action and suspension of their guest privileges. Guests who wish to stay for more than three days need to seek lodging in area hotels.

Parents or legal guardians visiting students during the academic year should secure suitable hotel accommodations for overnight visits. Residence Hall rooms are not suitable for visiting parents or legal guardians; this includes apartments which are more spacious but shared with other students. The presence of parents for any extended length of time in a residence hall can be a source of uneasiness and discomfort among student residents. Consequently, no parent or legal guardian may stay overnight in a residence hall.

There are no overnight guests allowed during Interim periods.

## **11. Restricted Areas**

Residents are not permitted to go on the roofs of the residence or dining commons, fire escapes (unless there is an active fire or alarm), or to any other areas which are designated as "off limits." Residents who violate this policy will be subject to serious disciplinary action, including the likelihood of being removed from a House or from Housing altogether.

Residents may not tamper with the physical plant of the residence halls including removing screens, tampering with locks to gain access, exiting from secured alarmed doors, entering/exiting a building via a window, or tampering with electrical, fire, Wi-Fi or phone systems, etc. This also includes scaffolding, construction equipment, or any other structures associated with a building improvement or construction project.

Residents may be fined for doing so and typically results in removal from Housing altogether. Residents may not enter any student room to which they are not assigned, unless they live in that same residence hall, and are the invited guest of the person(s) assigned to that room.

## **12. Pets**

Residents may not keep pets in any of the residence halls. This prohibition is imposed for reasons of cleanliness, health problems, and noise. Exceptions are made for fish in a small aquarium (*less than 10 gallons*). The only other pets permitted in the residence halls are those belonging to Resident Deans, Resident Heads, and the Assistant Directors of Residence Life who live in the Houses year-round.

For more information on student use of Service Animals and Assistance Animals, please see the [Animal Policy](#) on the Student Disability Services website.

## **13. Door-to-Door Solicitation**

Door-to-door solicitation in the residence halls is prohibited. This includes but is not limited to distribution of information, electioneering or campaigning, solicitation of funds, or sales of products or services by residents or non-residents. Activity related to hall-sponsored events such as signing up for House trips or Resident Dean's events, or House fundraisers are not prohibited if conducted by residents or Housing & Residence Life staff.

## **14. Posting**

The only posters/flyers authorized to be posted on in-House bulletin boards or elsewhere within a House (other than those posted for House or Hall business) are those approved for a Recognized Student Organization (RSO). Each House has at least one bulletin board that is reserved for the Housing & Residence Life staff of the House. Postings may not be placed inside stairwells, inside elevators, on elevator doors, or on external (corridor) facing student room doors unless approved by the residents of that room. A posting will not be restricted unless it violates the law, defames a specific individual, constitutes a genuine threat or harassment, invades the substantial privacy or confidentiality interests of others, or is otherwise directly incompatible with the functioning of the University. Postings may neither advertise nor refer to the availability of alcohol at any event.

## **15. Posting and Solicitation in Dining Commons**

UChicago Dining must approve public communications made in the residential dining commons including but not limited to handbills and flyers, banners, table tents, oral announcements and performances.

Information about the approval process is available on the [UChicago Dining website](#).

## **16. Items Prohibited in the Residence Halls**

Students are responsible for knowing what they can and cannot bring into the residence halls. For a list of items prohibited in the residence halls, please review the [What to Bring and Not Bring](#) list on the Housing & Residence Life website.

## ENFORCEMENT OF HOUSING & RESIDENCE LIFE RULES AND REGULATIONS

Residents should strive to resolve conflicts and disputes that arise in the Houses with each other, applying principles of mutual understanding and agreement on the values of their residential community. Thus, initial responsibility for settling disputes rests with individual residents and elected House Councils and residents are expected to attempt to resolve problems whenever possible before turning to the Housing & Residence Life staff. When these efforts are unsuccessful, the Resident Heads and Resident Assistants, as University representatives living in the residence halls, will strive to protect the rights of all residents by advising and assisting individual residents and House Councils (*advised by RHs*). When problems cannot be settled in this manner, the Housing & Residence Life staff will enforce the rules and regulations of Housing & Residence Life and will take disciplinary action as appropriate. Residents are required to follow their directives.

If a resident believes that a member of the Housing & Residence Life staff is acting improperly, the resident should:

1. Follow the instructions of the Housing & Residence Life staff member.
2. Inform the staff member respectfully that the resident believes the staff member is acting improperly.
3. Register a formal complaint with the Housing & Residence Life office by emailing [housing@uchicago.edu](mailto:housing@uchicago.edu)

### Disciplinary Procedures

The goal of the Housing & Residence Life office and the HRL staff is to initially address issues at the lowest possible level, and to take formal disciplinary action only when deemed necessary. Official responses will be governed by the nature of the particular dispute or infraction. Initial action may begin at a higher level for serious offenses and/or violation of safety rules, including those adopted by the University due to COVID-19. **Please note that for the 2022-2023 academic year any meetings regarding any student conduct concern may take place in-person or virtually. Please know that parents or guardians may be contacted if a student endangers the well-being of the community or themselves at any time.**

Students who have been involved in an incident, dispute or alleged policy violation in the residence halls may be required to meet privately with one (or more) of the Directors of Housing & Residence Life (or a Campus and Student Life designee). There are instances where a student's Resident Head(s) may be asked to attend. During an initial meeting with any of the Directors of Housing & Residence Life (or designee), the student will be provided information about Housing & Residence Life's disciplinary process and the timeline for resolving an issue or alleged violation of policy. The purpose of the meeting(s) is to:

- a. Verify details in written reports, and offer the student an opportunity to explain what happened
- b. Explain the disciplinary process to the student
- c. Counsel the student regarding their conduct and the impact their conduct has had on the student's community
- d. Discuss with the student corrective action being taken, and/or referrals to resources for the student.

The Director (or designee) will ask the student to explain the incident in question and in their own words describe their role in the incident. Students who are alleged to have violated a policy may be asked to submit a written statement detailing the incident that occurred. The student should make every effort to include all germane facts

known at the time and provide all available supporting materials. The student may also suggest other witnesses however the Director (or designee) will not meet with witnesses whose sole purpose is to provide character information about either party.

Generally, the Director (or designee) will meet with the students involved and will review the information provided to determine whether or not a policy violation has occurred. Based on the review of the information received, the Director (or designee) has the discretion and authority to determine whether or not a policy violation has occurred, and if so, what disciplinary sanction(s) and/or referrals to resources will be provided to the student to correct the behavior.

After the meeting(s) with a student have been concluded, an outcome letter will be provided to the student that outlines any determination being made, and if applicable, any sanctions or resources being provided.

### **Support Persons**

Students may bring a person of their choice to any disciplinary-related meetings with one (or more) of the Directors of Housing & Residence Life (or a Campus and Student Life designee). The support person may confer quietly with the student during the meeting and offer advice and other support during breaks. The support person may also assist with the review and preparation of materials, although authorship of statements should be the students' alone. Support persons may not speak for the student during the meeting and are not allowed to direct questions to the Directors of Housing & Residence Life (or a Campus and Student Life designee). If a support person violates the limitations regarding their role or engages in behavior or advocacy that harasses, abuses, or intimidates a witness, or an individual resolving the complaint, or Housing & Residence Life staff, the support person may be required to leave the meeting.

Students should inform Housing & Residence Life in advance (via email) of any meeting if a support person will be attending.

### **Disciplinary Sanctions**

Housing & Residence Life **disciplinary sanctions** may include:

1. **A verbal warning from the Resident Head or Resident Assistant:** The student is told why particular conduct is problematic and what must be done by the student to correct the problem. No records of verbal warnings are kept outside of the House.
2. **Housing Probation:** Housing Probation is a formal, written warning that a student's conduct is unacceptable and must change. Housing Probation is imposed because the student's conduct is serious or because the student ignored a previous verbal warning. Housing Probation can be imposed by a Resident Head but more often may be initiated by an Assistant Director of Residence Life (or Campus and Student Life designee). Probation is normally imposed for a specific period of time, either for the remainder of the academic year or for more serious violations up to the remainder of one's time as a resident in Housing. If after being placed on Housing Probation, the student violates Housing rules and regulations or engages in disruptive activity in the Houses, the student is usually required to move within the Houses or to leave Housing altogether.

3. **Visiting Restriction:** Any of the Directors of Housing & Residence Life may restrict a resident from visiting particular parts of Housing and/or the dining commons because of conduct problems. Similarly, students living outside of Housing may be restricted or "banned" from all or some of the Houses and/or the dining commons for their failure to abide by Housing & Residence Life rules and regulations. Students who violate a visiting restriction will likely face further disciplinary action, including the possibility of a referral to the College for further discipline.
4. **Moves within or Removal from the Houses:** A resident who engages in serious or repeated violations of Housing rules, or who violates the terms of Housing Probation will be required to move to another House or to leave Housing altogether. The decision will be made by one of the Directors of Housing & Residence Life, sometimes including the recommendation of the Resident Heads. A resident who is required to leave a House or all of Housing is normally forbidden to visit in that House or any part of Housing for a specific period of time and is normally prohibited from returning to that House or to Housing as a resident for a specific period of time. When a resident is required to leave Housing, the student's area Dean of Students is notified in writing of the action. If the resident is required to leave Housing and is a student in the Class of 2025 or 2026 in the College, the Dean of Students in the College determines whether the residency requirement will be waived, and parents/guardians of the student may be notified of the action where applicable.
5. **Area or University-wide Disciplinary Systems:** The Executive Director of Housing & Residence Life can recommend to the area Dean of Students in a particular academic area that a student be referred to the applicable College, division, or school disciplinary system; the Executive Director of Housing & Residence Life can also recommend to the Associate Dean of Students in the University for Disciplinary Affairs that a student be referred to the University-wide Disciplinary System or the University-wide Disciplinary System for Disruptive Conduct. If the area Dean of Students or Associate Dean of Students in the University for Disciplinary Affairs accepts the Executive Director's recommendation, the student may be required to appear before the appropriate disciplinary committee. These committees have the authority to suspend or expel a student from the University.
6. **Violation of Public Health-Informed University Policies and Removal from the Houses:** In addition to the foregoing, in the event a resident student violates the terms of the COVID-19 and Public Health-Informed University Policies, the University Dean of Students Office for Disciplinary Affairs, or Housing & Residence Life may terminate a resident's Residential Contract and remove that resident from University Housing.

## **REVIEW PROCESS (APPEALS)**

### **Required Moves within Housing**

A student who is required to move within Housing for disciplinary reasons may request a review of the decision of the Directors of Residence Life by the Housing Disciplinary Review Committee. A student who seeks a review of a disciplinary decision must, within 48 hours of the decision, submit a written request and any supporting material to

the Executive Director of Housing & Residence Life. Upon request, the student may be granted an additional 48 hours to prepare this material. The only legitimate grounds for seeking a review are: (1) that prescribed procedures were not followed, and (2) that new and material information unavailable to the Director(s) of Residence Life bears significantly in the student's favor. The Executive Director of Housing & Residence Life will evaluate the request for review to determine whether it meets the above-stated criteria for convening the Disciplinary Review Committee. **Sanctions may be effective immediately and may not be postponed while the review process is pending.**

If the grounds for review are not met, the disciplinary decision stands and is not subject to further review within the University. If the grounds for review are met, then the Housing Disciplinary Review Committee will be convened as soon as possible. This Committee consists of three students selected randomly from a larger list of residents appointed to the committee, and two Resident Heads selected randomly from a larger list appointed by the Senior Associate Director of Residence Life (or a designee). All members of the Review Committee must maintain independent judgment and an open mind about the decision under review. No member of the sitting Review Committee will be from the student's House.

At the review meeting, an Assistant Director of Residence Life (or a designee) and the student, are given the opportunity to present their cases and to rebut the other's presentation. A majority of three votes in the Committee is required to sustain, modify, or overturn the original decision. The decision of the Housing Disciplinary Review Committee is final and binding on both the student and Housing & Residence Life.

### **Removal from Housing**

A student who is required by the Directors of Housing & Residence Life to leave Housing for disciplinary reasons may request a review of the decision by the Assistant Vice President for Campus Life and the student's Dean of Students (or their designees).

The only legitimate grounds for review of a decision are: (1) that prescribed procedures were not followed, and (2) that new and material information unavailable to the Directors of Housing & Residence Life bears significantly in the student's favor.

A student who seeks a review must, within 48 hours of the decision, submit a written request and any supporting material to the appropriate area Dean of Students with a copy to the Executive Director of Housing & Residence Life. Upon request to the area Dean of Students, the student may be granted an additional 48 hours to prepare those materials.

The Assistant Vice President for Campus Life and the student's Dean of Students (or their designees) will meet as soon as possible after the student files for a review. As part of their review, the Assistant Vice President for Campus Life or the student's Dean of Students (or their designees) will evaluate the request for review to determine whether it meets the above-stated criteria. If the request meets the criteria, the Assistant Vice President for Campus Life and the student's Dean of Students (or their designees) will begin the review immediately.

In determining an outcome, the Assistant Vice President for Campus Life and the student's Dean of Students (or their designees) does not conduct a new disciplinary proceeding and normally does not interview witnesses or seek

additional information from the student seeking review or witnesses, although they have the authority to do so and may seek additional information regarding the proceeding from Housing & Residence Life or of the unit in which the matter originated.

The decision of the Assistant Vice President for Campus Life and the student's Dean of Students (or their designees) is final and binding on both the student and Housing & Residence Life.

*Questions about these rules, regulations, and procedures should be directed to one of the Directors of Housing & Residence Life (Email: [housing@uchicago.edu](mailto:housing@uchicago.edu), HRL Office: 773-702-7366).*