



Number: USF6.026
Title: Distribution of Material and Solicitation on Campus
Responsible Office: Administrative Services

Date of Origin: 8-19-90

Date Last Amended: 6-13-17

Date Last Reviewed: 1-30-2023

(1) General Rules.

The following is prohibited:

- a) Distribution-i.e., handing out, stacking, placement in racks, etc. of commercial material or advertisements.
- b) Commercial solicitation on University of South Florida (“USF” or “University”) property without prior approval.
- c) Commercial literature of any kind on automobile windshields.
- d) Posting of any commercial material.
- e) Parking vehicles or constructing displays that have a predominant or primary commercial solicitation purpose on USF property without appropriate approvals or the appropriate student or employee permit.
- f) Use of the University email system or University email in violation of [Policy 0-502 Appropriate Use of Information Technology Resources](#).

(2) Exceptions and Authorizations.

- a) Non-commercial material or literature may be handed out in any outdoor USF location open to the general public in compliance with University regulation or policy.
- b) Fundraising and promotional activities by student organizations shall be reviewed and approved in accordance with [USF Regulation 6.017 Student Organizations](#).
- c) Fundraising and promotional activities by employees shall be reviewed and approved by the appropriate Vice President.
- d) Exceptions to the above are not granted to non-university groups or persons unless they have entered into one of the three following written agreements with USF:

1. An agreement to participate in the USF Bull Market.
2. An agreement solicited by USF permitting commercial activity.
3. An agreement or written approval to post notices executed by a USF Building Supervisor responsible for posting in a particular building.

Authority: Art. IX, Sec. 7, Fla. Constitution and Resolutions issued by the FL Board of Governors.

Certification: USF certifies that it has followed the Florida Board of Governors Regulation Development Procedure and has a record of written notices, comments, summaries, and responses as required.

Date Approved: Aug. 19, 1990 (formerly 6C4-6.026, F.A.C)

Substantively Amended: (none)

Technically Amended: Jun. 13, 2017, Jan. 6, 2015, Mar. 12, 2009, Sept. 19, 1993, Dec. 30, 1992

Biennial Review: Jan. 30, 2023

Other: Jul. 1, 2020 (Consolidation)