

and loud noises. Ordinarily, when students refuse to cooperate in such a scenario, the Campus Safety officer will:

- a. Identify him/herself and formally state the perceived need to enter and ask for cooperation.
 - b. Communicate that if the door is not opened, a master key will be obtained and the room entered; and
 - c. Have another Campus Safety officer or administrator present.
4. Campus Safety or Residential Life staff may enter a room if there is reason to believe that the occupant's health or safety is in immediate jeopardy.
 5. Campus Safety officers may enter rooms when residence halls are officially closed if the door to the room is left open or unlocked (after the Office of the Associate Dean of the College, Residential Life and Wellness members have closed and locked them all—see #2 above) in order to identify if someone is illegally residing within the room or someone has broken into it.
 6. Members of Facilities Operations may enter a room to address physical plant emergencies as well as in response to a work request.

In cases of room entry in the absence of a resident, with the exception of situations described in #1 or #2 (above), a note will be left indicating the time, date, reason, and name of the college person or office responsible. It is important to note that Vassar staff and Campus Safety are expected to fully and effectively address any situation that suggests the violation of Vassar College regulations. Requests to open refrigerators, closets, or other rooms within a room may be necessary in order to do so.

IV. PUBLIC ORDER

In accordance with Article 129-A of the Education Law of the State of New York, the college has adopted the following regulation relating to the maintenance of public order: A member or several members of a group violating public order regulations may be held accountable for such infractions on an individual basis. Any group wishing to use a public or academic facility for a meeting, lecture, concert, or other occasion, other than for usual and routine purposes, should give advance notice to, and obtain approval from, the Office of Campus Activities. The library, Computer Center, Health Services, music building, art gallery, science laboratories, museums, athletic facilities, and the Observatory are not available for such uses except with the additional approval of the appropriate director or department chair. If any event is planned during which a roadway, walkway, or doorway must be temporarily blocked—as, for example, during a parade—advance notice of the event must be given to the director of campus activities, and written approval must be obtained so adequate fire and other safety precautions can be taken. Otherwise, free passage on and to the campus must be maintained. Any individual or group using or occupying college property is responsible at all times for any damage done by them to the property. In the event of damage not attributable to the user or occupant of a room or corridor, all occupants of the building shall share in the repair cost equally.