

# Community Living at Michigan Standards Academic Year 2023-2024



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## Section 1: Welcome to the Michigan Housing Community

## **Welcome**

Welcome to your community! In a university, you learn just as much outside the classroom as you do within it — and much of that learning will happen right here, in your experiences as a resident in Michigan Housing (“M Housing”).

It is important that all members of the M Housing community act in a manner that demonstrates respect and consideration for those around them. As individuals within a community, we all have a responsibility for our own actions, which includes holding ourselves and each other to a higher standard. Together we can build a sustainable community that is learning-centric and growth-oriented.

## **Mission of M Housing**

The mission of M Housing is to create and sustain diverse learning-centered residential communities that further the goals of the University. Through partnership with others, we provide quality programs, services, and facilities for those we serve.

## **Common Terminology**

Throughout this document the following terms are used and defined as:

- “Residential community” refers to all communities within M Housing, undergraduate buildings, graduate and professional buildings, suites, and apartments.
- “Resident” refers to the primary contract holder residing in the space.
- “Room,” “space,” or “assignment” denotes the space which has been contracted: apartment, room, and suite; this is inclusive of storage space connected to the address.
- “Guest” or “Visitor” refers to any person who does not hold an M Housing contract for the specified student room.
- “Household member” refers to individuals other than the contract holder who are authorized to live in the Northwood apartments.
- “Housing Contract” refers to the overarching agreement between residents and M Housing regarding their living space. The Housing Contract, found in your Housing Portal, is inclusive of the contract, [Terms and Conditions](#), and Community Living at Michigan (CLAM). A signed M Housing Contract demonstrates agreement with all provisions.

## **Revisions of CLAM**

Every effort has been made to ensure the accuracy of information contained in this electronic document. In general, the CLAM and associated processes are reviewed and adjusted yearly. M Housing reserves the right to change processes, make corrections, or update information as necessary; if that were to occur, contract holders will be notified of material changes.

## Public Health-Informed Policies

The University of Michigan aims to protect the health and safety of our residential students by minimizing the potential spread of illness within our residential community. The below policies and guidelines are incorporated into the CLAM and are applicable to all residential students and their visitors. As always, we will endeavor to update you with timely information about specific health and safety guidance important for our residential students.

1. Health and Safety. We expect that all members of the M Housing community act in a manner that demonstrates respect and consideration for those around them, including respect and consideration for the health and safety of all community members. All residential students are prohibited from creating a health or safety hazard within M Housing and the University may request or require a resident to leave M Housing if their continued presence in the housing community poses a health or safety risk for community members. Residential students are required to comply with health and safety laws, orders, ordinances, regulations and health and safety guidance adopted by the University or M Housing as it relates to public health needs, including management of communicable diseases. When warranted by the public health situation, M Housing may adopt mitigation measures including but not limited to social distancing, limitations on mass gatherings, wearing a face covering, testing protocols, mandatory vaccinations or boosters, participation in contact tracing, disinfection protocols, adjustments to food service in dining halls, limitations on guests into residence halls and apartments, and quarantine / isolation requirements (including before or upon arrival to campus).

2. Vaccinations. The University is requiring the COVID-19 vaccination, which may include supplemental boosters, of all students residing in M Housing. The University may also require proof of other vaccinations of all students residing in M Housing. A complete list of all required vaccines will be provided to all residential students by no later than \*February 24, 2023. The latest information is provided [here](#). By residing in M Housing, students are agreeing to either show proof of vaccination or comply with the vaccination exemption process.

3. Quarantine / Isolation / De-Densifying . The University may request or require a resident to leave their M Housing assigned space when that resident's continued presence in the housing community poses a health or safety risk for community members. Residential students are required to comply with requests from M Housing to leave their assigned space due to a public health need and failure to do so is a violation of the CLAM and may subject a student

to emergency removal from their assigned space. Removal from M Housing to isolate or quarantine does not constitute a termination of a residential student's housing contract.

4. Termination. Upon reasonable notice, M Housing reserves the right to terminate housing contracts due to public health emergency needs. In the event M Housing terminates housing contracts due to public health concerns, UM will offer fair and reasonable reimbursements for impacted students as appropriate and based on information available at that time.

In the event of a conflict between this Section Public Health Crisis Housing Policies and the remaining sections of the CLAM, this Section will apply.

## **Section 2: Living in M Housing Support and Accommodations**

### **Religious and Cultural Accommodations**

Religious or Cultural accommodation requests should be discussed with M Housing at the time of filling out your housing application. If you have questions or would like to receive information on how to request an accommodation, including other accommodations, please contact the Housing Information Office (HIO) at 734-763-3164 or at [housing@umich.edu](mailto:housing@umich.edu). Information can also be found on the [housing website](#).

### Medical and Disability Accommodations

Detailed information regarding a request for medical/health or disability-related accommodation can be found on the [housing website](#) and as part of the housing application process. Requests will be reviewed on a case-by-case basis. Contact the Housing Information Office at [hsg-health-disability@umich.edu](mailto:hsg-health-disability@umich.edu) with questions.

### Religious and Cultural Accommodations

- Requests for cultural and religious accommodations that impact a room assignment are made as part of the housing application process. If you need assistance, please contact the Housing Information Office (HIO) at [hsg-health-disability@umich.edu](mailto:hsg-health-disability@umich.edu).
- Bidets are only permitted in Northwood Community Apartments and must be installed by the Student Life Facilities staff. The resident is responsible for purchasing a seat-style bidet from the approved list. To request a bidet, contact the Housing Accommodations Coordinator ([hsg-health-disability@umich.edu](mailto:hsg-health-disability@umich.edu)) for approval.
- Candles and incense may be permitted for one-time use in a lounge space at a designated date and time. Neither are permitted in individual rooms/suites/apartments

and their storage is coordinated with Housing Security. Staff are onsite nearby when candles/incense are in use as a fire safety measure. For additional information, contact the M Housing Diversity and Inclusion Office at [diversityandinclusion@umich.edu](mailto:diversityandinclusion@umich.edu).

Accommodations must be approved before modifications to facilities occur or prohibited items are brought into the residential community. This may include university installation of a bidet or other item, lock change, room relocation or a meal plan adjustment.

Outdoor religious structures (e.g. sukkahs) must be approved through the [University Outdoor Event Policy](#).

### **Diversity and Inclusion and Campus Climate Concerns**

Members of the residential community that have been harmed or negatively impacted by an incident based on their identity, or the identity of others, can report their concern to a M Housing full time or student ResStaff member. These concerns may include, for example, feeling targeted because of an identity they hold or something personal to the individual, not feeling a sense of belonging or inclusion, intercultural conflict, or something occurring nationally or on campus. It may also include being impacted by discrimination, harassment, bullying, bias or prejudice-motivated actions or unfair treatment by an employee, resident, or visitor of M Housing. These concerns can be reported in the following ways:

#### **ResStaff: Diversity Peer Educator (DPE) or Resident Advisor (RA) or ResStaff Coordinators (RSC)**

DPEs, RAs, and RSCs serve as a resource to support residents who are harmed or impacted because of their identities. For guidance on how to contact a DPE, RA, and RSC, please ask a staff member at the Community Center or call the nightly duty phone number located at the Community Center.

#### **Full time Staff: Hall Director or Community Center Manager**

Residents can find contact information for their Hall Director and Community Center Manager on the [M housing website](#). On that page, select the “Housing” tab at the top right of the page to find the desired Housing community. The staff names and contact information are noted under “Helpful Information” located on the right of the page.

#### On-Campus Resources

- **Diversity and Inclusion in M Housing** at [diversityandinclusion@umich.edu](mailto:diversityandinclusion@umich.edu)
- **Division of Public Safety and Security (DPSS)** at 734-763-1131
- **Equity, Civil Rights, and Title IX Office (ECRT)** at 734-764-7420
- **Dean of Students Office (DOS)** at [DeanofStudents@umich.edu](mailto:DeanofStudents@umich.edu), <https://deanofstudents.umich.edu/campus-climate-support>

- Anonymously at [https://umich-advocate.symplicity.com/care\\_report/](https://umich-advocate.symplicity.com/care_report/)

### **Community Memorials**

Memorials are permitted with approval by Residence Education and cannot block hallways, walkways, or other areas of egress. Residence Education will work with the requesting resident to find an appropriate space, you can contact [ResidenceEducation@umich.edu](mailto:ResidenceEducation@umich.edu). Memorials are permitted to remain up for 15 calendar days.

## **Section 3: Community Living Standards**

Part of being in community at M Housing includes expectations, which are outlined in this section: Community Living Standards (CLS). In addition to holding themselves to these standards, community members are expected to ensure that guests and visitors adhere to them.

Residents who do not reach the standards of the CLAM and/or the Statement, by action or inaction, will engage in different processes that are designed to encourage growth, discuss ownership of actions, and restore harm, if possible.

### **Community Expectations**

#### *COVID-19 and Public Health-Informed Policies*

- Individuals are required to comply with health and safety laws, orders, ordinances, regulations and health and safety guidance adopted by the University or M Housing as it relates to public health crises, including COVID-19.
- Expectations outlined in Section Public Health Approach, COVID-19 later in the CLAM are incorporated into the Community Living Standards.

#### *General Laws and Standards*

- Residents must comply with all federal, state, local, and University laws, ordinances, and regulations on conduct, health, safety, and other matters concerning activities on or conditions of the premises and common areas in M Housing.
  - This includes compliance with applicable local, county, state and presidential orders as well as other health and safety guidance adopted by the University.

#### *Involvement in Infractions*

- Individuals should act in good faith to remove themselves from situations that may violate the CLAM and/or the Statement and to report such violations to M Housing staff.
- Facilitating a violation or remaining present while a violation occurs (e.g., stay in a space where alcohol is being consumed against University policy; be a spectator to an act of

vandalism) is prohibited.

#### *Environmental Responsibility*

- Residents should conscientiously participate in all energy conservation and recycling efforts and to refrain from unnecessarily polluting the environment.
- Depositing garbage anywhere other than in dumpsters, depositing recyclable items anywhere but in the appropriate containers, disposing of oil, grease, gasoline, or other automotive fluids on the grounds, in storm drains, or in plumbing receptacles, and using toilets, sinks, and other plumbing fixtures for any purpose other than those which they were designed for is prohibited.

#### *Solicitation Activities*

- Solicitation, including door-to-door canvassing, tabling, surveys and/or research activities without express permission from M Housing is prohibited.
- Commercial door-to-door, telephone, or flyering solicitation is prohibited.

#### *Operating a Business*

- Conducting a business or commercial enterprise that interferes with the daily operation of the residential community is prohibited, unless it meets all of the following standards:
  - a. the space is used primarily as a living place;
  - b. advertisements or signs are not placed on any portion of the inside or outside of the building or related areas which are not reserved for notices;
  - c. conduct of the business does not result in the violation of any other Community Living Standard or University regulation; and
  - d. the business is in compliance with all permits, licenses, and applicable laws.
- Using M Housing mail rooms for commercial use is prohibited.
- Residents should reach out to the Housing Support & Community Responsibility staff at [hscrprocess@umich.edu](mailto:hscrprocess@umich.edu) with questions regarding being in compliance.

#### **Alcohol and Other Drugs**

All M Housing facilities and their residents, guests, and visitors are required to be in compliance with state and local laws regarding alcoholic beverages. All federal, state and local laws regarding illegal drugs will be strictly enforced. The [University of Michigan Alcohol and Other Drugs \(AOD\) Policy for Students, Faculty, and Staff](#) serves as the overarching document on this topic.

#### *Alcohol Possession and/or Consumption*

- Unauthorized possession, consumption, or providing of alcohol to others contrary to law

or University policy is prohibited.

#### *Alcohol and Drug Paraphernalia*

- Possession of alcohol and/or drug-related paraphernalia is prohibited.
  - This includes, but is not limited to, any items used to facilitate illicit or high-risk alcohol and/or drug use. As examples, drinking game tables, beer funnels, bongs, roach clips, hookah/water pipes, hash-style pipes, scales, and vaporizers.
  - Displays that promote an alcohol or drug culture will also be considered paraphernalia.

#### *Residents over the Age of 21*

- Residents who are 21 years of age or older may bring small amounts of alcohol, in accordance with other CLAM policies, for personal consumption into the space to which they have been assigned, provided the space is not designated substance-free.
- Residents of age who use alcohol legally are expected to do so in a responsible manner. Irresponsible and inappropriate behavior, where alcohol is a contributing factor, will not be tolerated.
- Distributing alcohol to minors, including one's roommate, is illegal, in violation of University policy, and prohibited.

#### *Common Sources of Alcohol*

- Common sources of alcohol, including but not limited to kegs, cases, 1/5ths, and handles, regardless of age, are prohibited.

#### *Drug Possession and/or Consumption*

- Unauthorized possession, manufacture, distribution, use, or being under the influence of illegal drugs or unauthorized controlled substances is prohibited in a M Housing facility. Marijuana is an illegal substance under federal law and not permitted in M Housing.

#### *Prescription Drugs*

- Use of prescription drugs by persons other than those they are prescribed for, or for any reason other than the intended use as directed by their doctor, is prohibited.
- Medicinal marijuana is prohibited per [university policy](#).

#### *Inhalants*

- Deliberate misuse of any chemicals, substance, or other product that has mood-altering capabilities, outside of its singular and legally intended use, is prohibited.



### *Substance-Free Areas*

- Possession or use of substances such as alcohol, illegal drugs, cigarettes, e-cigarettes, vapes, and other smoking and tobacco materials in a substance-free area is prohibited.
- Residents who are assigned to a substance-free space may be moved or have their contract terminated if they or their guests possess or use such substances in a substance-free space.

### *Events and Alcohol*

- Advertising that implies or explicitly cites the availability of alcohol (including by advertising a cover or admission charge) at any function or party, private or otherwise, is prohibited.
- Sale of cups and mixers to be used for alcohol is prohibited.

### *Smoking*

- Tobacco use or smoking/vaping in any area of M Housing, or on-campus, is prohibited.
- Refer to the [University's Tobacco Free Policy](#).

### **Animals**

- Pets in M Housing are prohibited, except as outlined below.
- Residents are permitted to keep fish, as the only allowable pet, in their room under the following conditions:
  - All residents of the room/apartment agree to have a fish tank in the room;
  - Fish tank size cannot exceed 10 U.S. gallons in any residential community;
  - Flesh-eating species (e.g., piranha) are not permitted;
  - All appropriate precautions must be taken to ensure that the electrical connection to the fish tank is safe, and that other potential hazards have been properly addressed;
  - Maintenance of the fish and tank, including over break periods, must be ensured.
- See [Terms and Conditions](#) regarding Emotional Support Animals and Service Animals.

### **Care and Maintenance of Residence Hall Rooms, Apartments, and Suites**

#### *Health and Safety*

The importance of providing a clean and healthy environment for residents is the responsibility of all members of housing communities. This includes, but is not limited to: bathrooms, community kitchens and lounges. M Housing may remove residents from their residential space, temporary or permanently, if they pose a safety or health risk to community members.

- Possession of potentially hazardous materials, to conspire to damage the sanitary and safe environment, or to engage in activities that do so is prohibited.

- Leaving biohazards (e.g., urine/feces/vomit) in trash cans/trash closets/recycle bins/shower stalls or a bottle is a serious community health hazard and is prohibited.
  - Biohazards must be disposed of in appropriate methods such as the toilet or sharps container.
- Maintaining a clean residential bathroom space is expected of all residents.

#### *Unauthorized Use of Items*

- Taking the property of any other person (including other residents, students, visitors or staff) or of the University or M Housing without permission (e.g., others' laundry from laundry room, lounge furnishings) is prohibited.
- Removing lounge furniture from assigned areas is prohibited.
- Using others' items, such as a roommate's items, without permission (such as clothes, bathroom and laundry supplies, or electronic devices) is prohibited.

#### *Housekeeping and Pest Control*

It is expected that communities maintain high standards of housekeeping and cleanliness; the assigned space and furnishings must be kept clean and sanitary. You are expected to call the Facilities Service Center (734-647-2059) promptly if insect or rodent activity is discovered and cooperate fully with the University's prevention and/or treatment program. You may also complete an [online request](#).

Intentional or unintentional repeated reintroduction of pests (e.g., bedbugs) may be grounds for restitution or contract termination.

- Wrapping kitchen walls, windows, cabinets, or stoves with foil or other coverings is prohibited.
- Placing garbage in stairways, breezeways, vestibules, patios, storage lockers, or anywhere other than in the dumpsters (for Northwood Community Apartments) and designated trash closets (in residence halls and Munger Graduate Residences) is prohibited.

#### *Room Alterations and Decorations*

- Painting or structurally altering rooms/apartments in any way is prohibited.
  - This includes, but is not limited to, painting, using wall paper, changing the interior finish, removing, modifying, or tampering with any room fixture or component including doors, walls, ceilings, floors, windows, electrical systems, pipe systems, and safety systems.
- Nailing, bolting, or otherwise permanently attaching items to any part of the building is prohibited.
  - Interior/exterior room door decorations and wall hangings may be hung using

only no-nail type picture hangers or painters tape. If there is any question about a decoration, the resident should check with M Housing staff.

- Adhering or placing decorations in or on any wall, floor, window, door, lighting fixture, or ceiling in any portion of any residential community is prohibited, except within the “Room Door Decorations” exception below.

#### *Room Door Decorations*

- Residential room doors may be decorated by the residents of that room with materials that hold flat to the door. These materials shall be limited to paper, construction paper, poster-board material, plastic appliqué material or other materials that are not raised nor have any three-dimensional properties of any kind.
- Materials may cover no more than 20 percent of the door.
- Doors may not be wrapped in paper or fabric.
- No materials may cover the door’s peephole, the door lock/knob assembly, or the room number.
- The means of adhering must not cause any damage to the finish of the door.
- No decoration shall extend beyond the width and height of the door.

#### *Room Furniture*

- Removing or using M Housing furniture in any way except according to the manufacturer’s approved configurations is prohibited.

#### *Terms and Conditions*

- Not abiding by the [Terms and Conditions](#) of the Housing Contract is prohibited.

### **Entry into Residence Hall Rooms, Apartments, and Suites**

#### *Space Access*

- Unauthorized use, possession, or duplication of M Housing keys or keycards is prohibited.
- Attaching locks, bolts, chains, or other locking devices, besides those installed by M Housing, is prohibited.

#### *Unauthorized Entry*

- Unauthorized entry into any M Housing property, including restricted access areas of residence halls/apartments, is prohibited.
  - These areas include, but are not limited to, any place that is officially closed, restricted only to designated persons (including other resident rooms/apartments, and maintenance access points), or where the safety and

welfare of residents could be endangered.

#### *MCard Access to Dining Halls*

- Lending one's M-Card or transferring meal plans to another person is prohibited.
- Doing so may result in cancellation of meal plans without a refund and additional charges.

#### *Property Damage and Alteration*

- Vandalizing, damaging, or defacing M Housing property or property of others is prohibited.

#### *Roofs, Roof Decks, and Ledges*

- The presence of individuals or objects on a roof, roof deck, or ledge is prohibited.
- Use of doors and windows that lead to roofs, decks, and ledges for purposes other than maintenance or University staff entry is prohibited.

#### *Window Systems*

- Tampering with or removing any window screens, latches, stops, or apparatus in any part of M Housing is prohibited.
- Except in an emergency, entering or leaving through a window is prohibited.

#### *Throwing or Hanging Items from Building*

- Throwing, dropping, propelling, pouring, or hanging of anything from windows, interior pipes, balconies, ledges, and landings is strictly prohibited.
- Attaching or hanging items over any part of the outside of the building or hung on an outward facing window, (interior or exterior) regardless of content, is prohibited.

#### *Obstruction of Interior and Exterior Grounds*

- Obstructing entrances, sidewalks, passages, hallways, stairways, landings, vestibules, and planter areas, as well as all other common areas of the grounds, is prohibited.
- Storage of personal property (shoes/boots, outdoor equipment, toys and outdoor equipment or other items), in these areas, particularly when it jeopardizes ingress, egress, M Housing, or the health and safety of the community, is prohibited.
- M Housing reserves the right to remove personal property left in public areas, at the owner's expense.
- Outside clotheslines, whether temporary or permanent, or the installation of outdoor hammocks is prohibited.

#### *Bicycles and Vehicles*

- Leaving bicycles in public areas (e.g., hallways, stairwells, balconies) or attaching them to

banisters or access ramps is prohibited.

- Bicycles that are illegally parked or chained to something other than a bike rack may be impounded. Throughout the year, bicycle racks are cleared of abandoned bikes and bicycle parts. Bicycles removed by the University will be held for 30 days and are then considered abandoned.
- Except for assistive devices utilized by a person with a disability, possessing, storing, or using any motor-driven or electric vehicle inside M Housing is prohibited.

#### *Improper Use of Building Technology Infrastructure*

- Tampering with cable equipment, line connections or hook-up in resident spaces, corridor equipment closets, or building equipment closets is prohibited.

### **Fire Safety**

#### *Fireworks, Explosives, Weapons, or Dangerous Chemicals*

- Possession, manufacture, use, sale, or distribution of weapons, fireworks, ammunition, explosives, flammable liquids and all other hazardous materials is prohibited.

#### *Evacuation*

- Failing to immediately evacuate when a fire alarm sounds or re-entry into a building before an all-clear signal is prohibited.

#### *Fire Hazards*

- Knowingly or recklessly setting a fire is prohibited.
- Failing to report a fire is prohibited.
- Keeping any item, including room decorations, which may pose a fire hazard is prohibited.
  - These items include, but are not limited to: lit cigarettes, vaporizers, e-cigarettes or other lit smoking devices; lit or unlit incense; lit or unlit candles; natural cut trees, branches or greens; halogen lamps; multiple power strips plugged into each other; and any open flame source .
  - No more than 20 percent of a M Housing door may be covered, and doors may not be wrapped in paper or fabric.

#### *Failure to Report a Fire*

#### *Tampering with Fire Safety Equipment*

- Tampering with any fire fighting equipment, including, but not limited to, fire alarms, fire extinguishers, fire hoses, exit lights, smoke detectors, and sprinkler systems, is prohibited.
  - This includes covering or removing smoke detectors, carbon monoxide detectors, unauthorized use of fire extinguishers, or hanging items on sprinkler heads.

- Activating a false fire alarm is prohibited.

#### *Sleeping in Unauthorized Assignments*

- Sleeping in an authorized space or public community space poses a fire safety concern and is prohibited.
  - Spaces where sleeping is not allowed include any space that is not contracted as a bedroom.

### **Guests**

#### *Guests and Behavior*

- Residents are responsible for the behavior of their guests, dependents, affiliates, and non-affiliates and must inform them of M Housing policies.
- Residents hosting any individual who has an active trespass restriction prohibiting entry into M Housing owned or operated property is prohibited.

#### *Guests and Roommate Rights*

- It is expected that roommates discuss their preferences with respect to all visitation in the room/apartment. Visitation of one roommate should not infringe on the rights of other roommates.

#### *Escorting Guests*

- Leaving guests unattended, or failing to escort them to and from the bathroom and lounges, is prohibited.
- Leaving children, defined as under the age of 16, unattended or unsupervised is prohibited.
  - Verification of parental/guardian permission of guests that are minors must be shared if requested.

#### *Guest Use of Restrooms and Community Spaces*

- M Housing supports resident and guest use of the residential restroom/bathroom facilities in accordance with their gender identity. Many buildings have at least one inclusive restroom for resident and guest use. Residential restroom/bathroom facilities use the labels women, men, and restroom.

#### *Occupancy of Resident Spaces*

- Occupying a residential space that is not assigned to the resident or loaning an assigned space to another person is prohibited.
  - As an example, four residents cannot, even voluntarily, use one double room for a living room and another double room for sleeping.
- Subletting of any kind is prohibited.

- Pressuring a resident to make a swap, including making offers of monetary compensation or other incentives or rewards is prohibited. Residents who make such offers may have their contract terminated.

### *Visitation Hours*

Residents and their guests are required to conform to visitation guidelines and policies established in the location where they live or are visiting. M Housing reserves the right to withdraw guest privileges at any time for any reason. Residents are fully responsible at all times for the conduct/actions of guests or visitors.

- **For undergraduate residences (including the residence halls and Northwood undergraduate spaces)** overnight guests are allowed only with the consent of other roommates, and are restricted to a maximum three (3) day stay at any one time and no more than a total of six (6) nights of overnight stays per month.
  - During final exams and the weekend preceding final exams, regardless of roommate consent, overnight guests are prohibited.
- For **Northwood I, II, IV and V** guests are allowed up to four (4) weeks during a six (6) month period if living in a non-shared apartment. Guests are defined as anyone who is not a household member (as defined by the Household member Policy).
  - Guests staying beyond the four week period is prohibited.
  - Guests exceeding occupancy limits of the Apartment are prohibited.
- For **Northwood I, II, IV and V and Munger Graduate Residences** single graduate students in shared apartments may have an overnight guest(s) no more than a total of seven (7) overnight stays per month. It is expected that you discuss your preferences with respect to all guests in the Apartment with roommate(s).

## **Physical Safety and Security**

### *Creating an Unsafe Environment*

- Any behavior or action that inadvertently causes or could reasonably cause life-threatening physical injury, unreasonable disturbance to others, or serious property damage is prohibited.
  - This includes but is not limited to:
    - Propping open outside doors or tampering with locking mechanisms.
    - Tampering with elevator equipment, prying open or propping open elevator doors, jumping up and down in an elevator and riding on top of an elevator, or jumping from a stairwell.
    - Tampering with or damaging security devices, including but not limited to security cameras, locking mechanisms, card readers.
    - Excessive room occupancy and pranks that create a safety hazard.

- Leaving items, such as boots or floor mats, in hall corridors.
- Not stopping for school buses with red lights flashing and driving/parking on lawns.

### *Violence*

The University of Michigan is committed to creating a community free from violence.

- Violence of any type, including those enumerated in the Statement whether against family members, visitors, or other residents and whether conducted in person, via forms of electronic communications or by other means, is prohibited.

### *Weapons*

- The possession, use, or threatened use of weapons on University property is prohibited.
  - The following items are a non-exhaustive list of things that are prohibited and considered a weapon:
    - Guns, BB guns, airsoft guns, any projectile weapon, water guns, water balloon launchers, Nerf guns, paintball guns, ammunition (live or empty), explosives, dangerous chemicals, martial arts weapons, or any other objects as weapons (i.e. metal knuckles, blackjack, sap, or similar instruments).
    - Weapons owned or used for decorative or collecting purposes.
    - Knives with blades longer than three (3) inches.
      - Kitchen knives with blades longer than three (3) inches are allowed in the Northwood Community Apartments and Munger Graduate Residences as these dwellings have kitchens in each unit.

## **Prohibited Behaviors**

### *Disruptive Behavior*

- Behavior that is disruptive to orderly community living is prohibited. This includes disruptions to the physical spaces, living environment, and/or towards individuals' ability to live and study.
  - A non-exhaustive list of examples include:
    - Throwing items in the hallways, bouncing balls, engaging in horseplay.
    - Riding a bike or scooter, skateboarding, rollerblading, and other sports.
    - Use of devices such as laser pointers with the purpose or result of causing irritation, injury, or anger.
    - Public nudity, urinating in public, screaming or yelling, and sexual activity in common areas.



### *Behavior Toward University Staff*

All individuals are expected to demonstrate respect and consideration for University staff, including ResStaff.

- Abusive or threatening language or actions towards staff is prohibited.

### *Failure to Comply with M Housing Staff Members*

- Deliberately not following verbal, written, and published instructions by M Housing staff members, when they are working within the appropriate performance of their duties, is prohibited.

### *Failure to Present Identification*

- Withholding proper University identification (or other identification if a non-student) from University staff is prohibited.

### *Failure to Respond to a Notification*

Residents are required to make contact with M Housing officials or staff when requested to do so regarding an incident, within 24 hours (one business days) of receiving a notification via email, phone call, voicemail, or letter, unless otherwise stated in the notification.

### *Supplying False Information*

- Deliberately supplying staff with false or misleading information (e.g., providing a false name or lying to staff) is prohibited.
- Possessing and/or providing fake or fraudulent identification is prohibited.

### *Possession of Stolen Items*

- Possession of stolen property, regardless of what was stolen or by whom, is prohibited.

### *Gambling*

- Exchanging money, property, or services in any form of gambling is prohibited.

## **Prohibited Items**

*The following items are prohibited within M Housing. If any of these articles is found to be in a resident space, the resident(s) will be requested to remove it from the building immediately. If the item is not removed within a specified timeframe or in cases where the safety of residents may be at risk, M Housing reserves the right to impound unauthorized or prohibited personal property. Residents will be held financially and contractually responsible for damages incurred as a result of possession or use of prohibited items. M Housing reserves the right to prohibit or request the removal of additional items on a case-by-case basis.*

### *Miscellaneous Household Items*

- Air conditioners not owned and installed by M Housing  
(\*Northwood Community Apartments - contact [hsg-fac-businessoffice@umich.edu](mailto:hsg-fac-businessoffice@umich.edu) for approval and installation of air conditioners.)
- Personal cooking devices and/or microwaves are not permitted in individual resident rooms in Munger Graduate Residences and Northwood apartments.
- Bed risers and other materials that elevate the bed or other modular furniture elements that is not shown in one of the manufacturer's approved configurations.
- Pesticides (such as commercially available bug bombs, bug spray, or poison bait).
- Pianos and organs (except in Northwood I, II, IV, V Community Apartments).
- 3D Printers.
- Refrigerators not owned by M Housing greater than 5.5-cubic foot capacity and/or amperage draw of more than 1.5 amps.
- Subwoofers
- Trampolines
- Vent covers
- Waterbeds/water chairs
- Items in basement that prevent easy access to drains and mechanical equipment
- Mercury thermometers (If a mercury thermometer on campus breaks, the resident will be charged for the mercury spill cleanup with costs ranging from \$300 or more.)
- Electronic nicotine delivery systems including vapes, vape pens, e-cigarettes, e-cigars, hookah pens, and smokeless tobacco products.

### *Fire Safety Specific Items*

- Items that jeopardize the safety of residents due to their fire hazard nature are prohibited.

This includes, but is not limited to:

#### Flammables

- Candles of any type (with or without a wick, including candle warmers), matches, or burning any materials, including evidence of candles, matches, or burning.
- Burning of incense, sage, or any object within the buildings, or evidence of these items.
- Lighters, torches or fuel.
- Liquefied petroleum gasses, compressed and/or flammable gasses or liquids, except for personal care products with use per manufacturer's instruction.

### Appliances or Kitchen-Related Items

- Appliances with heating coils or open heat sources (e.g., toaster ovens, toasters, hot plates, s'mores makers) or no thermostat control are prohibited.
- All cooking appliances are prohibited in a residence hall room, except for electrical coffee pots, electric tea kettle, or rice cookers with an automatic shut off. They shall be UL-listed or labeled and used in accordance with the listing or labeling instructions from the manufacturer.
  - Slow cookers are only allowed in Northwood Community Apartments and Munger Graduate Residences.
- Oil-based popcorn poppers
- Halogen lamps or bulbs (all types, including clip-on, torchiere and desk styles)
- Electric blankets
- Heating pads without an automatic shutoff
- Fireplaces
- Tanning beds
- Foil-lined cupboards, stove, and/or walls
- Undercounter dishwashers are prohibited in Northwood apartments

### Other Equipment, Items, or Modifications

- Any item or alteration on ceiling lights and lamps of any type including but not limited to fabric, hats, towels, and clothing
- Any item hanging over the sprinkler pipes or sprinklers
- Fog machines
- Hoverboards
- Humidifiers and dehumidifiers of all types due to the impact on the electrical load and the fire alarm system. Send a request for a health related accommodation to [hsg-health-disability@umich.edu](mailto:hsg-health-disability@umich.edu) for review.
- Sleeping pods, capsules, or enclosures that interfere with hearing a fire alarm or evacuating a room or building
- Natural, cut trees, branches, and/or greens (such as holiday trees, wreaths, and garlands).
- Space heaters (\*Northwood Community Apartments - review the Northwood Specific Section)
- Resident Grills and smokers (\*Northwood Community Apartments - review the Northwood Specific Section)
- Recharging or repairing vendor-owned electric scooters in residence hall rooms or other M Housing facilities for pay by the vendor is prohibited.

### Technology or Electrical Items

- Electronic doorbells or outdoor surveillance camera
- Wireless routers and other technologies (see [U-M Network Proper Use Agreement](#)) (except in Northwood IV and V Community Apartments)
- Satellite dishes mounted in any fashion to any interior or exterior area
- Extension cords higher than 16 gauge (e.g., 18 or 20 gauge)
- Electrical Outlet Extenders (devices that can be screwed into a light bulb socket that has an electrical outlet - the light bulb is then screwed into the extender)
- Splitters, Multi-plug adaptors or other similar extenders not otherwise permitted

### **Quiet and Courtesy Hours**

#### Quiet Hours

- Noise and activities that disrupt study sleep and “quiet hours” (as described below) are prohibited.

During quiet hours, spaces should be free from excessive noise. Residents participating in noise producing activities, such as conversation, listening to music, or watching television, are expected to keep their doors closed. Sounds from these and any activities should not be audible outside the space. Any noise made in lounges or other common areas should not be audible inside resident spaces that have their doors closed. M Housing staff may request residents to cease an activity in order to limit noise that could adversely affect the community.

Quiet hours Residence Halls and Northwood I, II, III are:

Sunday–Thursday, 11 pm–8 am

Friday–Saturday, 12 am–9 am

Quiet hours for Northwood IV & V are:

Daily, 9pm – 9am

Quiet Hours for Lawyers Club and Munger Graduate Residences are:

Sunday–Thursday, 11 pm–8 am

Friday–Saturday, 12 am–9 am

#### *Courtesy Hours*

Courtesy is expected 24 hours a day.

#### *Extended Quiet Hours*

During study days and final exam periods, 24-hour quiet hours are in effect.

*Any question of interpretation regarding the Community Living Standards shall be referred to HSCR ([HSCRprocess@umich.edu](mailto:HSCRprocess@umich.edu)) or designee for final determination.*

## Section 4: Specific Community Considerations

### M Housing Learning Communities and Legacy Housing

Michigan Learning Communities and Legacy Housing Resident/Participant Placement:

- Any resident who is no longer a participant of the program may be reassigned to another M Housing space.

Michigan Learning Community (MLC) Designated Rooms:

- M Housing reserves certain rooms and areas of the residential communities for the MLC. Residents who opt out of their MLC program or lose eligibility to remain in the MLC program may be moved to a non-MLC space within M Housing. Residents residing in MLC-designated rooms are not eligible to sign up for the room for future contract periods without permission from the MLC and M Housing.

### Northwood Apartment Community Specifics

*Due to the nature of the Northwood residential community, some items are allowed that are not permitted in other areas. If a Northwood resident is unsure about an item, check with [housing@umich.edu](mailto:housing@umich.edu). All items listed must, where applicable, be Underwriters Laboratory (UL)-certified. You will be held responsible for damages incurred as a result of unsafe use of permitted items.*

#### *Appliances*

- Freezers, dishwashers, and additional refrigerators (allowed in Northwood IV and V only)
  - Over the counter dishwashers are permitted.
- Grills/Barbeque grills: only commercially purchased charcoal or propane may be used in Northwood Community Apartments. The use of any grill at any time must occur outside of the apartment on the ground level in an open-air environment. Burning of wood, twigs, dry brush, and other items is prohibited.
  - Use of grills on upper level stairwell landings is prohibited.
  - Propane tanks are allowed outside of the apartments for use with gas grills only.
- Space heaters: Portable electric baseboard and flat panel heaters are permitted. These heaters must meet the following criteria: (a) must be electrically powered, (b) must be an oil-filled heater, (c) must have automatic overheat shutoff protection, and (d) must automatically shut off when tipped over.
- Washers and dryers are permitted in Northwood I if a hookup is present and can be rented (See [Laundry Options](#))

### *Playground Equipment and Toys*

- Outdoor playground equipment and inflatable toys, exceeding six feet in height, are prohibited. All outdoor toys are the responsibility of each resident; they should be labeled properly and should not be left outside in courtyards, common areas or in sandboxes. All toys need to be placed indoors or stored in areas specifically designated for storage such as fenced toy lots or apartment patios when not being used.
  - Parents and/or legal guardians will be held responsible if their toys or equipment contribute to an unsafe condition or negative appearance that impacts the aesthetics of the overall Northwood Community. Some examples include toys or equipment that obstruct walkways, ingress, and egress or appear to be broken and/or abandoned. Toys/outdoor equipment that are not properly labeled and/or stored will be visibly tagged for potential removal by University staff. If after 48 hours the tagged item has not been removed or stored it may be removed by University staff.
- Surface water pools are permitted in NW I, II, IV and V and cannot exceed four feet in diameter and two feet in depth. Children in or around pools must be supervised by a parent or someone charged by the parent with the responsibility of supervision at all times. Pools must be emptied (and stored in a manner that prevents water from collecting) when not in use.

### *Patio Furniture*

- Patio furniture is allowed but must remain in patio areas. In the event University personnel are required to move such furniture to conduct their duties, the University will not be responsible for damages. Residents will be held financially responsible for any labor charges.

### *Children's Safety*

- Children may not be left for any period of time without adult supervision. Parents and/or legal guardians are held responsible at all times for the behavior of their children. The University retains the right to use all available contract provisions and to cooperate with any local or state agency when cases of child neglect or abuse are made known.
- During University activities involving children, such as programming in Northwood Community Apartments, the supervision responsibility remains with the family or family designee and not University staff. Please review the [Children on Campus Policy](#) for more information.

## **Section 5: Housing Support & Community Responsibility (HSCR) Process**

While living in M Housing, policy violations of the CLAM that require follow-up may go through the internal, administrative process called the M Housing Support & Community Responsibility (HSCR) Process. The **HSCR Process** has been developed with restorative justice principles in mind, while still recognizing the balance of needs with individuals and a community as a whole. The process strives to resolve conflicts by promoting understanding and appreciation of the community living standards, encouraging residents to take responsibility for their own actions, ownership for their community, and engage with all the affected community members in the resolution. The HSCR process, as an administrative process, uses a preponderance of the evidence as the standard of proof.

Because some of the violations of the CLAM are also violations of the law, residents may be accountable to both the legal system and the University. Additionally, M Housing reserves the right to file a complaint under the Statement against a resident. These three processes are separate and may occur independently or simultaneously of each other.

It should be noted that M Housing recognizes that each situation is unique, and conflicts will be handled on a case-by-case basis.

*For more information about the HSCR Process, please see the [M Housing Website](#) at or contact [HSCRprocess@umich.edu](mailto:HSCRprocess@umich.edu).*