Home ›   Security ›   Policies, Guidelines and ...   ›   Policies ›   Acceptable Use Policy

Acceptable Use Policy

Updated October 23, 2023

1. Purpose

Tulane University provides computing resources to faculty, staff, students and affiliates for academic and administrative use in support of the mission of the University to create, communicate and conserve knowledge. The University strives to provide a robust, resilient and reliable information technology infrastructure to enable excellence in scholarship and education through the effective and innovative use of computers and information technology. As computing and network resources are shared and limited, individuals should use the systems responsibly in pursuit of academic and administrative functions without infringing on the rights, integrity, or privacy of others or their data. Individuals and groups must adhere to standards of lawful and ethical behavior when using computing systems and networks.

This site uses cookies and similar technologies to provide you with our services, enhance the performance and functionality of our services, analyze the use of our products and services, and assist with our advertising and marketing efforts. **Privacy Notice   GDPR Privacy Policy**

Accept

distribute through the systems or network contains: no illegally obscene material; no child pornography; no material which constitutes libel, slander or invasion of privacy or publicity rights; no violation of copyrights or trademarks; no incitement to riot or violence; no violation of University policies and regulations; and no violation of federal, state or local law.

Each person also consents to the following:

Respect for system security.

It is your responsibility to protect the integrity and security of the data in your account and observe all network security practices as required by the University. You, and you alone, accept responsibility for all matters pertaining to the proper use of your account; this includes choosing safe passwords and ensuring that file protections are set correctly.

You agree not to give away your user ID and password, for any reason, or under any circumstance. You agree not to use someone else's account, either with or without permission.

Responsible use of computing and networking.

You agree not to obstruct any others' work by using unnecessarily large amounts of network resources (such as bandwidth and storage space) or deliberately acting in a manner that will cause harm to the network. For example, regarding spam or bulk email, it constitutes a violation of this policy to create or knowingly disseminate unwanted and unsolicited emails or materials (spam) in such a large volume that it tends to disrupt

federal law. In accordance with the Digital Millennium Copyright Act, the University, once notified of alleged copyright violations, will disconnect from the network, the server or the computer of the individual(s) involved. The individual who is distributing the copyrighted materials is responsible for any copyright infringement.

Responsible Communication.

You agree to not intentionally access, transmit, copy, or create material that violates applicable laws or University policies, such as the Staff Handbook or the Tulane Student Code of Conduct (which prohibits, for example, using electronic resources to send or access material that is illegally obscene, unlawfully discriminatory or meant to harass).

Respect for Tulane's computing systems and network administration.

You agree to use the systems and network in a way that promotes Tulane's academic mission. Accordingly, you acknowledge and consent that, when it is necessary to perform systems administration, or, in order to protect Tulane's legal interests, network administrators may access your files and data on the Tulane computing systems and network. In addition, you consent to the monitoring and review of your user ID, user activity, files and data on the Tulane systems and network, as well as Tulane's right to "freeze" or remove access to any files or data which Tulane reasonably believes violates User Obligations.

administrative goals. This access, however, is a privilege, not a right. The University reserves the right to withdraw any and all privileges in the event of a violation of this policy. Specific prohibited activities and behaviors are defined in but are not limited to the Guidelines for Acceptable Use document.

4. Penalty for Violation

Violations of this policy by students shall be treated as violations of the appropriate University resource (for example, the policy relevant to student behavior is the Code of Student Conduct, and alleged violations may be referred to the Office of the Vice President for Student Affairs for handling). Faculty and staff members who violate this policy may be subject to University disciplinary action (for example, the policy relevant to staff employee behavior is the Staff Handbook, and alleged violations are referred to the employee's manager and the Office of Human Resources, for disciplinary review and follow up). Tulane reserves the right to withhold computing privileges from those who do not abide by the letter or intent of this policy document. In addition, any person who violates this policy or the guidelines for interpreting this policy may also be subject to sanctions up to and including expulsion or termination.

5. Approval for Exceptions

6. Additional Information

For further information about this and other information security policies and applicable computing laws and regulations please contact the Information Security Officer at (504) 988-8500 or **security@tulane.edu**.

ACCEPTABLE USE POLICY

ASSIGNING TEMPORARY LIBRARY ACCOUNTS

COMPLIANCE WITH APPLICABLE LAWS

COMPUTER INCIDENT RESPONSE PLAN

ENCRYPTION

HIPAA SECURITY POLICIES

INFORMATION SECURITY REVIEW DOCUMENTATION

MOBILE DEVICE SECURITY POLICY

PASSWORD POLICY

POLICY ON THE USE OF SOCIAL SECURITY NUMBERS

SOFTWARE POLICIES & PROCEDURES

USER ACCOUNT POLICY

1555 Poydras Street
Suite 1400
New Orleans, LA 70112
help@tulane.edu

ADMINISTRATIVE

Gibson
Banner
TAMS
Policies, Guidelines & Laws

SERVICES

Account Requests
IT Project Proposal Requests
Software Downloads
Virtual Software Hub

GET HELP

Passwords
Submit a Ticket
Knowledge Base
Tech Connection Repair Center

This site uses cookies and similar technologies to provide you with our services, enhance the performance and functionality of our services, analyze the use of our products and services, and assist with our advertising and marketing efforts. **Privacy Notice   GDPR Privacy Policy**

Copyright