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Administrative Policies

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Automobiles and Parking

All vehicles brought to campus, whether owned by employees, students, or the university, must be registered with Campus Public Safety.

For information about registering your vehicle or appealing a parking ticket, please see the [Campus Traffic and Parking Regulations](#),

Babysitting and Childcare

Because of safety concerns and insurance limitations, facilitating on-campus childcare is not permitted.

Computers and Technology

Internet access and use is considered a privilege. While computers have become a great asset to the educational environment, one must be aware of the pitfalls of technology. Students are charged with the responsibility to use them with discretion and wisdom.

The university believes it is unacceptable to misuse computers or other mediums of communication for the purpose of harassment;

federal law. The university does not guarantee privacy on the university network or e-mail, and reserves the right to monitor and search any network traffic or files.

For other specific policies regarding computer use, please see the university's [Acceptable Use Policy](#). More information can also be found at the Institutional Technology (IT) web page at it.georgefox.edu.

Video and computer games should be played while considering the balance of all other aspects required of you. Students are encouraged to guard their time carefully and balance recreation with academic work and social development.

Social Media Policy

Students are expected to use discernment, good judgment, and respect when posting on social media. George Fox does not regularly review content posted to social media sites. However, any posted content that comes to the attention of student life staff is subject to review in accordance with the University's lifestyle standards and guidelines, as well as other community policies.

Students who are found to violate these policies in their posts are subject to disciplinary action. Please think before you post, be calm and clear headed, and avoid emotional or reactive posts that can be disrespectful or harmful to others. Please keep in mind that your family, roommates, internship supervisors, and future employers may

alumni, professors and college administrators. Search engines can turn up posts and pictures years after publication.

Institutional Statement Policy

George Fox is unified in our pursuit of educating and inspiring students to pursue God's calling. The university administration seeks to create a campus climate where all students, employees and alumni feel safe and welcome. Whether or not the university makes a statement about a specific issue or event, **George Fox will always stand against racism, sexism and the exploitation of vulnerable people.** We are dismayed when justice is not done and seek to follow Jesus' command to love God with all our heart, soul and mind and to love our neighbors as ourselves.

As a general policy, neither the George Fox administration or the president will produce a statement on political, legal or social events that do not directly involve the university or members of our community. In the aftermath of national or international events that cause emotional distress, students and employees are encouraged to utilize the many provided campus resources including counseling, Student Life and spiritual life staff. In rare cases, George Fox may release an institutional statement on issues or events in which the university community is directly involved. However, due to privacy laws and concerns, the university generally does not comment on student discipline or individual employment matters.

The university will immediately alert the campus when a direct and

university's Threat Assessment Team works with local authorities to evaluate and respond to threats to our community.

Solicitation Policy

Soliciting of any kind on campus, including door-to-door solicitation, is prohibited on-campus. If a solicitor or any suspicious-looking person approaches you, call Campus Public Safety at 503-554-2090 immediately with a description of the individual. Please do not confront the person. Contact Campus Public Safety or Student Life if you have any questions.

Student Organizations and Clubs

For most students the University experience is greatly enhanced through participation in co-curricular activities. George Fox University views this participation as essential to healthy growth and development and to the attainment of a well-rounded education. There are numerous opportunities for students to be involved and the University encourages engagement and participation through those venues. The Student Activities Director aims to support and strengthen several student clubs each year.

As a Christ-centered community, the existence and activities of all clubs and organizations are ultimately authorized by the Student Life Office and must be consistent with the values, lifestyle expectations, Christ-centered commitments and community policies found in the

These expectations and policies govern the personal conduct of all undergraduate students and student organizations at GFU. Clubs must also meet standards of safety as defined by the University.

General Safety and Facilities

Within our campus community, there are numerous important considerations regarding safety within academic, residential and auxiliary buildings and structures. Students are expected to comply with all day-to-day policies and procedures. This includes, but is not limited to the following: appropriate entry, access and use of university facilities; as well as wearing appropriate attire, including shoes in buildings. The University also prohibits activities such as: climbing or accessing interior or exterior walls of buildings, campus structures or bridges; climbing through windows; or being on any building roof or ledge.

Fire Safety

In regard to fire safety, it is expected that community members will work to promote a healthy and safe campus environment, specifically avoiding behaviors that may put another community member at risk. Any interference with the normal operation of a fire alarm system and/or inappropriate and unauthorized use of firefighting equipment is prohibited and considered by the university to be serious and unacceptable behavior.

building's electrical system, burn incense or have open flames (including candles) in or near campus buildings (with the exception of residence hall fireplaces), refuse to participate in or obstruct any fire drills, use open-coil appliances, or place any motorized vehicle in a building or on a porch.

All these behaviors violate the fire safety code and may be subject to fines, compensation for damages, and/or other appropriate responses.

Campus Display, Posting, and Chalking Policy

Purpose and Scope

This policy provides clear guidelines for all student-sponsored public displays, posters, and chalking activities at George Fox University. Our goal is to balance creating an inviting campus environment, ensuring easy maintenance, and supporting students' opportunities to inform and engage the university community. These guidelines uphold the university's mission, lifestyle standards, and expectations, protect campus property, and maintain an aesthetically pleasing environment.

Key Terms

- **Displays:** Typically involve multiple images, pictures, or ideas designed to engage the broader campus community, raise

- **Posters/Fliers:** Generally used to advertise specific events or promote activities of officially recognized campus clubs or organizations.
- **Chalking:** The act of writing or drawing with water-soluble chalk on approved outdoor surfaces.

General Principles

- **Promotional Alternatives:** Students are highly encouraged to use The Daily Bruin, campus video monitors (managed by Student Life), and official campus social media accounts for event promotion and advertising.
- **Referenced Policies:** For information on residence hall decorations, free speech, peaceful assembly, and on-campus political activities, please consult specific sections within the *Student Handbook*.
- **Compliance:** Please note that all steps in the approval process must be completed before you promote, advertise, display any items, or chalk related to an event or educational program on campus. Any materials placed before receiving approval will be subject to immediate removal.

Approval Process for Posters, Displays, and Chalking

All clubs and student activities teams **must** have their posters, displays, and chalking content approved. To do so, please make an appointment with Kara Holcombe (kholcombe@georgefox.edu) when your materials are ready for review.

- 1 **Email Submission:** Email the content of your poster/display/chalking design to **studentlife@georgefox.edu**.

- **Timeline for Displays and Chalking:** For campus displays and chalking, approval submissions are required at least two weeks before the intended posting or chalking date.
- 2 **Final Notification:** Posters, displays, and chalking are officially "approved" only upon receipt of final notification from Student Life.
- 3 **Physical Stamping:** After receiving final approval from Student Life, the sponsoring organization must print their posters/display items and obtain a physical stamp on each item to be posted. Stamps are available at the Student Life Office in Hadlock. (Physical stamping does not apply to chalking, but the content must still be approved.)

Content Guidelines for All Materials (Posters, Displays, Chalking)

- 1 **Mission Alignment:** All content must align with George Fox University's mission, lifestyle expectations, and other published procedures.
- 2 **No Commercial Use:** Commercial advertising, selling, or solicitation of any kind is prohibited. (For advertising goods or services, George Fox community members may use BruinBoards.)
- 3 **Required Sponsorship:** All fliers, signs, displays, and chalking must be sponsored, facilitated, or approved by a George Fox department, recognized student organization, or club.
- 4 **Event Promotion Details:** If promoting an event, the material must clearly identify:
 - Title/Subject
 - Date

- Sponsoring Organization
- Contact Information: A contact (e.g., email address, student organization website, or social media handle) for further inquiries.

5 Awareness Campaign Details: If part of an awareness-raising campaign (not promoting a specific event), the material must include:

- An expiration date:
 - No later than two weeks from posting for fliers/posters on campus bulletin boards.
 - No later than five days for campus displays and chalking.
- Contact Information: A contact (e.g., email address, student organization website, or social media handle) for further inquiries or more information.

6 Poster Size Limit: Posters must not exceed 11x17 inches.

Approved Posting and Display Locations & Methods

1 Campus Displays:

- **Duration:** Allowed for a maximum of five days. After this period, they must be removed or replaced with a newly approved display.
- **Approved Locations:**
 - Plaza area near flagpole
 - Klages exterior wall near flagpole
 - The quad area adjacent to the flagpole

- **Maintenance:** Displays must be properly maintained. Unmaintained, damaged, or falling-apart displays will be removed by university staff.

2 Posters and Fliers:

- **Adhesion:** Use pushpins or removable tape only. Tape must not leave residue or damage surfaces.
- **Removal:** Fliers must be removed immediately after your event concludes or by their stated expiration date.
- **Quantity:** Limit of one flier/poster per bulletin board per organization.
- **Permitted Surfaces:** Only post on designated bulletin boards, posting kiosks, or sandwich boards.
- **Exceptions:** Event location signs are permitted on building entrance doors only on the day of the event.
- **Table Tents:** Permitted in Canyon Commons with prior approval from the Office of Student Life.

Chalking Policy for Students

Chalking offers an effective, temporary way for students and organizations to promote events or share messages, provided it strictly adheres to these guidelines:

- 1 **Approved Material:** Only water-soluble sidewalk chalk is permitted.
- 2 **Prohibited Materials:** Spray paint, permanent markers, oil-based chalk, or any other non-water-soluble substances are strictly forbidden.

away with rain. Chalking is not permitted on the Crisman Crossing Bridge or on any of the sidewalks around the Chapel.

4 Prohibited Locations: Chalking is strictly prohibited on:

- Any vertical surface (e.g., buildings, walls, pillars, stairs, benches).
- Areas underneath overhangs, in covered walkways, or any space not directly exposed to rain.
- Painted surfaces, brick, wood, glass, or any other building materials.
- Trees, plants, or any other natural features.
- Crisman Crossing (bridge) and sidewalks around the Chapel

5 Content: All chalked messages must comply with the "Content Guidelines" outlined in Section 5 of this policy.

6 Removal: Chalking is expected to be temporary. The university reserves the right to remove any non-compliant or inappropriate chalking, regardless of weather. Organizations or individuals responsible for non-compliant chalking may face cleaning fees.

Removal of Posters, Displays, and Chalking

The university reserves the right to remove any posting, display, or chalking that does not comply with this policy. The individual or group identified as responsible for the posting is accountable for its timely removal according to the specified timelines. Failure to comply with removal requirements may result in restrictions on future posting privileges.

Other Guidelines

- Posting on the exterior of any campus structures (buildings, bridges, posts, walls), including painted, metal, or glass surfaces (except for approved event location signs on event day).
- Using staples, nails, tacks, or any adhesive other than pushpins or removable tape.
- Affixing posters to glass doors (except for approved event location signs on event day).
- Stapling or taping posters/fliers to trees or other natural features on campus. Any resulting property damage may lead to fines for the responsible individual or group.
- Covering fliers for other events that have not yet occurred; doing so may result in your poster's removal.

Drones

The University has established the policy regarding drones in order to be in compliance with governmental regulations, state law, and other applicable local law, as well as to reduce risks to safety, security, and privacy. The operation of drones or other unmanned aircraft systems is prohibited on campus unless it is for university purposes with permission from the Executive Director of Marketing Communications, the Associate Director of Marketing Content or the Associate Director of Athletics. In addition to this approval, the drone pilot must be licensed as an FAA-Certificated remote Pilot.

Personal Transportation Devices

The safe and proper use of personal transportation devices such as bicycles, skateboards, and e-mobility devices is encouraged on the George Fox campus. All modes of transportation must be operated respectfully and carefully to keep the campus safe for pedestrians, riders, and others. All modes of transportation may only be ridden on roads or sidewalks. Operators must always yield to pedestrians and use courteous communication when approaching.

Non-Motorized Transportation

Non-motorized modes of transportation (including but not limited to bicycles, rollerblades, skateboards, and scooters) are permitted to be used on campus but are prohibited from being ridden in any campus building. Skateboards and longboards are permitted as a mode of transportation providing the rider is using the board appropriately, and the wheels stay in contact with the ground at all times while riding.

E-Mobility Devices

The use of e-mobility devices must align with the university's values and commitment to safety. Operators are responsible for the safe and respectful use, storage, and charging of e-mobility devices. Damage to other persons or university property is the owner's responsibility.

- **Permitted Devices:** Any device that uses electric power from a battery source, including but not limited to e-scooters, e-bikes, hoverboards, Segways, one or four-wheel skateboards, and similar devices are allowed as a mode of transportation on campus and must be in compliance with all aspects of this policy.

- **Restricted Areas:** Devices are prohibited from being possessed, used, stored, or charged inside all campus buildings, including residence halls and academic facilities. This complies with University policy, the guidelines established by Tualatin Valley Fire & Rescue and enforced by the Fire Marshal, and is required by the University's insurance company.
- **Charging:** Due to fire dangers indoor charging is prohibited anywhere on campus.
- **Responsible Operation:** Devices must be operated safely at all times. Reckless behavior, such as stunts, speeding, tandem riding, or any actions that endanger one's self or others, is prohibited.
- **Designated Parking:** Park only at bike racks. Improper parking (e.g., at entrances/exits, hallways, rooms, etc.) is not allowed.
- **Safety Gear:** Helmets and protective gear are strongly recommended.
- **Other Devices:** Gas-powered modes of transportation are also subject to this policy and subsequent safety guidelines.

Non-compliance with this policy may result in fines, device removal, or loss of riding privileges.

Campus Public Safety and Crime Statistics

In compliance with the Clery Act, crime statistics and campus safety policies are available on the [Campus Public Safety](#) website.

Theft

Theft or damage to property of another, including members of the university community or on university premises is prohibited. Cases of theft should be reported to the police and Campus Public Safety. Students can help prevent theft by the following [Property Theft Prevention](#) guidelines on the Campus Public Safety website.

Weapons, Fire Arms, Munitions & Explosives

The safety and security of all members of our community is of utmost importance. The university prohibits the possession, use, or threatened use of firearms (including air rifles, airsoft pistols, and paint guns), fireworks, ammunition, explosives, chemicals or any other weapons on university property or at university-sponsored activities or on university-supervised property. University personnel may confiscate any weapons, firearms or items that fire a hard projectile or paint ball. Professional law enforcement officers are the only persons permitted to possess firearms while on campus. Concealed weapons are prohibited.

Pepper spray in amounts of 1.5 oz. or less or contact tasers may be carried for personal protection. If pepper spray or tasers are used inappropriately, they may be confiscated and appropriate consequences assessed. Large knives or swords are prohibited on-campus, including all residential buildings. Small pocket knives (less

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TITLE IX / SEXUAL MISCONDUCT REPORTING

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