

Student Conduct Code

All students are members of several communities — country, state, city and campus. As such, each student is subject to the conduct codes prescribed by each of these communities. Concurrently, both the university and civil authorities have jurisdiction in any violation of law occurring on property owned and controlled by MSOE.

As an academic community, MSOE has a vested interest in both the safety and well-being of members of this community, and the perpetuation of an educational environment that reflects the high caliber of men and women this institution is proud to have join its alumni ranks. The intention of this code is to maintain and promote the educational mission of MSOE.

The Student Conduct Code specifies the minimum level of conduct expected of every MSOE student. The policies and procedures given are those that students, faculty and administration at the university have agreed upon to further the educational mission of the university and to assist all students in the pursuit of their educational and personal development.

A student voluntarily joining any university community assumes the obligation of abiding by the standards that it has instituted relevant to its mission, processes, functions and goals. Ultimate responsibility and authority in matters of student conduct reside with the president of MSOE, who has delegated immediate responsibility and authority for student conduct to the vice president for student life/dean of students, assisted by student life and residence halls staff. MSOE, through the office of the vice president for student life, reserves the exclusive authority to impose sanctions for behavior that violates this code, and/or to sever the student from membership in the academic community.

Those charged with the enforcement of this code will at all times endeavor to observe the due process system so that each student is heard in a just and consistent manner.

The provisions of the Student Conduct Code are not to be regarded as contractual covenants between the university and the student. The university reserves the right to change procedures contained herein at any time within the student's term of enrollment or residence, with communication of said changes being given to the members of the campus community. In the event that there arises some ambiguity, inconsistency or need for clarification on student conduct procedures or any portion thereof, such definition, interpretation or clarification shall be determined at the sole discretion of the vice president for student life/dean of students, and his determination in such instances shall be final.

Article I. Prohibited Conduct

A student who has been found to be responsible for any of the following acts is subject to disciplinary sanctions to include separation from the university or any lesser sanction authorized by this code.

Section 1. Falsification of Information — Students are not to use or provide false documentation to the university or to officials of the university in any form, written or verbal. Students are not to knowingly misuse, misrepresent or falsify any university records, forms or procedures. In particular, the wrongful alteration of a student identification card to misrepresent one's age or identity will result in a \$100 fine, to be posted on the student's account in the Student Accounts Office.

Section 2. Theft of Property — The theft of university, private or public property and/or possession thereof is prohibited.

Section 3. Possession of Weapons or Fireworks

Firearms or any weapon that could inflict bodily harm may not be brought to campus except as needed for bona fide academic purposes, and then only after being properly registered with the director of Public Safety. Resident students are further subject in this regard to the policies contained in the Housing Department's Policies and Procedures handbook.

The use of fireworks or other explosives is not only potentially dangerous to oneself and others but also a disturbance to the living environment. For these reasons, as well as Wisconsin state law, the use or possession of fireworks, explosives or any other item or substance that may injure, discomfort or disturb other individuals is strictly prohibited.

Section 4. Destruction of Property — Students are prohibited from the destruction, damaging or defacing of university, private or public property.

Section 5. Throwing of Objects from Campus Buildings — Throwing, dropping or other release of any and all objects or substances

from residence hall windows — or from any campus building or facility — presents an obvious and serious threat of injury to persons and/or damage to property. Accordingly, all such acts are strictly prohibited and may result in termination of residency or expulsion from the university.

Section 6. False Reporting of Emergencies — The intentional false report of a bomb, fire or other emergency in any university facility or on property controlled by the university in any form — pull alarm, verbal, written or otherwise — is a serious violation of this code for which the maximum sanctions of this code shall be considered.

In addition, such violations in the residence halls will result in an automatic fine placed on the student(s) responsible, or collectively on all residents of the floor involved if those specifically responsible cannot be ascertained. The schedule of fines for tampering with emergency fire or safety equipment is given in Article II, Section 11 of this code.

Section 7. Unauthorized Alterations or Misuse of Emergency or Safety Equipment — The unauthorized alteration or misuse of any fire fighting equipment, safety equipment or other emergency device is prohibited. At minimum, such actions in the residence halls will result in an automatic fine placed on the student(s) responsible, or collectively on all residents of the floor involved if those specifically responsible cannot be ascertained. The schedule of fines for tampering with emergency fire or safety equipment is given in Article II, Section 11 of this code.

Section 8. Behavioral Misconduct — (See related "Student Life Policies" in previous section of this handbook.) Students are not to exhibit behavior that threatens, harasses, abuses, intimidates, harms or endangers any person, or that affronts or invades the privacy of another person. Nor are students to conduct themselves in a lewd, indecent or disorderly manner.

In particular, attacking, assaulting and intentionally inflicting bodily harm on another person; taking any action for the purpose of inflicting

bodily harm on another person; taking action with reckless regard that harms another person; or the verbal, written or other transmission of the threatened use of force to inflict harm on another person, is strictly prohibited and subject to the maximum sanction authorized by the code.

Behaviors cited above (and in the "Student Life Policies" section of this handbook) that are perpetrated by an MSOE student against another MSOE student or MSOE employee, are subject to disciplinary action by the university whether they occur on or off campus, and regardless of any action(s) taken by civil authorities.

Section 9. Unauthorized Entry/Access — Forcible or unauthorized entry into any building, structure, facility or room therein on the premises of university owned or controlled property is prohibited.

Likewise, unauthorized possession or use of keys, campus card, or other means of access to such premises or property also is strictly prohibited.

Section 10. Violation of Residence Hall Policies —

Students are responsible for knowing the policies of the residence hall facilities they enter and are not to violate said rules or policies governing said residence facilities. (See "Residence Halls Policies" in previous section of this handbook, as well as the Housing Department's *Policies and Procedures* handbook.)

Section 11. Violation of University Alcohol Policies —

The university reserves the right to notify parents/guardians of students who are found to be in violation of institutional policies and/or state statutes regarding underage possession or consumption of alcoholic beverages. (See "Alcohol and Illicit Drugs" in previous section of this handbook.) Students are responsible for knowing the university's policies governing the use, possession and distribution of alcohol, and are not to violate said rules or policies.

Section 12. Use, Possession and/or Distribution of Controlled Substances — (See "Alcohol and Illicit Drugs" under "Student Life Policies" in a previous section of this handbook.)

Students are responsible for knowing the university's policies governing the use, possession and distribution of controlled substances, and are not to violate said rules or policies.

Section 13. Violation of State, Federal or Municipal Law

While on MSOE Property — Any student who violates any municipal, state or federal law while on property owned or controlled by the university may be subject to disciplinary action by the university for said offense(s) and to sanctions provided by this code, apart from and in addition to any action(s) taken by external agencies and/or civil authorities.

Section 14. Disregarding the Directive of an MSOE Official —

Students are not to disregard the reasonable directive, verbal or written, of a university official. The term "university official" is here meant to include any member of the MSOE faculty or administrative staff, and any resident life staff member in the residence halls. Threatening, harassing, abusing, physically attacking, assaulting or intentionally inflicting bodily harm on such an official is subject to the maximum sanctions authorized by this code.

Section 15. General Behavioral Policies — Unauthorized or unlawful use of university telephones, computers or computer systems; unauthorized canvassing or solicitation; using, possessing or making or causing to be made, any key(s) for any university building, room or facility — except as authorized; or the production of sound through

amplification or other means that unreasonably disturbs the peace of others is prohibited on the premises or properties owned or controlled by the university.

Section 16. Posting of Materials — Written material (e.g. posters, signs, handouts, brochures, handbills and pamphlets) shall not be posted, affixed or attached on university property or premises, including but not limited to trees, shrubbery, lands and buildings. These materials may be posted on any bulletin board in university buildings designated "student activities," following approval by the Student Activities Office.

Section 17. Disruption of Academic or Operational Functions —

Students have the right, accorded to all persons by the Constitution, to freedom of speech, peaceable assembly, petition and association. Students and student organizations may examine and discuss all questions of interest to them, and express opinions publicly as well as privately. They may support causes by lawful means that do not disrupt the operation of the university, or organizations accorded use of university facilities.

Any person who interferes with the academic or operational functions of the university will be asked to cease and desist. If he/she does not do so, the following steps will be taken:

- A. The individual who is interfering with the academic or operational functions of the university will be asked to identify himself/herself.
- B. If the individual refuses to identify himself/herself or to cease and desist, he/she will then subject himself/herself to arrest and will, after being identified by the police, be charged with appropriate civil law violations.
- C. The individual who is interfering with the academic or operational functions of the university, who refuses to identify himself/herself or to cease and desist, also will subject himself/herself to immediate suspension from the university and be informed of the opportunity for an appeal hearing to be established at the earliest feasible date.

Section 18. Academic Dishonesty — Students engaging in any form of academic dishonesty with respect to examinations, course assignments or academic records may be subject to university disciplinary action for said offenses and to sanctions provided by this code, above and beyond any academic penalties that may be imposed.

Students are expected to know and abide by the regulations governing academic dishonesty as published under the section "Policy on Student Integrity" earlier in this handbook.

Section 19. Computer Misuse — Students are expected to know and abide by the procedures and regulations pertaining to computer accounts, university computer services and facilities that have been established by the Computer and Communication Services Department (CCSD), as well as any changes made to these procedures and regulations announced via computer system notices. The procedures and regulations may be found in the "Campus Services" section of this handbook.

Students who violate said procedures and regulations may be subject to institutional disciplinary sanctions contained in the Student Conduct Code in addition to actions taken or sanctions imposed by CCSD. Students are further reminded that extreme cases of computer misuse can lead to criminal prosecution.