

THE HONOR CODE

- I. The Principle of Honesty – All times and under all circumstances strive to be honest in thought, word and deed.

ts of others to be equal to my own.

Listed below are examples, but not an exhaustive list, of conduct that violates principles of the Honor Code. "Minimum" refers to typical minimum sanctions for first-time offenses with no other disciplinary record. "Maximum" refers to typical maximum sanctions for multiple offenses or aggravating circumstances. These are guidelines for sanctions and may be varied as found appropriate by the administrator or Honor Council determining the sanction.

The Principle of Honesty

- Falsification, Distortion, Misrepresentation – Includes but is not limited to cheating; plagiarism; forgery; alteration, misuse or improper possession of documents; theft of services; electronic tampering; knowingly furnishing false information; failure to divulge to college officials knowledge of violation of College standards of conduct. Minimum: service assignment and disciplinary education. Maximum: probation. (Note: The faculty member and/or academic administrators typically deal with academic dishonesty.)
- Theft – Unauthorized taking or keeping of items or services that are College property, are borrowed, rented or leased by the College, or that belong to students, faculty, staff, or guests of the College. Minimum: probation and restitution. Maximum: expulsion.
- Unauthorized Entry – Entering into any College building, facility or room without authorization of the College and the person(s) assigned to the space; unauthorized possession of keys to college facilities. Minimum: service assignment. Maximum: suspension.
- Theft or other abuse of computer time – Includes but is not limited to unauthorized entry into a file to use, read or change the contents, or for any other purpose; unauthorized transfer of a file; unauthorized use of another individual's identification and password; use of computing facilities to interfere with the work of another students, faculty member, or College official. Minimum: loss of privilege. Maximum: suspension.

The Principle of Self-Control

- Physical or Sexual Assault – Attempting or committing a violent injury to another person, including sexual assault. Minimum: probation. Maximum: expulsion.
- Consuming, Possessing, Manufacturing, Distributing, or Dispensing Illegal Drugs. Minimum: suspension. Maximum: expulsion.

- Possessing Drug Paraphernalia – Includes but is not limited to pipes, bong, hypodermic needles for non-medical conditions, rolling papers. Minimum: probation. Maximum: suspension.
- Possessing, Manufacturing, Distributing, Consuming, Dispensing Alcohol, or Being Under the Influence of Alcohol – On campus or off-campus at college-sponsored trips or college social functions, off campus but under college jurisdiction. Minimum: probation and service assignment. Maximum: suspension.
- Possession of Alcohol Paraphernalia – Alcohol paraphernalia and advertisements are prohibited on the campus of Judson College. Minimum: confiscation and warning. Maximum: service assignment.
- Distributing Alcoholic Beverages to an Underage Person by an individual or campus organization. Minimum: suspension. Maximum: expulsion.
- Sexual Misconduct – Includes but is not limited to either heterosexual or homosexual incidents of inappropriate display of affection, sexual relations outside of marriage, and promiscuity. Minimum: disciplinary warning. Maximum: suspension.
- Lewd and Indecent Conduct – Includes but is not limited to lewd, profane, vulgar language (verbal, written, or electronic), including on clothing, musical lyrics, or gestures; possession of pornographic materials, including via computer; voyeurism, indecent exposure, or other inappropriate behavior of a sexual nature not included in Sexual Misconduct. Minimum: disciplinary education. Maximum: probation.
- Gambling – Playing cards or any other game of chance or skill for money or other valuable stakes with the hope of gaining something significant beyond the amount the individual pays. Minimum: service assignment. Maximum: probation.
- Tobacco Use – Prohibited on campus except in the area around the Club House. Minimum: warning. Maximum: probation.
- Excessive Noise – Noise in or around a residence hall or other campus building that disturbs or disrupts normal activity. Minimum: warning. Maximum: service assignment.
- Irresponsible Conduct – Behavior which is offensive or annoying to others, disrupts the rights of others, or poses a potential danger to self, others, or property. Minimum: warning. Maximum: probation.
- Harassment – No student or group of students shall intentionally create a situation or take part in any activity that produces mental or physical discomfort, embarrassment, ridicule or suffering, unduly annoy, alarm or infringe upon the freedom of another to pursue academic and personal goals. Harassment may include but is not limited to insulting, taunting, physically challenging, approaching, making unwelcome advances or requesting sexual favors. **Harassment should be reported directly to the Vice President and Dean of Students.** Minimum: probation. Maximum: expulsion.

The Principle of Heritage

- Hazing – Any intentional, negligent or reckless action, activity or situation that causes another pain, embarrassment, ridicule or harassment, regardless of the individual's willingness to participate. Judson College does not condone hazing by any student or student group, and it will be treated as a serious violation of the Honor Code. Minimum: probation. Maximum: expulsion.

The Principle of Good Citizenship

- Aiding, Abetting or Conspiring – Aiding, abetting or conspiring with another person to become involved in inappropriate behavior. Minimum: corresponds to the sanction for the inappropriate behavior. Maximum: suspension.
- Contempt – Willful disregard or disobedience of a directive issued via a judicial process; failure to complete discipline sanctions by the deadline specified. Minimum: warning. Maximum: suspension.
- Insubordination – Failure to comply with the directives of a College official acting in his or her official capacity. Includes but is not limited to failure to evacuate or otherwise respond to a fire alarm or severe storm alert; refusing to present an ID on request; failure to appear when summoned for an official conference; failure to show respect for College faculty, staff, or guests; failure to comply with College parking/traffic regulations. Minimum: service assignment. Maximum: probation.
- Visitation – Allowing a male to be in the residence hall lobby outside the hours set, or allowing a male to be present in a student's room at any time (except announced open house hours). Minimum: service assignment. Maximum: probation.
- Disruptive Behavior – Obstructing or disrupting teaching, administration, or disciplinary proceedings; riots; unauthorized or unlawful demonstrations. Minimum: probation. Maximum: expulsion.
- Arson and Setting a Fire – Includes deliberately lighting a fire on campus without authorization; setting a fire in an occupied building; and setting a fire with the intention of destroying property. Minimum: Expulsion. Also carries the likelihood of legal action.
- Tampering with Fire and Safety Equipment – Tampering with or removing fire alarms, fire extinguishers, exit signs or other safety equipment, and giving false alarms. Minimum: restitution or fine and service assignment. Maximum: expulsion.
- Computer Tampering – Using computing facilities to interfere with normal operations of the College computing. Minimum: probation. Maximum: expulsion.
- Violation of residence hall regulations or other student behavioral expectations.

DISCIPLINARY PROCEDURES

Complaints

Any member of the College community may report a complaint against a student for misconduct. Complaints should be directed to the Office of Student Life. Violations of the Honor Code shall be reported in two ways:

1. Self-Referral: A student who realizes that she has violated the Honor Code will admit responsibility for her actions and report herself to the appropriate authority;
2. Witness Report: A person who witnesses or has concrete knowledge of a violation will a) confront the student and request that she report herself; or b) if the offender does not report herself, report the violation to the appropriate authority.

Interim Suspension

Though as a general rule the status of a student accused of violations of the College's expectations will not be altered until a final determination has been made in regard to the complaint, summary suspensions may be imposed upon a finding by the appropriate college official that the continued