

The Lory Student Center, with the cooperation of the organization scheduling the event, will enforce all City and State regulations regarding alcohol consumption, including appropriate identification checks. Persons must be 21 years of age to consume alcoholic beverages and a valid identification is required. If minors are present, adequate steps must be taken to ensure that they are not allowed to consume alcoholic beverages. Violation of campus policies may result in cancellation of the event or future events, and/or other appropriate University disciplinary action.

The Responsible Person acknowledges responsibility for any damages or abnormal cleaning costs caused by the organization's use of the facility. In the case of a student organization, the advisor must sign the Alcoholic Beverage Request Form (linked below).

Programmers of social events must emphasize the quality of the event and not the service of alcohol.

Serving of alcohol at any event will include a beginning and ending time designated on the Alcoholic Beverage Request Form. Service of alcohol must be discontinued for a reasonable period of time prior to the anticipated end of the event.

The Lory Student Center must provide bartender service to serve alcoholic beverages. No "bring your own alcohol" or self-service is permitted.

Alcoholic beverages must be served/consumed only in the area designated for your event. It is not permissible for individuals to take alcoholic beverages from that area, including hallways of the Lory Student Center.

Consumption of alcoholic beverages is not to be the focus of the event and contests involving the consumption of alcohol are prohibited. Non-alcoholic beverages and food must be available during the entire time alcohol is served.

The Lory Student Center may deny approval for the use of alcohol upon the grounds the approval would not be in compliance with established University guidelines, its location within the Lory Student Center, or the failure of the applicant, in a past event, to satisfactorily comply with applicable laws and regulations.

Organizations requesting alcoholic beverage service for an event must complete an Alcoholic Beverages Request Form fifteen (15) working days prior to the event.

[Download Alcoholic Beverages Request Form](#)

(Policy approved September 23, 2003, by LSCGB)

Chalking

Chalking is only allowed on the East Plaza of the Lory Student Center. The East Plaza is a free speech area, which means all chalking is permitted except that which violates Law. Chalking is only allowed on the horizontal concrete ground (not on paving stones or walls) and at least 10 feet away from any entrance of the Lory Student Center.

Flea Market Space

For information about or to rent table space in [the Student Center Flea Market](#), please contact the Flea Market Office at 491-1114.

Peaceful Assembly at CSU

Congress shall make no law respecting.. abridging the freedom of speech, or of the press; or the right Of the people peaceably to assemble, and to petition

the government for a redress of grievances. - First Amendment to the Constitution of the United States

Peaceful assembly at Colorado State University is an acknowledged right, as published in the General Catalog. This flyer has been produced to help educate University and Community members about both the general policy as well as specific University policies and procedures related to assembly. In addition, a paraphrase of laws relevant to rallies, demonstrations and gatherings has been included.

General Policy:

The University acknowledges the right of students and others to assemble in groups for peaceful purposes. At such gatherings, the University expects the rights and privileges of all persons to be respected and that there will be no endangerments to health or safety. Such gatherings must in no way disrupt the normal conduct of University affairs or endanger University property.

The University may, consistent with the Constitution, establish reasonable regulations regarding the time, place and manner in which persons exercise their free speech rights to the extent necessary to prevent disruption of the normal conduct of University affairs or endangerment of health and safety of persons or damage to property. Accordingly persons planning such assemblies on University property are strongly encouraged to coordinate their activities and plans in advance through Lory Student Center Event Planning Services. This coordination is requested so as to help ensure the success of the assembly, prevent disruption of normal University educational activities and to avoid endangering the health or safety of persons or damage to property. The sponsoring individual or group must assume responsibility for compliance with all state and local laws and University policies. Assistance from staff is available to help plan such events, and the assistance of the Colorado State University Police Department may be requested to help with traffic or crowds.

Any activity by demonstrators or groups which interferes with the rights of others, disrupts the normal functioning of the University, damages property, or endangers health or safety may be immediately suspended and/or removed from University property. In addition, such actions may also be the basis for University disciplinary action and/or criminal charges by law enforcement authorities. Demonstrations are prohibited in any special-use facility, classrooms, or in any instance which interferes with educational functions. Demonstrators refusing to vacate premises upon request are subject to immediate temporary suspension and arrest under applicable municipal and state laws.

Some Specifics To Consider:**LOCATION:**

The Lory Student Center Plaza has been designated as the primary "Public Forum" space for Colorado State University--open to all individuals for the purpose of free speech. To avoid conflicts in the use of space and to ensure the safety of the campus community, the University does not allow for the setting up of any structures, including, but not limited to, tables, booths, displays, etc. on the Plaza without the permission of Lory Student Center Event Services. The physical parameters of the Plaza include: the south boundary of the Plaza is the northern most edge of the paving stones. The west and east boundaries are the stone seating walls. The north edge of the boundary is to the edge of the stairs on the north end.

Please contact the Director of Campus Activities if free speech assemblies are desired at locations other than the LSC Plaza so that assistance can be

provided in ensuring the success of the assembly, avoiding scheduling conflicts, and protecting the safety of the campus community.

To reserve space on the Lory Student Center Plaza, contact Event Planning Services at least 14 days in advance of the event. Reservations are made on a first-come, first-served basis. Entire Plaza reservations are limited to registered student organizations and campus departments and are restricted to 3 days total per semester.

It is the responsibility of the sponsoring organization to contact the Colorado State University Police Department at least 14 days before the event to determine if security arrangements and/or traffic control are necessary.

Groups that have not reserved the Lory Student Center Plaza for Peaceful Assembly may be asked to reschedule based on the University's ability to safely support the event.

If students have concerns about the decisions made by Event Planning Services, they can ask that the decision be reviewed by the Director of Campus Activities.

AMPLIFICATION:

Amplified sound on the Lory Student Center Plaza is permitted during normal office hours of Event Planning Services. Sound levels are not to exceed 80 decibels at any point. Due to the proximity of classrooms, offices, laboratories, and the library, an Event Planning Services staff member will closely monitor the sound level.

Signs, Placards, Etc.: Paper and/or cardboard signs are encouraged. Chalking is allowed on the horizontal concrete ground (not on paving stones or walls of the Plaza) and must be at least 10 feet away from any entrance of the Lory Student Center. For public safety concerns the following are not allowed without the express approval of the Lory Student Center Event Planning Services: wires, rope, chains, and any object that might injure oneself or others.

RESOURCES:

To contact the Event Planning Office please call 491-0229

To contact the Colorado State University Police Department please call 491-6425

To contact Campus Activities please call 491-6626

LAWS RELEVANT TO RALLIES, DEMONSTRATIONS, GATHERINGS:

The Colorado State University Police Department recognizes each individual's right to freedom of expression and peaceable assembly. We further recognize our obligation under Colorado law to support the University's mission of education, extension and outreach. This information is provided so that all people involved in a demonstration or assembly may know their legal rights and obligations. If you have questions about your rights or obligations during an assembly, rally, or demonstration, please contact a member of the Colorado State University Police Department for clarification prior to engaging in behaviors that may subject you to arrest or fines.

Obstructing Highway or Passageway: It is illegal to intentionally, knowingly or recklessly obstruct a street, sidewalk or building entrance or disobey a reasonable request from a peace officer or other person in authority to move from such location. (18-9-107 C.R.S.)

Disrupting Lawful Assembly: It is illegal to obstruct or interfere with a gathering or meeting by any physical action, verbal communication, or other means. (18-9-108 C.R.S.)

Interference with Educational Institutions: It is illegal to willfully deny to students, employees, or visitors: lawful freedom of movement on institutional premises; lawful ingress or egress to facilities; and lawful use of the property or facilities of the institution. It is also illegal to impede faculty or staff at an institution in the performance of their duty or to impede a student of an institution in the lawful pursuit of his or her educational activities in any way. (18-9-109 C.R.S.)

Public Buildings - Trespass, Interference: It is illegal for any person to so conduct himself at any public building owned or operated by the state, to willfully deny to any public official, public employee or invitee the right to enter and use facilities or leave such facilities. It is also illegal to impede any public official or employee in the lawful performance of their duties. (18-9-110 C.R.S.)

Harassment: It is illegal for a person to: strike, shove or subject another person to physical contact; or repeatedly insult, taunt or challenge another person in the manner likely to provoke a violent or disorderly response when the intent is to harass, annoy or alarm the other person. (18-9-111 C.R.S.)

Unlawful Conduct on Public Property: It is unlawful for any person to enter or remain in any public building or on any public property or to conduct himself in or on the same in violation of any order, rule, or regulation concerning any matter prescribed in this subsection, limiting or prohibiting the use or activities or conduct in such public building or on such public property ... (18-9-117 C.R.S.)

Under a Colorado Law (18-9-119 C.R.P.S.), a person committing certain violations or conduct may also be billed for any extraordinary expenses resulting from such violations.

Riot Law: Colorado recently passed a new riot law. If you are convicted of engaging in riotous behavior, the minimum penalty is immediate suspension from all state supported universities for at least 12 months. (23-5-124 C.R.S.)

NOTE: This list represents most of the appropriate laws relevant to rallies, demonstrations and gatherings. However, it is not exhaustive of all statutes.

Signage & Posting

Bulletin Board Postings in the LSC

The bulletin boards near ASCSU and Operations are for entertainment and events (on or off campus) postings only and require authorization from Campus Information Center.

Postings are valid for two weeks for event bulletin boards and one week for solicitation boards. Items will be removed after that time.

All postings for event boards must be no larger than 20" x 25".

The Buy/Sell boards in the Commons are to be used for the following categories and must be approved by Info Too:

- For Sale
- Books/tutoring
- Wanted
- Auto/bike

The Ride Board located in the Commons across from CopyRite is available for use by students. OCSS maintains this board.

General Requirements for Postings

Rental and rommates postings need to be handled through Off Campus